

DECISION-MAKER:	HEALTH AND WELLBEING BOARD		
SUBJECT:	PHARMACEUTICAL NEEDS ASSESSMENT (PNA)		
DATE OF DECISION:	30 JULY 2014		
REPORT OF:	DIRECTOR OF PUBLIC HEALTH		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY			
None			

BRIEF SUMMARY

This report is to inform members of the Health & Wellbeing Board of their statutory duty with regard to the Pharmaceutical Needs Assessment (PNA). The report also explains the approach being undertaken to fulfil this duty and the timetable for this work.

Members of the Board are asked to note what future input will be needed from them to ensure that the PNA is delivered appropriately and to the statutory deadline.

RECOMMENDATIONS:

- (i) The Board acknowledge the statutory requirements of the PNA
- (ii) The Board acknowledge the approach being taken to complete the PNA by the statutory deadline of 1st April 2015.
- (iii) The Board consider how they can support the stakeholder consultation element of the PNA process

REASONS FOR REPORT RECOMMENDATIONS

- 1 Due to the latest legislation the Board is now responsible for completing a PNA by 1st April 2015.
- 2 Due to internal resource constraints and revised requirements for a PNA, it is no longer feasible for this work to be completed internally by the Public Health team and, therefore, the decision has been made to contract the work to a private provider.
- 3 There is a legal requirement for a 60 day consultation with stakeholders on the draft PNA. Members of the Board, and the organisations they represent, are well placed to support this consultation process.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- 4 A simple refresh, by the Public Health team, of the 2010 PNA was considered but rejected due to capacity issues and also due new legislative requirements now set for the PNA.

DETAIL (Including consultation carried out)

- 5 The Health and Social Care Act 2012 gave the Health and Wellbeing Board for Southampton the statutory duty to develop and publish a Pharmaceutical Needs Assessment (PNA) for the city by April 1st 2015. This process includes formal consultation with specific stakeholders for a minimum of 60 days.

A PNA describes currently provided community pharmaceutical services and gives recommendations to address identified gaps, taking into account future needs. A PNA supports the commissioning intentions for pharmaceutical services and other services that could be delivered by community pharmacies and other providers.

The most recent Southampton PNA¹ was produced in 2010 and, although it is a useful reference, subsequent changes in guidance mean that a simple refresh of this report is not appropriate. Due capacity issues in the Public Health team, there is insufficient resource internally to undertake this statutory piece of work. Therefore, the decision has been made to contract this work out to a private provider.

The requirements for a PNA are set out in the National Health Service (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013². These regulations cover the minimum information to be included in a PNA, the matters which must be considered, and the process to be followed.

These regulations explain that the PNA is no longer a traditional needs assessment that the Public Health team are experienced in producing. Instead it is a tool for control of market entry and should only include those pharmaceutical services commissioned by NHS England. As the purpose of a PNA is to support market entry decisions, this document will not deal directly with the provision of public health activity within pharmacies but will link to relevant strategies and needs assessments.

Following the publication of the PNA in 2015, there is a requirement to refresh the PNA within 3 years, or sooner if there has been a significant change. The PNA must include a map of current pharmacy locations and this must be kept up-to-date (all other data in the PNA is to remain static).

The procurement process has begun. The formal invitations to tender were sent on 26/06/2014 and the deadline for quotes is 11/07/2014 and we anticipate that the contract will be awarded by 18/07/2014. This will allow the

¹ http://www.publichealth.southampton.gov.uk/Images/PNA_November_19th_v2.pdf

² <http://www.legislation.gov.uk/ukxi/2013/349/contents/made>

provider to start work week commencing 21/07/2014.

Providers have been asked to submit plans for producing the PNA according to the following timetable. Members of the Board are asked to note the dates of future meetings where the developing PNA report will need to be discussed and eventually approved:-

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Date	Task	Responsibility
26/06/2014	Invitations to tender sent to potential providers	Public Health
11/07/2014 5pm	Deadline for submission of quotes	Potential providers
16/07/2014	Evaluation meeting to decide preferred provider	Public Health (& NHS England)
18/07/2014	Award contract	Public Health
23/07/2014 10.30am	Initial meeting between PH and chosen provider	Public Health & provider
23/07/2014 11.30am	First steering group meeting	Provider with Public Health support
31/07/2014	Identification of stakeholders for engagement and consultation	Provider with Public Health support
01/10/2014	Presentation of pre-consultation draft to H&WB Board	Provider
Until 31 st Dec 2014	60 day consultation	Provider
28/01/2015	Post-consultation draft to H&WB Board	Provider
25/03/2015	Approval of final PNA by H&WB Board	Provider
31/03/2015	Publish final PNA on Public Health website	Public Health

Members of the Board are also asked to consider how the organisations they represent can support the stakeholder consultation element of the PNA.

A steering group for the PNA is being established. Members of the steering group will include:-

Debbie Chase	Consultant in Public Health
Dan King	Senior Public Health Information Specialist
Julia Booth	Contracts Manager (Pharmacy)
Sue Lawton	Locality Lead Pharmacist for West
Rob Kurn	Healthwatch Manager

Debby Crockford Chair of LPC
Representatives from the chosen PNA provider

RESOURCE IMPLICATIONS

Capital/Revenue

- 7 There will be a cost for procuring the services of a private provider to conduct the PNA. This will be met from the 2014/15 Public Health budget. There are also resource implications in terms of staff time to manage the contract and collating some data. The stakeholder consultation has resource implications for the Public Health team, other SCC departments and for partner organisations.

Property/Other

- 8 None

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

- 9 As stated above, the requirements for a PNA are set out in the National Health Service (Pharmaceutical Services and Local Pharmaceutical Services) Regulations 2013².

Other Legal Implications:

- 10 None

POLICY FRAMEWORK IMPLICATIONS

- 11 None

KEY DECISION? N/A

WARDS/COMMUNITIES AFFECTED:

The PNA covers the whole city but areas of disadvantage and their access to pharmaceutical services will be a major consideration

SUPPORTING DOCUMENTATION

Appendices

1.	None
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Yes
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Other Background Documents

