



Itchen Toll Bridge Motorcycle Concession

Please read this carefully and retain this page for future reference

To apply for the motorcycle concession, please fill out the application form attached and send it, with a photocopy of the vehicle's registration document and proof of residency, to

Motorcycle Concession Department
Itchen Bridge Office
Portsmouth Road, Woolston
Southampton
SO19 9AD

Tel: 023 8043 1040

Only motorcycles registered to a Southampton City resident are eligible for the concession, and if granted a concession the owner of the motorcycle will be issued a permit which will only be valid for that motorcycle. The permit will have an expiry date, before which the owner will be given the opportunity to renew their concession.

The vehicle or rider must clearly display the valid permit on arrival at the toll booth, and wait for the traffic light to change to green before proceeding, otherwise the rider will be required to pay the normal toll, currently 20p.

Southampton City Council accepts no liability for loss or damage to documentation in the post or thereafter. Please only send photocopies of personal documents.

Re-issue of the concession will only be made on receipt of a properly completed renewal application form (sent out nearing the expiry date).

TERMS AND CONDITIONS

1. On every crossing of the bridge, the permit must be displayed so that the toll collector can see the expiry date and permit number.
2. Failure to produce a valid permit will result in the appropriate toll charge being levied.
3. If the permit is used for a vehicle that it was not issued to, it will be classed as non-paying and dealt with accordingly.
4. The permit must not under any circumstances be deliberately damaged, defaced, altered, copied, passed, loaned, given or sold to a third party. Suspected transactions will be traced through our database and breaches of these terms and conditions could result in:-
 - a.) immediate and permanent withdrawal of this concession save where theft has been reported prior to the use of the permit (a police reference number will be required)
 - b.) the full toll being demanded from the driver of the vehicle at the time
 - c.) possible prosecution
 - d.) an administrative charge (currently £15) will be levied for costs incurred due to misuse of the concession

It is stressed that these conditions for use are in no way intended to inconvenience those persons to whom the concession is offered, but are an attempt to prevent abuses of the system by persons who are not entitled to it.

Loss of a permit must be reported to the Itchen Bridge Office as soon as possible (Tel: 023 8043 1040). An administrative charge of £5 may be levied for the issue of a replacement permit. Please note that this does not apply for the renewal of the concession.

As Southampton City Council is governed by the Data Protection Act, all information given in this application will be treated in the strictest confidence.



PERMIT NO:

EXPIRY:

Itchen Bridge application for motorcycle concession

Please read the terms and conditions of the concession carefully. Please also separate and retain the previous pages for future reference.

Please note that tollbooth operators **CANNOT** deal with this application.

The permit (for which no initial charge will be made) will be issued only to persons eligible as described in the previous pages, after submission of this application, fully completed in all respects and sent to:-

Motorcycle Concession Department
Itchen Bridge Office
Portsmouth Rd, Woolston
Southampton
SO19 9AD

Tel: 023 8043 1040

You should ensure that adequate postage is used for both your application to us and for the return of your permit.

(PLEASE PRINT CLEARLY IN BLOCK CAPITALS)

Registration of motorcycle

Make and colour of motorcycle

Owner's full name

Full Postal Address

.....

..... Postcode

Tel No

Please allow 10 working days for processing your application.

DECLARATION

I have read, or had read to me, understand and will abide by the terms and conditions, and I enclose:-

Checklist

Fully completed application form

One first class stamp

Clear photocopy of vehicle registration document

Clear photocopy of proof of residency
(eg driving licence, council tax statement, bank statement)

I certify that the information that I have supplied is correct and I agree to comply with the terms and conditions of the concession. Furthermore, I understand that any breach of these conditions will lead to sanctions as specified in the conditions of issue.

I understand that only the vehicle to which Southampton City Council issue the permit is entitled to use the concession.

I confirm that I will not permit the permit to be used by any other person and I understand that contravention of the rules and conditions may result in complete withdrawal of the concession and possible prosecution.

I undertake to inform you immediately if the permit is lost or stolen or if I change my address.

Signed..... **Date**.....

FOR OFFICE USE ONLY

ID number	
Issued by	
Date issued	