

Reference: 2013/00164/01SPRV

Hearing:

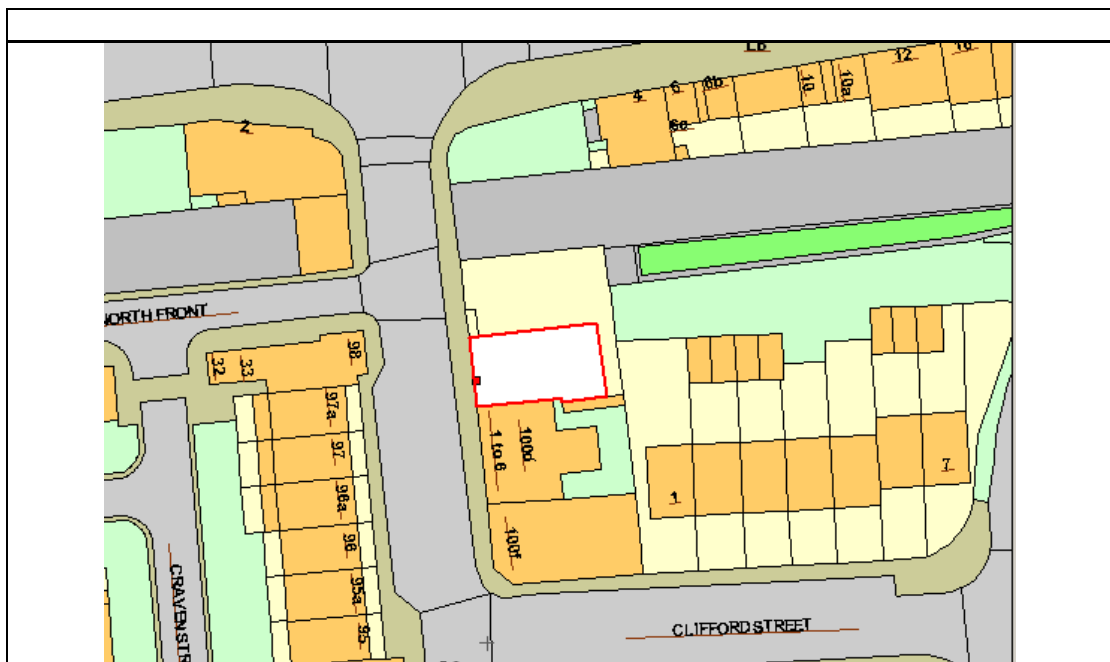
14th March 2013

**APPLICATION TO VARY A PREMISES LICENCE**

Premises Name: Isobar  
 Premises Address: 100C St. Mary Street  
 Southampton  
 SO14 1PE

Application Date: 24th January 2013  
 Application Received Date: 25th January 2013

Application Valid Date: 25th January 2013



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***Representations From Responsible Authorities***

Responsible Authority	Satisfactory?	Comments
Child Protection Services - Licensing	Yes	
Hampshire Fire And Rescue - Licensing	No Response Received	

Environmental Health - Licensing	Yes	
Planning & Sustainability - Building Control - Licensing	Yes	
Primary Care Trust - Public Health Manager	No Response Received	
Planning & Sustainability - Development Control - Licensing	No Response Received	
Police - Licensing	No	
Trading Standards - Licensing	No Response Received	

### ***Other Representations***

<b>Name</b>	<b>Address</b>	<b>Contributor Type</b>
None.		

### ***Legal Implications***

1. The Licensing Act 2003 specifically restricts the grounds on which the Council, as Licensing Authority (LA), may refuse an application for a major variation of a Premises Licence, or impose conditions. Where relevant representations are made, the LA may refuse on the grounds that the licensing objectives are not met or the operating schedule is inadequate. Equally, conditions may be imposed where relevant and necessary. The LA may also refuse an application in part and thereby only permit some of the licensable activities sought.
2. The decision making committee, in considering an application, must have regard to the adopted Statement of Licensing Policy and any relevant representations made by those directly affected.
3. An applicant for a variation, whose application has been refused, or who is aggrieved by conditions imposed, may appeal against the decision to the Magistrates' Court.
4. In considering this application the committee will sit in a quasi-judicial capacity and is thus obliged to consider applications in accordance with both the Licensing Act 2003 (Hearings) Regulations 2005, and amending secondary legislation and the rules of natural justice. The practical effect of this is that the committee must make its decision based on evidence submitted in accordance with the legislation and give

The committee must also have regard to:-

5. *Crime and Disorder Act 1998*  
Section 17 of the Crime and Disorder Act 1998 places the Council under a duty to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.
  
6. *Human Rights Act 1998*  
The Act requires UK legislation to be interpreted in a manner consistent with the European Convention on Human Rights. It is unlawful for the Council to act in a way that is incompatible (or fail to act in a way that is compatible) with the rights protected by the Act. Any action undertaken by the Council that could have an effect upon another persons Human Rights must be taken having regard to the principle of Proportionality - the need to balance the rights of the individual with the rights of the community as a whole. Any action taken by the Council which affect another's rights must be no more onerous than is necessary in a democratic society. The matter set out in this report must be considered in light of the above obligations.



