

DECISION-MAKER:	GOVERNANCE COMMITTEE		
SUBJECT:	RISK MANAGEMENT FRAMEWORK AND REPORTING		
DATE OF DECISION:	15 DECEMBER 2014		
REPORT OF:	CHIEF FINANCIAL OFFICER		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY	
N/A	
BRIEF SUMMARY	
The Governance Committee is responsible for ensuring that an adequate and effective framework for the identification and management of key risks is in place and that appropriate action is being taken to manage risk.	
RECOMMENDATIONS:	
(i)	To note the 'Strategic Risks' for 2014-15 (Appendix 1); and
(ii)	To note the 'Summary of Directorate Risk Registers' (Appendix 2).
REASONS FOR REPORT RECOMMENDATIONS	
1.	This report is presented to the Governance Committee as the member body responsible for providing independent assurance on the adequacy of the risk management framework and the internal control and reporting environment.
2.	In addition, the Committee needs to satisfy itself that appropriate action is being taken on risk and internal control related issues identified by the internal and external auditors and other review and inspection bodies.
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
3.	No alternative options have been considered.
DETAIL (Including consultation carried out)	
4.	The Council has a structured and consistent approach to managing its key business risks which requires that both the Council Management Team ("CMT"), and the individual Directorate Management Teams ("DMTs"), consider and identify the key business risks for the forthcoming period.
5.	The 'assurance style' format of the risk register is intended to present the risks in an accessible way and to prompt an informed discussion as to whether the type and range of 'actions/controls in place' are appropriate and whether the associated 'levels of assurance' are acceptable. It also provides a 'direction of travel' in terms of how the risks are being managed over the period.
6.	It is intended that the Risk Registers are used as a management tool in

	terms of supporting the delivery of key objectives and priorities.
7.	CMT is responsible for identifying the council's 'strategic risks' and for developing and managing the 'Strategic Risk Register'.
8.	The identification and development of the 'Strategic Risk Register' is informed by a review of: <ul style="list-style-type: none"> ▪ The strategic risks identified in the previous period in terms of whether any, or all of them, remain relevant and appropriate; ▪ The 'Council Plan' in terms of key risks associated with the delivery of the council's priorities, opportunities and challenges for the forthcoming period; ▪ The Directorate Risk Registers, in terms of identifying any common themes or issues and/or any risks that may be appropriate to be escalated to the Strategic Risk Register for CMT oversight; and ▪ The Strategic Risk Registers of 'Core Cities' in order to reflect on any common themes or issues identified by peer authorities.
9.	CMT meets at least three times per annum, at appropriate points in the year, to review both the strategic and directorate risks. These 'Risk Review Workshops' provide an opportunity for CMT to consider and review how the risks are being managed and to reflect whether there are any new or emerging risks that need to be considered.
10.	The individual DMTs review their respective risk registers on a similar basis and frequency.
11.	The 'assurance style' format of the risk register is intended to present the risks in an accessible way and to highlight any potential areas of concern. It is then for the CMT or the respective DMT to determine whether, or what, action may be required in order to ensure that the risk is managed in accordance with the risk appetite.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
12.	None
<u>Property/Other</u>	
13.	None
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
14.	The Accounts and Audit (England) Regulations 2011 require the Council to adopt Good Governance arrangements in respect of the discharge of its functions. The above arrangements are intended to meet those responsibilities.
<u>Other Legal Implications:</u>	
15.	None
POLICY FRAMEWORK IMPLICATIONS	
16.	None

KEY DECISION?	No	
WARDS/COMMUNITIES AFFECTED:	Not applicable	
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	Strategic Risk Register 2014-15	
2.	Summary of Directorate Risks	
Documents In Members' Rooms		
1.	None.	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out?		No
Other Background Documents		
Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	