



Housing Application Form Update

Please note that the following information replaces that requested on Page 15 of the Housing Application Form and will be included when it is next updated.

The Disability Discrimination and the Race Relations Amendment Act say that everyone must have a good and fair service and we are asking all of our customers to tell us a little about themselves so that we have a better idea about how best to provide our services.

Please tell us about the people in your household in the order that they appear in section 3 of the main application form. If you want to remind yourself of this, you can use the following table.

Person 1 will be the main applicant or first tenant, person 2 will be the second applicant or joint tenant (if applicable) and persons 3 to 6 are family members. If you have more than 6 family members, please record the 6 eldest.

	Surname	First Name	Male/Female	Date of birth
Person 1				
Person 2				
Person 3				
Person 4				
Person 5				
Person 6				

Address

The address box is provided in case this part of the form becomes separated from the main housing application and it provides a way of linking the responses you have given to your application.

Q4 If you, the joint tenant (as appropriate) or any others currently named on your application has ticked 'any other ethnic group' at question 3, please provide details below. If there are more than 6 people in your family or living with you, please give details of the 6 oldest.

1st Person

2nd Person

3rd Person

4th Person

5th Person

6th Person

All information given, or obtained, in connection with this form will be held by Southampton City Council in accordance with the Data Protection Act 1998. The information collected from this form will be used for purposes of processing your Housing Register application form. Southampton City Council may disclose your details to other Southampton City Council departments as listed below. Any information you provide may also be used for the prevention or detection of crime; the apprehension or prosecution of offenders, or the assessment or collection of any tax or duty.

- Information may be held on computer;
- That you give permission for other relevant professionals such as doctors, social workers, health care workers, probation officers, project workers, key workers, health visitors, district nurses, family liaison officers and the Police, to release information held by them to this Authority. In addition, this may include records such as mortgage accounts, landlord tenancy records and other council records;
- That you give permission to this Authority to release relevant information about you to other organisations, e.g. housing associations, Social Services, Benefit Agency and the Police. This may also include giving details of your forwarding addresses to the Council Tax or Housing Benefits office or Social Services Department.

When completed, Please return this form to:

Housing Allocations
Housing Solutions Division
Southampton City Council
Civic Centre
Southampton
SO14 7LR
Telephone: 023 8083 2777
Fax: 023 8083 4477
Minicom: 023 8083 4228
e-mail: housing.allocations@southampton.gov.uk