## Southampton City Council

### Application to vary a premises licence under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Alexander Anthony Franklin & James Anton Franklin

*(Insert name(s) of applicant)*

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

#### Premises licence number

2012/00488/01SPRM

#### Part 1 – Premises Details

#### Postal address of premises or, if none, ordnance survey map reference or description

Isobar  
100C St. Mary Street

<b>Post town</b>	Southampton	<b>Post code</b>	SO14 1PE
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Telephone number at premises (if any)	023 8022 2028
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Non-domestic rateable value of premises	£14250
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#### Part 2 – Applicant details

<b>Daytime contact telephone number</b>	023 8022 2028		
<b>E-mail address (optional)</b>			
<b>Current postal address if different from premises address</b>			
<b>Post Town</b>		<b>Postcode</b>	

**Part 3 - Variation**

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day		Month		Year	

**Please describe briefly the nature of the proposed variation** (Please see guidance note 1)

To extend licensable activities from 00:00 (Opening time until 00:30 to

Wednesdays 02:00 (opening time to 02:30)  
Thursdays 02:00 (opening time to 02:30)  
Fridays 02:00 (Opening time to 02:30)  
Saturdays 02:00 ( Opening time to 02:30)

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

##### Provision of regulated entertainment

Please tick yes

- |  |                                     |
|--|-------------------------------------|
| a) plays (if ticking yes, fill in box A)   | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)   | <input type="checkbox"/>            |
| c) indoor sporting events (if ticking yes, fill in box C)  | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)   | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)  | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)  | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G)   | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)<br>(if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

##### Provision of entertainment facilities:

- |  |                                     |
|--|-------------------------------------|
| i) making music (if ticking yes, fill in box I)  | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J)   | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j)<br>(if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

##### Provision of late night refreshment (if ticking yes, fill in box L)

##### Sale by retail of alcohol (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					



**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<b><u>Please give further details</u></b> (please read guidance note 3)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 4)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue					
Wed	10:00	02:00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur	10:00	02:00			
Fri	10:00	02:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	10:00	02:00			
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
Wed	10:00	02:00			
Thur	10:00	02:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun					

**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed	10:00	02:00	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Thur	10:00	02:00			
Fri	10:00	02:00	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	10:00	02:00			
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment you will be providing</u></b>		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed	10:00	02:00	<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Thur	10:00	02:00			
Fri	10:00	02:00	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat	10:00	02:00			
Sun					

I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the facilities for making music you will be providing</u></b>	
			<b><u>Will the facilities for making music be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)	
Tue			<b><u>State any seasonal variations for the provision of facilities for making music</u></b> (please read guidance note 4)	
Wed	10:00	02:00	<b><u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	
Thur	10:00	02:00		
Fri	10:00	02:00		
Sat	10:00	02:00		
Sun				

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick</b> (see guidance note 2)	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
			<b><u>Please give a description of the facilities for dancing you will be providing</u></b>	
Day	Start	Finish		
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)	
Tue				
Wed	10:00	02:00	<b><u>State any seasonal variations for providing dancing facilities</u></b> (please read guidance note 4)	
Thur	10:00	02:00		
Fri	10:00	02:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)	
Sat	10:00	02:00		
Sun				



**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>		
Day	Start	Finish	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed	10:00	02:00			
Thur	10:00	02:00	<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri	10.00	02.00			
Sat	10.00	02:00	<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Wed	23:00	02:00			
Thur	23:00	02:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	23:00	02:00			
Sat	23:00	02:00			
Sun					

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b><u>State any seasonal variations for the supply of alcohol</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed	10:00	02:00			
Thur	10:00	02:00			
Fri	10:00	02:00			
Sat	10:00	02:00			
Sun					
			<b><u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8)

None

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b><u>State any seasonal variations</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)
Tue			
Wed	10:00	02:30	
Thur	10:00	02:30	
Fri	10:00	02:30	
Sat	10:00	02:30	
Sun			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

N/A

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

**P** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

**Refusals book**

A refusals book will be kept and maintained at the premises and will be available for police inspection upon request. All refusals for the sale of alcohol and the reasons for refusal should be recorded. Any age challenge or identification seizures should also be recorded.

**Challenge 25**

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

Notices will be displayed in prominent positions inside the premises promoting the policy.

**b) The prevention of crime and disorder**

**c) Public safety**

**d) The prevention of public nuisance**

Customers leaving at the end of the evening will be asked to leave quietly. Notices are also on display at the premises

**e) The protection of children from harm**

Children are not allowed on the premises after 19.00 hours
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**Please tick yes**

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 – Signatures** (please read guidance note 10)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent** (please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24-1-13
Capacity	OWNER

**Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	25-1-13
Capacity	OWNER

**Contact name (where not previously given) and address for correspondence associated with this application** (please read guidance note 13)

Mr. Alexander Franklin

Post town

Post code

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.





