

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	SCRUTINY REVIEW - OUTLINE TERMS OF REFERENCE		
DATE OF DECISION:	12 th SEPTEMBER 2013		
REPORT OF:	HEAD OF COMMUNITIES, CHANGE AND PARTNERSHIPS		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY
None

BRIEF SUMMARY

This report requests that the Overview and Scrutiny Management Committee (OSMC) agrees the outline terms of reference for a scrutiny review examining the contribution which planning policy can make to maintaining balanced neighbourhoods and the quality of life for their residents.

The draft terms of reference, outlined below have been developed in consultation with the Chair and Vice Chair of the Committee and the Head of Planning, Transport and Sustainability.

If the Committee approves the outline terms of reference it is recommended that authority be delegated to the Head of Communities, Change and Partnerships, in consultation with the Chair of Scrutiny Panel A, to finalise the terms of reference for the review.

RECOMMENDATION:

- (i) That the Committee consider and approve the draft outline terms of reference for the scrutiny review.
- (ii) That authority is delegated to the Head of Communities, Change and Partnerships, in consultation with the Chair of Scrutiny Panel A, to finalise the terms of reference for the review.

REASON FOR REPORT RECOMMENDATIONS

1. To enable the Scrutiny Panel A to commence the scrutiny review examining the contribution which planning policy can make to maintaining balanced neighbourhoods and the quality of life for their residents.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2. None.

DETAIL (Including consultation carried out)

3. Scrutiny Panel B is due to conclude its Apprenticeships Inquiry in September 2013. It was agreed that Scrutiny Panel's would run consecutively, therefore, to enable Scrutiny Panel A to commence a scrutiny review in October the OSMC needs to agree outline terms of reference for a scrutiny review.
4. The Vice Chair of the OSMC suggested that Scrutiny Panel A undertake a review looking at planning and development control for residential areas. Following a meeting between the Chair and Vice Chair of the OSMC, the Head of Planning, Transport and Sustainability, and the Improvement Manager the proposed outline terms of reference for the scrutiny review, to be conducted by Scrutiny Panel A over approximately 6 meetings are as follows:
 - To review how effectively the City Council's Article 4 and Houses in Multiple Occupation (HMO) Supplementary Planning Document is working;
 - To increase understanding of the various Government proposals to relax permitted development rights, including those relating to extensions, office to residential conversions and changing retail use without consent, and to consider if a local response should be developed;
 - To consider the Council's approach to planning enforcement
5. The terms of reference need to be developed and refined, with clear objectives and outcomes for each meeting determined, best practice examples considered and witnesses identified. It is recommended that this be undertaken by the Head of Communities, Change and Partnerships, in consultation with the Chair of Scrutiny Panel A.
6. The final report and recommendations of the Scrutiny Panel will be considered by the OSMC prior to Cabinet to ensure that the review has met the agreed outline terms of reference set by this Committee.

RESOURCE IMPLICATIONS

Capital/Revenue

7. There are no additional financial implications arising from the approval of the recommendations.

Property/Other

8. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

9. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

10. None

POLICY FRAMEWORK IMPLICATIONS

11. None.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
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SUPPORTING DOCUMENTATION

Appendices

	None
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Dependent upon forward plan item
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Other Background Documents

Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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