Dear Neighbours,

**Re: [STREET], Community Street Closure**

We are writing to let you know that we are in the process of applying for a Community Street Closure.

Community Street Closures are short, stewarded road closures, allowing residents to host a street party, community event or “Playing Out” session, on a one-off or regular basis. These closures give children the chance to play safely near home and make the street feel safer and friendlier for everyone. Parents will be responsible for their own children as normal.

We want to reassure you that you will still have car access to your home. The road closure points will be marshalled by volunteers. Through traffic will be diverted, but any residents wanting to enter or exit the street will be asked to drive in and out at walking speed, escorted by a volunteer steward. The result we hope will be a great demonstration of the benefits of reducing traffic with as little impact on the residents as possible.

The closure**[(s) is/are]** planned for: **[DATES & TIMES HERE OR OVERLEAF]**

We really hope you like the idea. If you have any questions or concerns, would be able to help with stewarding, or are interested in finding out more, please do get in touch with me at **[EMAIL ADDRESS AND/OR STREET ADDRESS]**.

Best wishes,

**[ORGANISER NAME]**

Dear Neighbours,

**Re: [STREET], Community Street Closure**

We are writing to let you know that we are in the process of applying for a Community Street Closure.

Community Street Closures are short, stewarded road closures, allowing residents to host a street party, community event or “Playing Out” session, on a one-off or regular basis. These closures give children the chance to play safely near home and make the street feel safer and friendlier for everyone. Parents will be responsible for their own children as normal.

We want to reassure you that you will still have car access to your home. The road closure points will be marshalled by volunteers. Through traffic will be diverted, but any residents wanting to enter or exit the street will be asked to drive in and out at walking speed, escorted by a volunteer steward. The result we hope will be a great demonstration of the benefits of reducing traffic with as little impact on the residents as possible.

The closure**[(s) is/are]** planned for: **[DATES & TIMES HERE OR OVERLEAF]**

We really hope you like the idea. If you have any questions or concerns, would be able to help with stewarding, or are interested in finding out more, please do get in touch with me at **[EMAIL ADDRESS AND/OR STREET ADDRESS]**.

Best wishes,

**[ORGANISER NAME]**