**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

Before completing this form, please refer to FPP 07001 (Licensing (Licensing Act 2003))

**Hampshire Constabulary is a responsible authority and wish to make a representation regarding under the Licensing Act 2003, regarding the:**

<input type="checkbox"/> 1: Grant for a personal licence	(Object within 14 days)
<input type="checkbox"/> 2: Grant for a temporary event notice (TEN)	(Object within 2 days)
<input type="checkbox"/> 3: Transfer of a premises licence	(Object within 14 days)
<input type="checkbox"/> 4: Variation of designated premises supervisor	(Object within 14 days)
<input checked="" type="checkbox"/> 5: Grant/Variation of a premises licence/club prem' certificate	(Object within 28 days)

Name of Applicant:	Alexander Anthony Franklin and James Anton Franklin
Name of Proposed DPS:	

Details of relevant conviction ( Personal Licence Applications ONLY)

Postal address of premises:	Isobar 100c St Mary Street Southampton
Postcode:	SO14 1PE

**Details of responsible authority applicant**

Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other title /Rank:	PC 21071
Surname: NORRIS	First Names: Sarah
Current postal address :	Southampton Central Police Station Southern Road Southampton
Postcode:	SO15 1AN
Daytime telephone number:	02380 674768
E-mail address: (optional)	western.licensing@hampshire.pnn.police.uk

Hampshire Constabulary is a responsible authority and the applicant has the delegated authority of the Chief Officer of Police in respect of his responsibilities under the Licensing Act 2003





### New grant or variation of premises licence Or club premises certificate Form for representations from Hampshire Constabulary

This application to object relates to the following licensing objective(s)

- 1) The prevention of crime and disorder
- 2) Public safety
- 3) The prevention of public nuisance
- 4) The protection of children from harm

*Please select one or more boxes*

Please state the ground(s) for representation:

On behalf of the Chief Officer of Police, I am writing to lodge a representation of the above application on the following grounds:

- 1) The prevention of Crime and Disorder
- 2) Public Safety
- 3) The Prevention of Public Nuisance
- 4) Protection of Children from Harm

The police have concerns over the application. These concerns are outlined below:  
 An application has been received to extend licensable activities from 00:00 (opening time until 00:30) until 02:00 (opening time to 02:30) on Wednesday, Thursday, Friday and Saturdays. On the 29<sup>th</sup> February 2012 discussions concluded between PC 24288 HARRIS and the premises licence holder Alexander Franklin. Mr Franklin was at that time submitting a minor variation to remove his current door staff condition and cctv condition. These were to be replaced with a new door staff and cctv condition. In addition Mr Franklin agreed to accept additional conditions in relation to an incident book, staff training and toilet checks. (Appendix A) A new licence was issued on 15<sup>th</sup> March 2012. (Appendix B) After receiving this new application to extend the hours I attended the venue on Saturday 16<sup>th</sup> February 2013 to ensure that the venue was complying with their current conditions. There is an age verification policy for persons under 18. The venue currently operate challenge 25 however they do not have a refusals book so there is no record to evidence that they are challenges are taking place and refusals are being made. Mr Franklin stated that they know their customers and would challenge strangers and when there is a new intake of students he tells the staff to be vigilant. He was advised that although he does not have a condition on his licence with reference a refusals log it is good practice to evidence that challenges are being made which shows his support towards the licensing objectives.  
 There is cctv at the venue however the new system has broken so the old system was put back in use so there is not 28 days of storage. The date and time was not correct the date was 30th January. Warning signs are in place. No records are kept with reference weekly checks on the system this was a breach of the licensing conditions.  
 There is a door staff condition. There was a broken book which had four entries all from this year. This was signed by doorstaff and had their badge number. In this book was also one incident but the only detail was "1 argument". I explained that they should have an incident book and all incidents should be recorded in detail. If no incidents have taken place then No



**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

Incidents should be written and signed. The incident book should be checked and signed and door staff debriefed if any incidents have occurred. This again was a further breach of the licensing conditions.

A manual has been produced in relation to staff training. There is only a short section in the manual in relation to due diligence and covered licensing law and challenge 25 and use of drugs. There is nothing in relation to recognising signs and symptoms of drunkenness nor the refusal of sale due to intoxication or proxy sales and signs of drug use.

The manual had been signed and dated by the two premises licence holders and two members of staff. There are a further two who need to sign that they have been trained. This training has all taken place this month and there are no other records which is a third breach of the licensing conditions.

Toilet checks are being completed and signed. During this visit and the discussion that took place it appeared to me that Mr Franklin was not sure of the conditions on his licence which was why things had not been put in place to ensure that they were being complied with. I suggested to Mr Franklin that he might like to withdraw his application and resubmit when he had put systems in place to evidence that he was able to comply with these conditions and show his support for the licensing conditions which would also demonstrate his support for the licensing objectives. A letter with reference this meeting was sent to the venue on 20<sup>th</sup> February 2013. (Appendix C) Isobar is situated in a location with very few other licensed premises and is currently not reporting any incidents. Many of the Isobar customers use this venue prior to moving on to other venues to spend the later part of the night. Should these new hours be granted then the venue has the potential to keep a large number of customers until the early hours of the morning. I do not wish to see an increase in the area of public nuisance, anti social behaviour or public order incidents as a result of the extended hours. I appreciate it is not possible to fully prevent incidents from occurring but by complying with the conditions that are already in place and the additional staff training which needs to be completed this would mean that the venue is doing all that is possible to lessen the risk and support the licensing objectives.

