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GOVERNANCE COMMITTEE  
MINUTES OF THE MEETING HELD ON MONDAY, 9 FEBRUARY 2015

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Present:

Members of the Council

Councillors Daunt, Keogh (Vice-Chair), Noon, O'Neill and Parnell

Independent Members

Mr David Blake and Mr Geoff Wilkinson

Apologies

Councillor Derek Burke and Councillor Caran Chamberlain and Inglis

**COUNCILLOR KEOGH IN THE CHAIR**

27. **APOLOGIES**

Apologies were received from Councillors Burke and Chamberlain. It was noted that following receipt of the temporary resignation of Councillor Inglis from the Panel, the Head of Legal and Democratic Services, acting under delegated powers, had appointed Councillor Parnell to replace him for the purposes of this meeting.

28. **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED:** that the minutes for the Committee meeting on 15 December 2014 be approved and signed as a correct record.

29. **ANNUAL GOVERNANCE STATEMENT**

The Committee considered the report of the Chief Financial Officer regarding the Annual Governance Statement 2014-15 and the Action Plan for 2013-14.

**RESOLVED** that:-

- (i) the assurance gathering process to support the development of the 2014-15 Annual Governance Statement be noted and approved; and
- (ii) the Annual Governance Statement 2013-14 Action Plan be noted.

30. **TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL LIMITS 2015/16 TO 2017/18**

The Committee considered the report of the Chief Financial Officer regarding treasury management activity and proposals for cash flow, investment and borrowing for the following year.

**RESOLVED** that:-

- (i) the Treasury Management strategy for 2015/16 as outlined in the report be endorsed;

- (ii) following recommendations in the Capital Update report to Council on 11 February 2015, the possible need to recalculate the Prudential indicators be noted; and
- (iii) following the finalisation of the capital and revenue budgets report due at Council, the possible need to make changes be noted.

31. **INTERNAL AUDIT PROGRESS REPORT - DECEMBER 2014**

The Committee received and noted the report of the Chief Internal Auditor regarding internal audit progress to the period December 2014.

32. **EXTERNAL AUDIT - CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2013/14**

The Committee received and noted the report of the Chief Internal Auditor regarding the External Auditor's annual report on the Certification of Claims and Returns 2013/14.

33. **LOCALISM ACT 2011 - APPOINTMENT OF DESIGNATED INDEPENDENT PERSON (S) AND GOVERNANCE COMMITTEE INDEPENDENT MEMBERS**

The Committee considered the report of the Head of Legal and Democratic Services regarding the appointment of Designated Independent Person(s) and Governance Committee Independent Members.

**RESOLVED** that the following Recommendations be made to Council:-

- (i) one Designated Independent Person as required under S.28(7) Localism Act 2011 be appointed from 1 July 2015 for a term of 3 years;
- (ii) the two independent member appointments to the Governance Committee cease on 20 May 2015 and it be noted that the appointment of independent members will end
- (iii) the current independent members, David Blake and Geoff Wilkinson be thanked for their work during the past three years; the Head of Legal and Democratic Services be authorised to carry out all actions to give effect to this resolution.