

APPLICATION FOR A PRIVATE HIRE OPERATOR'S LICENCE



PHO

I/WE HEREBY APPLY to Southampton City Council for a licence to operate Private Hire Vehicles for the period of up to three years ending on 31 December 2010 in accordance with the details set out below and subject to the provisions of Part II of the Local Government (Miscellaneous Provisions) Act, 1976 and the conditions for such licences made by the Council.

SECTION A - To be completed if application is from an individual, a partnership or other unincorporated organisation. (give the name and address of each partner or member of the organisation) Continue on a separate sheet if necessary.

Full names and addresses of applicants:

- a. Name _____
 Address _____
 Tel No. _____
- b. Name _____
 Address _____
 Tel No. _____
- c. Name _____
 Address _____
 Tel No. _____

SECTION B - To be completed ONLY if application is from a limited liability company

2. Name of Company and registration number _____
3. Address of Registered Office _____

4. Tel No. _____
5. Name of Managing Director or Company Secretary (state which) _____
6. Home address _____

7. I enclose a copy of the memorandum and articles of association of the company and a list of the names and addresses of each director.

SECTION C - To be completed by ALL applicants

8. Trading Name (if any) _____

9. Address from which private hire business will be operated _____

10. Tel No. _____

11. Has planning permission in respect of the use of this address as a private hire booking office been obtained? **YES/NO** (*delete whichever is inapplicable*)

12. If the answer to question 2 is **YES**, give the date when planning permission was granted, and, if possible, a copy of the permission or the serial number of the permission

If **NO** you should either provide written confirmation that permission is not required or you must contact the Planning Office at the Civic Centre and obtain either planning permission or written confirmation that you do not require it.

13. Have any of the applicants (or secretary or directors of the company) ever been convicted of any offence which is not now spent under the terms of the Rehabilitation of Offenders Act 1974 (see attached notes) **YES/NO** (delete whichever is not applicable)

If the answer is yes, please give details below.

<u>Name</u>	<u>Conviction date</u>	<u>Court</u>	<u>Offence</u>	<u>Sentence</u>

Continue on a separate sheet if necessary

14. Give the licence plate of each private hire vehicle that will operate from the address given at question 9 above (*continue on a separate sheet if necessary*).

Plate No.	Plate No.	Plate No.	Plate No.

15. How many drivers do you intend to use in total? (including part-time drivers, "self-employed" drivers, owner/drivers, etc).

NOTES

A. When completed, this form should be returned to:-

In person:

The Licensing Team
Legal & Democratic Services
Southampton City Council
Southbrook Rise
4-8 Millbrook Road East
Southampton
SO15 1YG

By post:

The Licensing Team
Legal & Democratic Services
Southampton City Council
PO Box 1344
Southampton
SO15 1WQ

with the appropriate fee. Cheques should be made payable to Southampton City Council.

B. Fees are calculated as follows:-

£50 per licence for each address given at 9 above plus the sum of £50 for each vehicle operated from that address, up to a maximum of £1000, plus the basic licence fee.

	For 1 vehicle	£50 licence fee + £50 vehicle fee	= £100
For example, the fees will be as follows:	For 10 vehicles	£50 licence fee + £500 vehicle fee	= £550
	For 20 vehicles	£50 licence fee + £1000 vehicle fee	= £1050
	For 30 vehicles	£50 licence fee + £1000 vehicle fee	= £1050

C. If you have any difficulties in completing this form, please telephone 023 8083 3002 or e-mail licensing@southampton.gov.uk