**It is an offence, under section 158 of the Licensing Act 2003 to make a false statement  
in or in connection with this representation**

Police recommendations (including any conditions)

No additional hours are granted until the venue demonstrates for a period of at least six months that they are complying with their current conditions. I would also recommend that a refusal book is added as a condition.

Refusals book

A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the store manager/manageress.

The refusals log will be kept and maintained at the premises and will be available for



**New grant or variation of premises licence  
Or club premises certificate  
Form for representations from Hampshire Constabulary**

inspection immediately upon request by Hampshire Constabulary and any responsible authority.

The record of refusals will be retained for 12 months.

In addition I would recommend that the door staff condition is amended to include the following. "A record will be kept detailing the name and badge number of the doorstaff and the date and time of their duty. This record will be kept for a minimum of 2 years and will be immediately available for inspection by Hampshire Constabulary or the Licensing Authority

Signature of Officer Completing

Name Sarah Norris  
Signature: \_\_\_\_\_

Collar Number: 21071  
Date: 21/2/13

Signature of Authorising Officer

Name [Signature]  
Signature: \_\_\_\_\_

Collar Number: 2117  
Date: 21/02/13

**Working Sheet**

Hampshire Constabulary

Printed: 21/02/2013 10:23 by 21071

Occurrence: **44080530532 Z Prem Licence (Management Occurrence)**

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Author:	#24288 HARRIS, J.	Report time:	29/02/2012 14:17
Entered by:	#24288 HARRIS, J.	Entered time:	29/02/2012 14:17
Remarks:	New conditions agreed for minor variation - email sent to scc		

---

Good afternoon

I understand that Alex from Isobar is due in this afternoon to complete a minor variation. In preparation for this, I forward an email confirming an agreement of revised conditions to go on to the licence. Just to confirm, the conditions to be removed are:

2 a) At least 2 door supervisors will be employed on Friday and Saturday nights from 21:00 hours until the premises closes and when the premises is open on football match days, 2 hours before, during, and at least 1 hour after the match finishes.

c) A CCTV system installed to the satisfaction of the Crime Reduction Officer/Police Licensing Officer.

These are to be replaced with:

1. CCTV

The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exit. The system should be able to cope with strobe lighting and all levels of illumination throughout the premises as well as outside areas.

CCTV warning signs to be fitted in public places.

The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.

The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable format on either disc or VHS. Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.

**RESTRICTED**

Printed by: 21071 Date: 21/02/2013 10:23 Computer: SC080 Page 1 of 3

## RESTRICTED

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Southampton Police Licensing Unit.

### 2. Door staff

When the premises is open on football match days (home games), the premises shall provide at least one door supervisor. They will be employed at the premises 2 hours before, during and for 1 hour after the match finishes.

### 3. Incident book

An incident book will be provided and maintained at the premises. It will remain on the premises at all times and will be available to police for inspection upon request.

Any incidents that include physical altercation or disorder, physical ejection, injury, id seizure or drug misuse will be recorded in the incident book. The entry is to include an account of the incident and the identity of all person(s) involved (or descriptions of those involved if identity is not known). Should there be any physical interaction by members of staff and the public the entry will include what physical action occurred between each party. The entry shall be timed, dated and signed by the author.

If the member of staff creating the entry has difficulties reading or writing then the entry may be written by another staff member. This should however be read back to the person creating the entry and counter signed by the person who wrote the entry.

At the close of business on each day the incident book will be checked by the manager on duty where any entries will be reviewed and signed. If incidents have occurred the duty manager will de-brief door staff at the close of business. Should there be no incidents then this will also be recorded at the close of business in the incident book.

### 4. Staff training

Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.

All staff will receive refresher training every six months as a minimum and that records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.

All training records will be available for inspection by Hampshire Constabulary and the licensing Authority. Training records will be kept for a minimum period of two years.

### 5. Toilet Checks

The public toilets within the premise shall be checked every 30 minutes when the premises are open for a licensable activity. A record shall be kept by the premise and presented on request by Hampshire constabulary. Toilet check records shall be kept for a minimum period of 3 months.

Kind regards

Jon  
PC 24288 HARRIS  
Violent Crime & Licensing Department  
DD: 02380 674768 ext: 1539

RESTRICTED

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**From:** alexander.a.franklin@btinternet.com [r]  
**Sent:** 29 February 2012 13:58  
**To:** Harris, Jonathan  
**Subject:** Re: Minor variation Isobar

Hi Jonathan

I've read through your email with regards to a minor variation to our premises licence.

I'm happy to agree to the other changes in relation to CCTV, toilet checks and staff training etc. Records with regards to any incidences and the toilet checks will be kept daily in the site diary and signed at the close of business every day. The diary will be to hand for all staff and able to be checked at all times. On the event of the new year starting then the old diary will be kept in the until the end of march the following year.

