



# **Itchen Toll Bridge Disabled Concession Scheme**

**Please read this carefully and retain for future reference**

## **Conditions for issue of Identity Card and Tokens**

### **INTRODUCTION**

Similar to other toll bridges in the UK, Southampton City Council operates a concession scheme for disabled persons who meet the criteria for free passage.

An identity card and free tokens are issued to the person, enabling them to pass through the toll system easily. It also enables them to travel for free regardless of the vehicle in which they are travelling (with the exception of a H.G.V.)

The identity card will expire one month after the expiry date of the current entitlement to the Higher Rate Mobility Component of the Disability Living Allowance used for this application, or four years from the date of application (whichever is sooner). At the time of expiry, the person will be given the opportunity to renew the concession, after proving their further entitlement.

### **APPLYING FOR THE DISABLED CONCESSION**

All applications must be submitted by post to:-

Disabled Concession Department  
Itchen Bridge Office  
Portsmouth Road, Woolston  
Southampton  
SO19 9AD

Tel: 023 8043 1040

Only those persons who submit the following documentation will qualify for the Disabled Concession.

1. **Photocopy** of recent document proving Entitlement to the Higher Rate Mobility Component of the Disability Living Allowance, or proof of entitlement to a mobility supplement under Article 26a of the Naval, Military and Air Forces (Disablement & Death) Service Pensions Order 1983.
2. Fully and correctly completed application form, signed and dated.
3. One first class stamp to cover cost of postage of Identity Card & Tokens.
4. One recent passport photograph.
5. A copy of both sides of current Blue Badge (black & white copy will suffice).

Southampton City Council accepts no liability for loss or damage to documentation in the post.

You will receive a laminated identity card and an initial supply of yellow tokens, which will be replenished at the booths when appropriate.

Re-issues of the Concession Identity Card will only be made on receipt of a properly completed renewal application form (sent out nearing the expiry of the identity card) with proof of further entitlement to the benefits as listed.

A passport photograph is required for each re-issue of the Concession.

## TERMS AND CONDITIONS

1. The identity card must be shown to the toll collector before handing over a token, so that they may clearly see the photograph and expiry date on the card each time you use the bridge, whether as a passenger or as the driver.
2. Failure to produce a valid identity card will result in the appropriate toll charge being levied.
3. If the person to whom the identity card was issued is not in the vehicle then the appropriate toll charge will be made.
4. The identity card must not **UNDER ANY CIRCUMSTANCES** be deliberately damaged, defaced, altered, copied, passed, loaned, given or sold to a third party. Suspected transactions will be traced through our database and breaches of these terms and conditions could result in:-
  - a.) immediate and permanent withdrawal of this concession save where theft has been reported prior to the use of the identity card (a police reference number will be required).
  - b.) the full toll or the appropriate token being demanded from the driver of the vehicle at the time.
  - c.) possible prosecution
  - d.) an administrative charge (currently £15) will be levied for costs incurred due to misuse of the concession.

It is stressed that these conditions for use are in no way intended to inconvenience those persons to whom the concession is offered, but are an attempt to prevent abuses of the system by persons who are not entitled to it.

Loss of an identity card must be reported to the Itchen Bridge Office as soon as possible (Tel: 023 8043 1040). An administrative charge of £5 may be levied for the issue of a replacement card. This does not apply for the renewal of the concession.

As Southampton City Council is governed by the Data Protection Act, all information given in this application will be treated in the strictest confidence.



I.D. NO

EXPIRY:

**Itchen Bridge application for disabled concession**

Please read the terms and conditions of the concession scheme carefully.  
Please also separate and retain the previous pages for future reference.

Please note that tollbooth operators **CANNOT** deal with this application.

The identity card and tokens (for which no charge will be made) will be issued only to persons in receipt of the benefits as described in the previous pages, after submission of this application, fully completed in all respects and sent to:-

Disabled Concession Department  
Itchen Bridge Office  
Portsmouth Rd, Woolston  
Southampton  
SO19 9AD

Tel: 023 8043 1040

Surname of applicant Mr/Mrs/Miss

.....

Forenames

.....

Full Postal Address

.....

.....

..... Postcode .....

Tel No .....

If you have lost your card, or require a new one, you must send a recent passport photograph.

You should ensure that adequate postage is used for both your application to us and for the return of your pass and tokens.

Please allow 10 working days for processing your application.

# DECLARATION

I have read, or had read to me, understand and will abide by the conditions of issue and I enclose:-

## Checklist

- Fully completed application form
- One first class stamp
- Clear photocopy of proof of entitlement
- Passport photograph
- Photocopy of both sides of Blue Badge

I certify that the information that I have supplied is correct and I agree to comply with the terms and conditions of the concession. Furthermore, I understand that any breach of these conditions will lead to sanctions as specified in those conditions of issue.

I understand that only the person to whom Southampton City Council issue the identity card is entitled to the concession.

I confirm that I will not permit the identity card to be used by any other person and I understand that contravention of the rules and conditions may result in complete withdrawal of the concession.

I undertake to inform you immediately if the identity card is lost or stolen or if I change my address.

**Signed** .....

**Date** .....

## **FOR OFFICE USE ONLY**

<b>Photo Enclosed</b>		<b>Processed By</b>	
<b>Entitlement Checked</b>		<b>Date Processed</b>	
<u>Blue Badge Copy</u>		<b>Date Posted</b>	