

From: LICENSING WESTERN Mailbox
[western.licensing@hampshire.pnn.police.uk]
Sent: 16 July 2012 09:32
To: Licensing
Subject: FW: Application for a Premises License, Donya Limited - 50 Oxford Street Southampton.
Attachments: Response from applicant.TIF

Good Morning

This is to confirm that we have no objections to the above application. The applicant has confirmed the following:

The licence is for on sales only

The roof terrace will only be used by the occupants of the flats and not open to the public and they have agreed to the following conditions as listed below.

CCTV

Training

Challenge 25

Refusals book

Incident book

Regards

Sarah

PC 21071 NORRIS

Western Licensing Team

DDI 02380 674768

From: LICENSING WESTERN Mailbox
Sent: 20 June 2012 11:03
To: 'cliff.morris@parissmith.co.uk'
Subject: Application for a Premises License, Donya Limited - 50 Oxford Street Southampton.

Your Ref: CGM/mcm/96143/6

Sir,

I am the police licensing officer for the city centre area of Southampton and I have received the application you have submitted for Donya Limited, 50 Oxford Street Southampton. We are currently awaiting a response from the local beat team for the area for their opinion on the application and their response will guide us on whether we wish to make representations or not. Whilst I await that response I wanted to make contact with yourselves about the application and ask that you clarify a few things.

With reference to the roof terrace is there going to be music played and if so what time will this cease.

To access the roof terrace patrons are going to have to go past the second floor where the flats are going to be situated. Are the flats going to be privately rented or will they be used for staff?

The application states that the supply of alcohol will be for consumption **on** the premises however the operating schedule states that the application provides for consumption both **on** and **off** the premises.

There are numerous steps that you have outlined that you intend to take to promote the four licensing objections and I would ask that you consider the conditions that we currently advise to support the licensing objectives. The below is the current wording that we put forward with regards to conditions, they may seem rather lengthy but this is due to a Home Office visit last year. On their attendance they looked at our license conditions and stated that we could not use "to the reasonable satisfaction of Hampshire Constabulary" as this was not fair to the license holder to know what was to our satisfaction.

This has then meant that we have detailed exactly what we expect from each condition

CCTV

The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exit. The system should be able to cope with strobe lighting and all levels of illumination throughout the premises as well as outside areas.

CCTV warning signs to be fitted in public places.

The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.

The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable format on either disc or VHS.

Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Southampton Police Licensing Unit.

Training


Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.

All staff will receive refresher training every six months as a minimum and that records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.

All training records will be made immediately available for inspection by Hampshire Constabulary and the licensing Authority upon request. Training records will be kept for a minimum period of two years. Training records will be kept on the licensed premises to which they relate to

Challenge 25

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the  logo and the persons date of birth.

Refusals book

A refusals book will be kept and maintained at the premises and will be available for police inspection upon request. All refusals for the sale of alcohol

and the reasons for refusal should be recorded. Any age challenge or identification seizures should also be recorded.

Incident book

An incident book will be provided and maintained at the premises. It will remain on the premises at all times and will be available to police for inspection upon request.

Any incidents that include physical altercation or disorder, physical ejection, injury, id seizure or drug misuse will be recorded in the incident book. The entry is to include an account of the incident and the identity of all person(s) involved (or descriptions of those involved if identity is not known). Should there be any physical interaction by members of staff and the public the entry will include what physical action occurred between each party. The entry shall be timed, dated and signed by the author.

If the member of staff creating the entry has difficulties reading or writing then the entry may be written by another staff member. This should however be read back to the person creating the entry and counter signed by the person who wrote the entry.

At the close of business on each day the incident book will be checked by the manager on duty where any entries will be reviewed and signed. If incidents have occurred the duty manager will de-brief door staff at the close of business. Should there be no incidents then this will also be recorded at the close of business in the incident book.

If you have any questions or queries then I am contactable on 02380 674768 or by e-mail

Sarah
PC 21071 NORRIS
Western Licensing Team
DDI 02380 674768

This electronic message contains information from Hampshire Constabulary which may be legally privileged and confidential. Any opinions expressed may be those of the individual and not necessarily the Hampshire Constabulary.

The information is intended to be for the use of the individual(s) or entity named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of the information is prohibited. If you have received this electronic message in error, please notify us by telephone +44 (0) 845 045 45 45 or email to postmaster@hampshire.pnn.police.uk immediately. Please then delete this email and destroy any copies of it.

All communications, including telephone calls and electronic messages to and from the Hampshire Constabulary may be subject to monitoring. Replies to this email may be seen by employees other than the intended recipient.