The CCTV is kept in a locked office which is only accessible by myself (also being the DPS), the other licensee and the bar supervisor. Extra cameras covering more of the public areas including outside the building and will be installed within the next two weeks and the system should be able meet the standards as required for the premises licence.

A new new staff training manual is currently being prepared which will be actioned and staff sign once they have gone through and understand it. This will be done by the time new premises licence is issued, (within two weeks)  
This will be updated as necessary and then gone through with staff at least every six months and on any new staff starting work in premises.

Kind regards.

Alex Franklin  
Isobar  
100c St Mary Street  
Southampton  
SO14 1PE



Schedule 12  
Part A  
Premises Licence

Regulation 33,34

**Premises licence number** 2012/00488/01SPRM

**Part 1 – Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description,**

**Isobar**  
100C St. Mary Street  
Southampton  
SO14 1PE

**Telephone number** 023 8022 2028

**Where the licence is time limited the dates**

Not applicable

**Licensable activities authorised by the licence**

- Live music
- Recorded music
- Performances of dance
- Anything similar to live music, recorded music or performances of dance
- Facilities for making music
- Facilities for dancing
- Similar to facilities for music & dance
- Provision of late night refreshment
- Supply by retail of alcohol

**The times the licence authorises the carrying out of licensable activities**

Live music

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**Recorded music**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00

**Performances of dance**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**Anything similar to live music, recorded music or performances of dance**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**Facilities for making music**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**Facilities for dancing**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**Similar to facilities for music & dance**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00

**Provision of late night refreshment**

Monday	23:00 - 00:00
Tuesday	23:00 - 00:00
Wednesday	23:00 - 00:00
Thursday	23:00 - 00:00
Friday	23:00 - 00:00
Saturday	23:00 - 00:00
Sunday	23:00 - 00:00

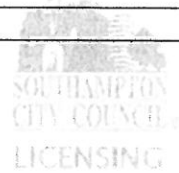
**Supply by retail of alcohol**

Monday	10:00 - 00:00
Tuesday	10:00 - 00:00
Wednesday	10:00 - 00:00
Thursday	10:00 - 00:00
Friday	10:00 - 00:00
Saturday	10:00 - 00:00
Sunday	10:00 - 00:00



**The opening hours of the premises**

Monday	10:00 - 00:30
Tuesday	10:00 - 00:30
Wednesday	10:00 - 00:30
Thursday	10:00 - 00:30
Friday	10:00 - 00:30
Saturday	10:00 - 00:30
Sunday	10:00 - 00:30



**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**  
Alcohol is supplied for consumption both on and off the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Alexander Anthony Franklin  
Isobar  
100c St. Mary Street  
Southampton  
SO14 1PE  
Business Phone Number 023 8022 2028

James Anton Franklin  
Isobar  
100c St. Mary Street  
Southampton  
SO14 1PE

**Registered number of holder, for example company number, charity number (where applicable)**

N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

Alexander Anthony Franklin



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence Number: 2005/00697/02SPEC  
Licensing Authority: Southampton City Council



This premises licence is issued by Southampton City Council as licensing authority under part 3 of the Licensing Act 2003 and regulations made thereunder

Dated this 15th day of March 2012

**Head of Legal, HR & Democratic Services**

Licensing – Southampton City Council  
Southampton & Eastleigh Licensing Partnership  
PO Box 1344  
Southampton  
SO15 1WQ



## Annex 1 – Mandatory Conditions

1 No supply of alcohol shall be made under the premises licence:

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or

(b) at a time when the designated premises supervisor for the premises does not hold a personal licence or his personal licence is suspended.

2 Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3 Where any condition of this licence requires that, at specified times, one or more individuals must be at the premises to carry out a security activity, each such individual must be licensed by the Security Industry Authority, unless the Private Security Industry Act 2001 does not require them to be so licensed.

4 (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to–

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on–

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5 The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistant by reason of a disability).

6 The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

7 (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8 The responsible person shall ensure that -

(a) where any of the following alcoholic drinks sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures-

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25ml or 35ml; and
- (iii) still wine in a glass: 125ml; and

(b) customers are made aware of the availability of these measures.

## Annex 2 – Conditions consistent with the operating Schedule

1 On no more than 12 occasions per calendar year (save for applications for temporary events notices) and following 10 days notice to Police and the Licensing Authority, on any of these occasions the written consent of the police is required and they will be provided with details of the event together with arrangements put in place to control it, the terminal hour may then be extended for one hour for the provision of licensable activities. Additionally an extra hour on all Bank Holidays is requested.

### 2 1. CCTV

The premises shall have sufficient cameras located within the premises to cover all public areas including outside of the premises covering the entrance and exit. The system should be able to cope with strobe lighting and all levels of illumination throughout the premises as well as outside areas. CCTV warning signs to be fitted in public places.

The CCTV system must be operating at all times whilst the premises are open for licensable activity. All equipment shall have a constant and accurate time and date generation.

The recording system will be able to capture a minimum of 4 frames per second and all recorded footage must be securely retained for a minimum of 28 days.

Records must be made on a weekly basis and kept for inspection to show that the system is functioning correctly and that data is being securely retained.

