



## DAYTIME SEASON TICKET PRICES FROM 30<sup>th</sup> OCTOBER

5 days per week		7 days per week	
1 month	£136.00	1 month	£184.00
3 months	£416.00	3 months	£540.00
6 months	£832.00	6 months	£1,080.00
12 months	£1,664.00	12 months	£2,160.00

### IMPORTANT INFORMATION

**Please read the following information carefully.**

#### How to Pay:

- By post by sending this form to the Gateway One Guildhall Square, Southampton SO14 7FP. Please attach your payment to the application form, cheques/postal orders should be payable to Southampton City Council.
- In person at Gateway, One Guildhall Square, Southampton.

Monday, Tuesday and Friday 8.30 am – 5.30 pm

Wednesday 9.30 am – 5.30 pm

Thursday 8.30 am – 7.00 pm

Gateway is closed on all statutory Bank Holidays.

**“Please note if you choose to pay by credit card a 2.5% surcharge may be added to the transaction”.**

#### Surrendered Tickets:

Upon surrender a refund for every complete unexpired calendar month will be made for which the ticket would have been valid.

#### Lost Tickets:

An administration charge of £13.00 will be made to replace a lost/damaged ticket.

#### Change of vehicles:

The Season Ticket is only valid when displayed on the vehicle/vehicles nominated overleaf, details of which will be printed on the ticket.

#### Where can I use this Season Ticket?

The Season Ticket is valid for use Southampton City Councils long stay off street car parks general purpose car parks. It is not valid in short stay or any of the Council's multi-storey car parks. Please contact us for assistance on 023 8083 4600 if you are unsure of where you can park.

The issue of a Season Ticket does not guarantee the holder a parking space. It is the driver's responsibility to ensure that the ticket is clearly displayed at all times and that the vehicle is parked within a marked parking bay.

Continued over/...

#### 4. DECLARATION BY APPLICANT

- (a) I understand that this Season Ticket is only valid for use in city centre long stay off-street car parks and when it is displayed on the vehicle/vehicles nominated overleaf.
- (b) I accept that it is my responsibility to ensure that the Season Ticket is displayed so that it can be clearly and entirely seen when viewed through the front windscreen of the vehicle otherwise I may be liable to the issue of a Penalty Charge Notice.
- (c) I understand that I must not alter or in any way attempt to amend the Season Ticket.
- (d) I acknowledge that a Season Ticket may be withdrawn if the conditions of issue are contravened or should Southampton City Council have reasonable grounds to believe it is being misused. The information provided on this form is true and accurate to the best of my knowledge and belief, and I accept that if I have stated anything which I know to be false, or believe not to be true, I shall be liable to prosecution and any ticket issued may be withdrawn

Signature\_\_\_\_\_

Date\_\_\_\_\_

**WARNING:** Section 115 (2) of the Road Traffic Regulations Act, 1984

Provides penalties for any person who makes a false statement to obtain a parking permit or with intent to deceive, forges, or alters, or uses, or lends to, or allows to be used, or has in their possession any document so closely resembling any such permit as to be calculated to deceive.

#### Fair Processing Notice



Any information provided by you to Southampton City Council will be held in accordance with the Data Protection Act 1998.

The Council's nominated representative for the purposes of the Act is Mark Heath, Solicitor to the Council. If you have any questions relating to the use of your data, please contact Mark Heath (written enquires only) at the Civic Centre, SO14 7LY.

The information you have provided will be used for the purposes of parking management within the Southampton Area including:

- Processing and administering your season ticket
- Processing Penalty Charge Notices and collecting debt in relation to those Notices
- Preventing and detecting fraud in relation to season ticket applications

Your information will not otherwise be shared with external third parties unless we obtain your permission to do so, or are required to do so under a legal duty.

This council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud.

It may also share this information with other bodies responsible for auditing or administering public funds for these purposes including the Audit Commission. As part of the National Fraud Initiative the Audit Commission requires this Council to provide specific sets of data to the Audit Commission.

For further details please look at <http://www.audit-commission.gov.uk/nfi/>