

Gateway
One Guildhall Square
Southampton
SO14 7FP

Tel: 023 8083 3008



'PAY AS YOU PARK' CARD APPLICATION FORM

**VALID FOR USE IN EASTGATE STREET, GROSVENOR SQUARE, & BEDFORD PLACE
MULTI-STOREY CAR PARKS**

PART 1: APPLICANT'S DETAILS

Title..... Full Name.....

Name of Company.....
(If applicable)

Address.....

..... Post Code.....

Contact Name.....
(If different from above)

Daytime Telephone No.....

PART 2: VALUE OF CARD REQUIRED

I wish to apply for a Pay as You Park card to the value of:
(Please tick one box only)

£50

£75

£100

£250

£500

£1000

£1500

PS/DK/PAYP/Sept 2011

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FOR OFFICE USE ONLY

Card No:	Issue Date:	Amount: £
Receipt No:	Issued By:	

PART 3: HOW TO APPLY FOR A CARD

By post and in person to: Gateway, One Guildhall Square, Southampton SO14 7FP. Please make cheques and postal orders payable to Southampton City Council.

By telephone to: Parking Services, Cash Office on 023 8083 3008.

Gateway opening hours are Monday, Tuesday and Fridays 8.30 am to 5.30 pm, Wednesday 9.30 am to 5.30 pm, and Thursday 8.30 am to 7.00 pm. Gateway is closed on all statutory Bank Holidays

“Please note if you choose to pay by credit card a 2.5% surcharge may be added to the transaction”.

PART 4: DECLARATION BY APPLICANT

- (a) I understand that the Pay as You Park card is only valid for use in Eastgate Street, Grosvenor Square and Bedford Place multi-storey car parks.
- (b) I acknowledge that a Pay as You Park card does not guarantee the holder a parking space and that the vehicle must be parked in a marked parking bay at all times.
- (c) I understand that a Pay as You Park card remains the property of Southampton City Council card may be withdrawn if the conditions of issue are contravened or should be reasonable grounds to believe it is being misused.
- (d) I confirm that the information provided on this form is true and accurate to the best of my knowledge and belief, and I accept that if I have stated anything which I know to be false, or believe not to be true, I shall be liable to prosecution and any ticket issued may be withdrawn

Signature..... Date.....

WARNING: Section 115 (2) of the Road Traffic Regulations Act 1984

Provides penalties for any person who makes a false statement to obtain a 'Pay as You Park' card or with intent to deceive, forges, or alters, or uses, or lends to, or allows to be used, or has in their possession any document so closely resembling any such 'Pay as You Park' card as to be calculated to deceive

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PART 5: GUIDANCE NOTES (Please retain this page for your information)

The Pay as You Park card is valid for use in Grosvenor Square, Bedford Place and Eastgate Street Multi storey car parks.



Pay as You Park Card

PRICES OF PAY AS YOU PARK CARDS

The Pay as You Park Card is sold pre-loaded with one of the following values:

£50.00 £75.00 £100.00 £250.00 £500.00 £1,000.00 £1,500.00

HOW TO USE THE CARD

On approaching the car park the proximity 'Pay as You Park Card' should be presented to the card reader adjacent to the barrier. The value remaining on your card will be displayed and the barrier will open. Once issued the card has a lifespan of 5 years.



On leaving the car park proceed to the exit barrier and present the 'Pay as You Park Card' to the reader adjacent to the barrier. The value of the stay will be deducted from the card and the balance remaining displayed. The barrier will open to allow you to exit the car park.

The card **must be** presented to the card reader adjacent to the exit barrier before leaving the car park. If it is not possible to do so due to barrier or other technical issues, please inform a control room operator that you are leaving the car park. The control room operator can be contacted by pressing the help button. **If you do not contact the control room operator you may be charged for parking in the car park when you are not there.**

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HOW TO RELOAD THE CARD

The card has a life span of 5 years. Customers may recharge the card at any of the pay stations in Grosvenor Square, Bedford Place and Eastgate Street multi storey car parks. To reload the card, present it to the pay station reader and recharge the card in £10.00 increments by pressing the 'Reload higher' button.



Payment for reloading the 'Pay as You Park Card' at a pay station can only be made by credit or debit card.



20% DISCOUNT WHEN YOU USE A PAY AS YOU PARK CARD

A 20% discount will apply on all payments made with a 'Pay as You Park Card'. This discount will be deducted from the parking charge made to the card on leaving the car park.

Please refer to the example below which demonstrates how 20% discount on 'Pay as You Park Card' will be applied in Grosvenor Square, Bedford Place and Eastgate Street Multi Storey Car Parks to **Daytime** parking charges.

Hours	Daytime Parking Charge	20% Discount on Daytime Parking Charge	Actual Charge made to Pay as You Park Card
Up to 1 hour	1.20	0.96	1.00
Up to 2 hour	2.40	1.92	1.90
Up to 3 hour	3.30	2.64	2.60
Up to 4 hour	4.20	3.36	3.40
Up to 5 hour	5.00	4.00	4.00
Up to 6 hour	6.80	5.44	5.40
Up to 7 hour	7.30	5.84	5.80
Up to 10 hour	8.00	6.40	6.40

The 20% discount will also apply to Overnight parking charges.

HOURS OF CHARGING

Daytime charges apply Monday – Saturday 08.00 to 18.00 and Sunday, and on Bank and Public Holidays from 12.00 noon to 18.00.

Overnight charges apply every day of the year 18.00 to midnight.

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Fair Processing Notice



Any information provided by you to Southampton City Council will be held in accordance with the Data Protection Act 1998.

The Council's nominated representative for the purposes of the Act is Mark Heath, Solicitor to the Council. If you have any questions relating to the use of your data, please contact Mark Heath (written enquires only) at the Civic Centre, SO14 7LY.

The information you have provided will be used for the purposes of parking management within the Southampton Area including:

- Processing and administering your 'Pay as You Park' card
- Processing Penalty Charge Notices and collecting debt in relation to those Notices
- Preventing and detecting fraud in relation to 'Pay as You Park' card applications

Your information will not otherwise be shared with external third parties unless we obtain your permission to do so, or are required to do so under a legal duty.

This Council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud.

It may also share this information with other bodies responsible for auditing or administering public funds for these purposes including the Audit Commission. As part of the National Fraud Initiative the Audit Commission requires this Council to provide specific sets of data to the Audit Commission.

For further details please look at <http://www.audit-commission.gov.uk/nfi/>