The DPS or premises manager must be able to demonstrate that the CCTV system has measures to prevent recordings being tampered with, i.e. password protected.

There shall be sufficient members of trained staff at the premises during operating hours to be able to provide viewable copies immediately to police on request when investigating allegations of offences or criminal activity. Any images recovered must be in a viewable format on either disc or VHS. Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Southampton Police Licensing Unit.

### 2. Door staff

When the premises is open on football match days (home games), the premises shall provide at least one door supervisor. They will be employed at the premises 2 hours before, during and for 1 hour after the match finishes.

### 3. Incident book

An incident book will be provided and maintained at the premises. It will remain on the premises at all times and will be available to police for inspection upon request.

Any incidents that include physical altercation or disorder, physical ejection, injury, id seizure or drug misuse will be recorded in the incident book. The entry is to include an account of the incident and the identity of all person(s) involved (or descriptions of those involved if identity is not known). Should there be any physical interaction by members of staff and the public the entry will include what physical action occurred between each party. The entry shall be timed, dated and signed by the author.

If the member of staff creating the entry has difficulties reading or writing then the entry may be written by another staff member. This should however be read back to the person creating the entry and counter signed by the person who wrote the entry.

At the close of business on each day the incident book will be checked by the manager on duty where any entries will be reviewed and signed. If incidents have occurred the duty manager will de-brief door staff at the close of business. Should there be no incidents then this will also be recorded at the close of business in the incident book.

**4. Staff training**

Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Records will be kept of such training which must be signed and dated by the member of staff who has received that training.

All staff will receive refresher training every six months as a minimum and that records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.

All training records will be available for inspection by Hampshire Constabulary and the licensing Authority. Training records will be kept for a minimum period of two years.

**5. Toilet Checks**

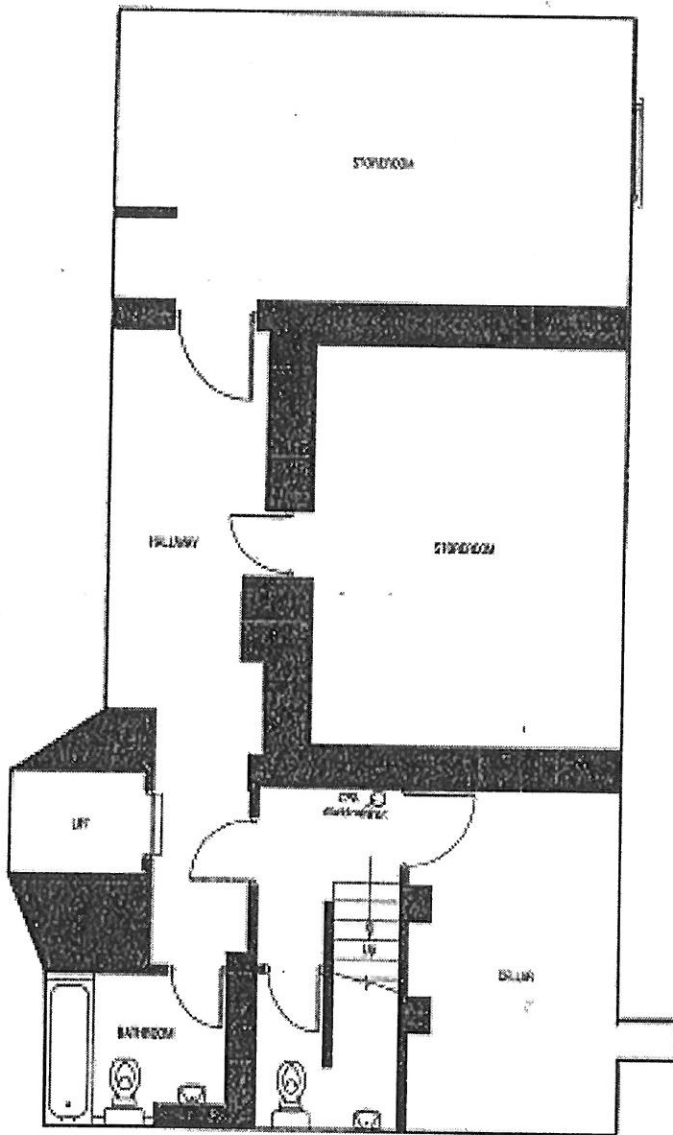
The public toilets within the premise shall be checked every 30 minutes when the premises are open for a licensable activity. A record shall be kept by the premises and presented on request by Hampshire constabulary. Toilet check records shall be kept for a minimum period of 3 months.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

