

Fee Schedule for Pre-Application Services

Cat		Includes	Fee** (excl. VAT)
1	Large Scale Major Applications (100 or more house units or 10,000 + sq m commercial or 2+ ha)	Comprehensive support service with multiple meetings, to defined standards, with a phased payment schedule built into the Planning Performance Agreement	Strategic Majors: 10% of Planning Application fee
2	Other Major Applications*	Written advice, administration, professional input from planner and specialists, site visit(s), attendance at a meeting of up to 2 hours by planner and specialists as necessary**.	£700 (10 to 99 house units, 1,000 to 9,999sq m commercial or 0.5 to 2 ha)
3	Minor applications*	Written advice, administration, professional input from planner and specialists, site visit(s), attendance at a meeting of up to 1.5 hours by planner and specialists as necessary**.	£300 (5 to 9 house units, 500 to 999 sq m commercial or 0.5 to 0.9 ha)
			£150 (1 to 4 house units, up to 499 sq m commercial or up to 0.49 ha)
4	Other and householder applications {incl. adverts}	Fee based on half an hour of advice or written information. This includes informal advice on permitted development.	£35
	Lawful Development Certificate	Provision of a certificate of lawfulness of development (Householders only)	£75

* For Major and Minor Applications, a 50% discount is given where advice is sought at a very early stage and it is only possible to offer broad advice on the principle of the proposal

** Additional advice and meetings would be charged at 50% of the initial fee.

Exemptions:

- *Pre-application Advice in relation to Listed Building Consent, and applications relating to Article 4 directions continue to be exempt from a fee*
- *Proposals relating to domestic improvements to address access requirements of a disabled person*
- *Charities on a case by case basis*