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AUDIT COMMITTEE  
MINUTES OF THE MEETING HELD ON 22 SEPTEMBER 2010

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Present:

Members of the Council

Councillors Ball (Chair), Bogle (Vice-Chair), Daunt, Fuller and Letts

Apologies

Councillors Sollitt and Wells

Also in attendance:

Councillor Holmes – Cabinet Member for Children’s Services and Learning

Councillor Moulton – Cabinet Member for Resources and Workforce Planning

14. **APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)**

Apologies were received from Councillors Sollitt and Wells.

15. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the meeting held on 23<sup>rd</sup> June 2010 be approved and signed as a correct record. (Copy of the minutes circulated with the agenda and appended to the signed minutes).

16. **AUDIT COMMISSION: AUDIT AND INSPECTION PLAN PROGRESS REPORT**

The Committee noted the report of the Chief Internal Auditor concerning an update on progress against the Audit and Inspection Plans, together with reports issued. (Copy of the report appended to the signed Minutes)

17. **STRATEGIC RISK REGISTER**

The Committee noted, with officer revisions, the report of the Executive Director of Resources (Acting) detailing the Strategic Risk Register and the Summary of Directorate Risk Registers. (Copy of the report appended to the signed minutes).

18. **TRIENNIAL REVIEW OF SELF INSURANCE FUND**

The Committee noted the report of the Executive Director of Resources (Acting) detailing the review of the Self Insurance Fund. (Copy of the report appended to signed Minutes).

19. **AUDIT COMMISSION: ANNUAL GOVERNANCE REPORT 2009/10**

The Committee noted the report of the Chief Internal Auditor requesting that the Committee notes the Audit Commission’s draft Annual Governance report for 2009/10. (Copy of the report appended to the signed Minutes)

20. **EXCLUSION OF THE PRESS AND PUBLIC - CONFIDENTIAL PAPERS INCLUDED IN THE FOLLOWING ITEM**

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the confidential appendix to the following item.

Confidential appendix 2 contains information deemed to be exempt from general publication based on Categories 2 and 7 of paragraph 10.4 of the Council's Access to Information Procedure Rules. The information contained therein is exempt as it relates to ongoing investigations and is likely to reveal the identities of individuals. Having applied the public interest test it is not appropriate to disclose this information. The interests of any parties involved in these investigations could be jeopardised by the release of the information.

21. **INTERNAL AUDIT: STATUS OF WORK AUGUST 2010**

The Committee considered the report of the Chief Internal Auditor requesting that the Committee notes the Internal Audit Status of Work report for the period ending 10<sup>th</sup> August 2010. (Copy of the report appended to signed Minutes).

**RESOLVED:**

- (i) to ensure a management compliance check reminder be sent across the authority;
- (ii) to ensure management undertake risk assessment of the Safeguarding Service.