1 None



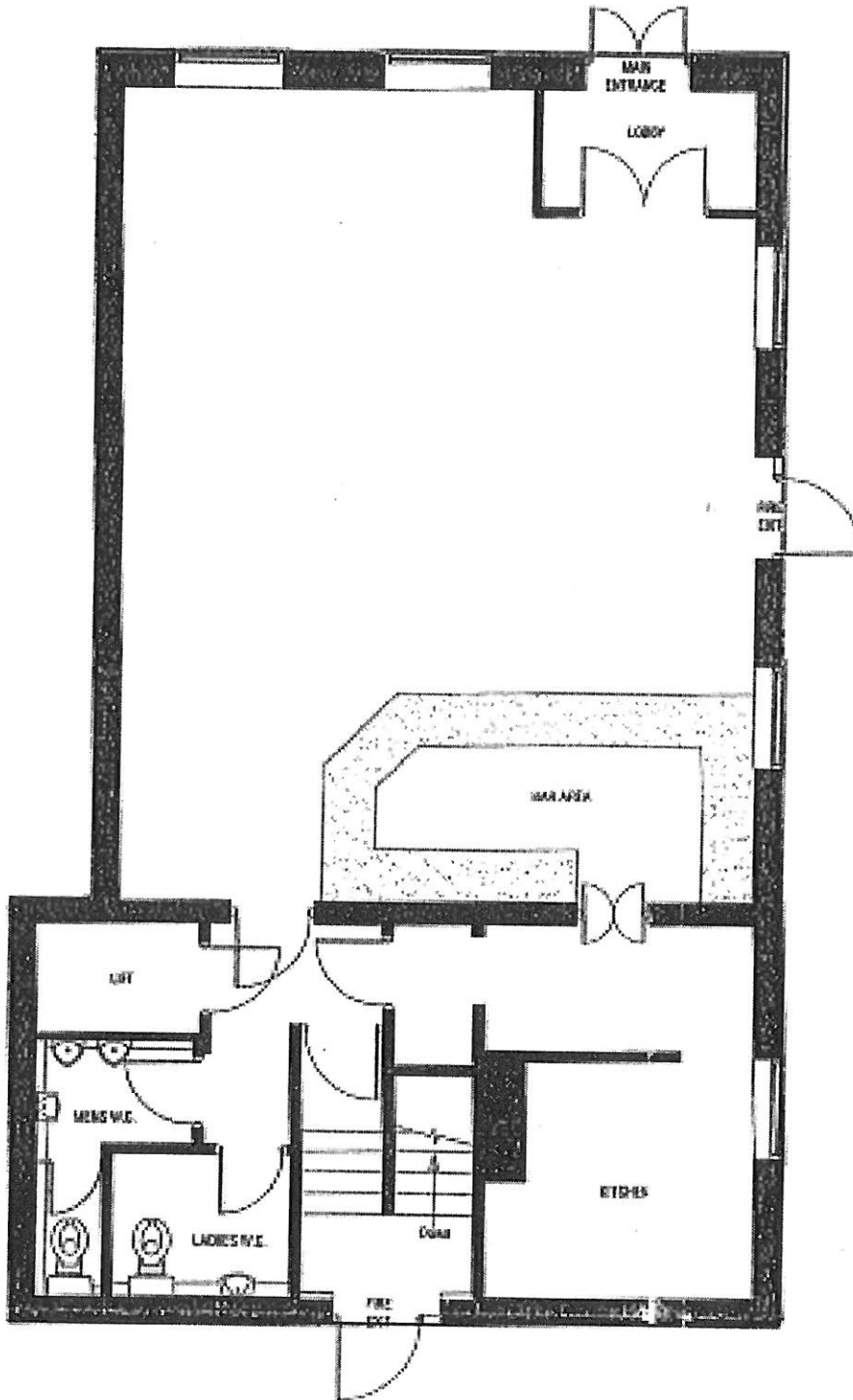
Annex 4 – Plans



BASEMENT PLAN  
(SCALE 1:50)



ST. MARYS STREET



**GROUND FLOOR PLAN**

(SCALE 1:50)

Plan not reproduced to scale.





**Hampshire Constabulary**  
**Chief Constable Andy Marsh**

Alexander Franklin  
Isobar  
100c St Mary Street  
Southampton  
SO14 1PE

Police Licensing Unit  
Southampton Central Police Station  
Southern Road  
Southampton  
Hampshire  
SO15 1AN

**Our ref:** 44080530532  
**Your ref:**

**Telephone:** 0845 045 45 45  
**Direct dial:** 023 8067 4768  
**Fax No:** 0845660037  
**Deaf/speech impaired minicom:** 01962 875000  
**Email:** [southampton.licensing@hampshire.pnn.police.uk](mailto:southampton.licensing@hampshire.pnn.police.uk)

20<sup>th</sup> February 2013

Dear Alexander,

This letter is in reference to our licence meeting held on the 16<sup>th</sup> February 2013 at Isobar, St Mary Street, Southampton. At the meeting a number of issues were discussed and are summarised on the attached sheet.

As we discussed, the Hampshire Constabulary are committed to working with the licensees in promoting the four licensing objectives i.e. –

- The prevention of crime & disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

At this time, the police consider that further measures could be taken to ensure the licensing objectives are actively being promoted. Should further incidents occur at the premises and the suggested measures not been introduced, then we may look to take the matter further and this could be by a review of the premises licence.

