

<b>DECISION-MAKER:</b>	GOVERNANCE COMMITTEE		
<b>SUBJECT:</b>	ANNUAL CHANGES TO THE CONSTITUTION		
<b>DATE OF DECISION:</b>	28 APRIL 2014		
<b>REPORT OF:</b>	HEAD OF LEGAL AND DEMOCRATIC SERVICES		
<b><u>CONTACT DETAILS</u></b>			
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<b>STATEMENT OF CONFIDENTIALITY</b>			
None			

### **BRIEF SUMMARY**

This is the annual report considered by Governance Committee prior to the Annual Meeting agreeing any changes to the Constitution.

### **RECOMMENDATIONS:**

- (i) to consider and recommend the changes to the Constitution as set out in the attached draft report to Council.

### **REASONS FOR REPORT RECOMMENDATIONS**

1. It is appropriate for the Council to keep its Constitution under regular review for good governance reasons and to amend it, both to reflect experience and changing law, best practice and other circumstances.

### **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. The Council resolved in May 2002 to review its Constitution on an annual basis. Therefore, it is appropriate that this report is considered by Members. There are a range of recommendations set out within the attached report. Members have a range of options about various changes recommended to them, not least of which is to reject some or all of them. Some matters such as revisions to the Financial Procedure Rules remain as "work in progress" and the Chief Financial Officer will update the meeting as appropriate.

### **DETAIL (Including consultation carried out)**

3. Full details are contained in the attached draft report.

### **Background Information**

4. None other than that contained in the attached draft report.

### **RESOURCE IMPLICATIONS**

#### **Capital/Revenue**

5. None

#### **Property/Other**

6. None.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

7. The Executive Arrangements and Constitution are required under the Local Government Act 2000 (as amended).

### Other Legal Implications:

8. None.

## POLICY FRAMEWORK IMPLICATIONS

9. None.

KEY DECISION? n/a

WARDS/COMMUNITIES AFFECTED:	None
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## SUPPORTING DOCUMENTATION

### Appendices

1.	Draft report to Council  <b>Note:</b> the appendices to the draft report are listed below as Members Room documents. They are available online and a hard copy will be available in Members rooms
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### Documents In Members' Rooms

1. Revised Officer Scheme of Delegation

### Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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### Other Background Documents

#### Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1. None.	