

---

**GOVERNANCE COMMITTEE**  
**MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2015**

---

Present: Councillors Barnes-Andrews (Chair), Daunt (Minute numbers 11 and 15 only), Inglis, Jordan, Noon, O'Neill and Keogh

8. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the resignation of Councillor Lewzey, and the appointment of Councillor Keogh in place thereof in accordance with the provisions of Council Procedure Rule 4.3.

9. **ELECTION OF VICE-CHAIR**

The Committee elected Councillor Keogh as Vice-Chair for the remainder 2015-2016 Municipal Year.

10. **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED:** that the minutes for the Committee meeting on 15<sup>th</sup> June 2015 be approved and signed as a correct record.

In relation to Minute Number 7(ii) "Chief Internal Auditor's Annual Report and Opinion 2014-2015" the Committee requested that they receive a more detailed summary report providing information relating investigations and outcomes at a future meeting.

11. **SOUTHAMPTON CITY COUNCIL COMPLAINTS 2014/15**

The Committee considered the report of Head of Legal and Democratic Services detailing recorded complaints in the 2014/15 municipal year.

**RESOLVED** that:

- (i) the Committee noted the report;
- (ii) information detailing the number of service complaints, or missed bin collections, made within the waste collection service be circulated to Committee Members; and
- (iii) future reports should give an indication of the numbers of residents from each of the comparator authorities.

12. **ANNUAL GOVERNANCE STATEMENT 2014-15**

The Committee considered the report of the Chief Finance Officer seeking approval of the draft Annual Governance Statement for 2014-15.

The Committee noted an amendment to the timescale listed for the Information Governance Arrangements set out in the Draft Statement from July to September of 2015. In addition the Committee noted that the People's Panel had now been established. The Panel also discussed how the Statement related to the current Transformation Project across the City and the level of political oversight of the project.

**RESOLVED:**

- (i) that the Committee noted the minor amendments and updates detailed at the meeting;
- (ii) that the Committee approved the final draft, with amendments, of the 2014-15 Annual Governance Statement set out in Appendix 1; and
- (iii) that information relating to the political oversight of the Transformation Project be circulated to Committee Members.

13. **FINANCIAL STATEMENTS FOR 2014/15**

The Committee considered the report of the Council's Chief Financial Officer setting out the Financial Statements for 2014/15 for consideration

**RESOLVED** that the Committee;

- (i) noted the changes to the Financial Statements 2014/15 as a result of the Annual Audit as detailed in paragraphs 6 to 8 and Appendix 1 of the report; and
- (ii) approved the audited Financial Statements 2014/15.

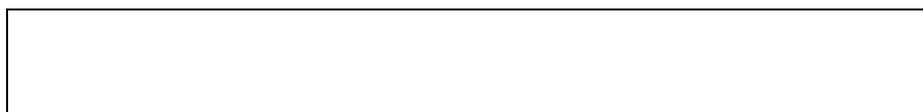
14. **EXTERNAL AUDIT - AUDIT RESULTS REPORT**

The Committee received and noted the report of the Chief Financial Officer regarding the external auditor's Audit Results Report for the year ended 31 March 2015, set out in Appendix 1 of the report.

15. **INTERNAL AUDIT PROGRESS REPORT ; AUGUST 2015**

The Committee received and noted the report of the Chief Internal Auditor outlining the progress against the internal audit plan to the period August 2015 set out in Appendix 1 of the report.

Chair of Governance Committee



9<sup>th</sup> November 2015