Yours Sincerely,

PC 21071 NORRIS  
Violent Crime Reduction & Licensing Team  
Southampton Central Police Station



## Hampshire Constabulary Chief Constable Andy Marsh

### Meeting at Isobar 16/02/13

Persons present during the meeting Alexander Franklin (DPS) PC 21071 Norris and SC 99046

### Nichols

#### Training

**Police:** A manual has been produced in relation to staff training. There is only a short section in the manual in relation to due diligence which covered licensing law, challenge 25 and the use of drugs. There was nothing in relation to recognising the signs and neither symptoms of drunkenness nor the refusal of sale due to intoxication. Proxy sales is not covered nor how to recognise the signs and symptoms of drug use. At the time of the visit there were four signatures acknowledging training had been received. Two were the premise licence holders themselves. There are still further members of staff requiring training. The training was all dated in February 2013 and there were no other records to say that training had ever taken place. I explained that it is useful to try and have a training session with all members of staff present and that the police are more than willing to attend if possible to give an input and to answer any questions. I have attached links to some training in relation to due diligence.

**Venue:** Took on board the need for further information to be included in the training package and now understands that this needs to be completed with all new members of staff and that refresher training needs to take place every 6 months.

**Service Excellence Passport (£2.50 each)**

<http://www.abvtraining.co.uk/index.htm>

**Flow, Licensing & social responsibility (£36.00)**

<http://www.flowhospitalitytraining.co.uk/hospitality-training/licensing-training>

**BIIAB Level 1 Award in Responsible Alcohol retailing training course (£55.00)**

<http://www.accesstraining.co.uk/Training-Courses-And-Consultancies/Licensed-Trade-Courses/BIIAB-Level-1-Award-in-Responsible-Alcohol-Retailing/>

**Act 2003 Ltd DVD & training package (£69.99)**

[http://www.act2003.co.uk/underage\\_dvd.htm](http://www.act2003.co.uk/underage_dvd.htm)

**Licensing Matters Due diligence training packages (price varies)**

<http://www.licensingmatters.net/duediligence.html>

#### Incident Log

**Police:** There is currently no incident book in place at the venue. A broken A4 book was produced which had four door staff entries written in it. Against one of these it was written "1 argument". There was no further detail. It was explained that the venue should have an incident book. If an incident takes place then full details should be included i.e. what the incident was, who was involved with names if possible but descriptions at the very least. If any physical contact took place then what this involved, the level of force and the need for the contact. The book should be signed at the end of the evening by the dps or the duty manager and a debrief to take place if deemed necessary. If no incidents take place then



## Hampshire Constabulary Chief Constable Andy Marsh

this should also be logged. The use of the incident book is for the protection of the venue and also demonstrates support of the licensing objectives.

**Venue:** DPS was unaware that they should be recording no incidents and would obtain a new A5 diary and start to use this to record. DPS acknowledged that more detail should be included and the venue will start to do so.

### **CCTV**

**Police:** CCTV is in place however the new system which was recently installed had failed and the old system had been put back in place 3 days before our visit. There are sufficient cameras but I was unable to check that recordings were being stored for 28 days. The time and date were incorrect on the system. The system was showing 30<sup>th</sup> January on my visit. There are no records made or kept that weekly checks are being made to ensure that the system is functioning and storing data for the required time.

**Venue:** Will start to record weekly checks and sort out the time and date issue. DPS was able to demonstrate that the system is secure and cannot be tampered with.

### **Age Verification Policy**

**Police:** Challenge 25 is in place at the venue however there is nothing to evidence that this is in force. There is no refusals book to demonstrate that refusals are made in respect of challenge 25 or for other reasons i.e. drunkenness.

**Venue:** DPS states that in general he knows all his customers as they are regulars. He would challenge strangers and he tells his staff to be more vigilant when there is a new intake of students to the area.

### **Toilet Checks**

**Police:** These are being completed every 30 minutes and recorded. **Venue:** Checks will be increased and recorded.

### **Door staff**

**Police:** There is a condition that door staff should be provided on home game football matches for two hours before the match and one hour after. SIA members have signed the aforementioned broken A4 book. There are four entries and they are only for this year and there are no previous records. Although the condition does not state that door staff should sign to say they are on duty it was explained to the dps that this again demonstrates good practice. It also evidences to the police that the condition is being complied with as at this time unless we visit the premises on every home game we do not know that the venue has complied with the condition.



**Hampshire Constabulary**  
**Chief Constable Andy Marsh**

**Venue:**

**Other Issues.**

**Police:** This visit was brought about as the venue has applied for a premises licence variation. I discussed with the dps that I would more than likely be objecting to the variation on the basis that the current conditions on the licence are not being adhered to. I do not think that increasing the operating hours of the venue at this time would be appropriate. The dps did not seem aware of all the conditions on his licence so he was advised to read the licence and go through and ensure that every aspect of each condition was being fully complied with. I explained that my objection would not necessarily mean that he would not be granted the variation but that the committee would be the ones to decide. I explained that the venue is currently in breach of its licence by not complying fully with its conditions.

**Venue:** Dps understood and would ensure that things were put in place to rectify the current issues. He asked if the A5 diary could be utilised to cover most of the checks that were needed and I confirmed that this would be a satisfactory solution and that we would require evidence that the conditions are now being fully complied with.