



Smartcities renewal form

Bus Pass, Itchen Toll Bridge exemption card & Get Active

To renew your Smartcities card please complete, sign and date this form. You can apply up to one month before your expiry date.

Applications can be made in a Southampton City Council library or Gateway at One Guildhall Square

Copies of all documents requested in this form need to be provided to renew.

Personal details

Title and full name

Address

Postcode

Telephone number

Date of birth

Email address

National Insurance number

Smartcities account number

I attach a new photograph (optional)

English National Concessionary bus pass* (For Southampton residents)

Senior Citizens

- I am of pensionable age. Please see www.southampton.gov.uk or www.gov.uk/state-pension-age/y for qualification dates.

Eligible disabled people

Please provide one of the following qualifying documents:

- A registration card confirming being severely sight impaired (blind), sight impaired (partially sighted) or deaf
- A letter from a Medical Practitioner or Social Services confirming being without speech
- A recent letter from the Department for Work and Pensions confirming being in receipt of Personal Independence Payment which confirms your eligibility.** Automatic qualification is 8 points or above against either the PIP 'moving around' and/or 'communicating verbally' and/or 10 points or above against the "Planning & Following a Journey" activities.
- A letter from the Department for Work and Pensions confirming currently being in receipt of Disability Living Allowance at the higher rate of the mobility component
- A recent letter from the DVLA giving notice of long-term refusal or withdrawal of your driving licence on medical grounds, the reason for this and that the condition will last for at least 12 months (misuse of alcohol or drugs are not included under this scheme)
- A letter from Southampton Day Services or Learning Disabilities team confirming having a learning disability
- A letter from the Service Personnel and Veterans Agency confirming currently being in receipt of War Pensioner's Mobility Supplement
- A completed Medical Evidence of Qualification form, signed and stamped by a medical practitioner, confirming eligibility

**Please see pages 14-16 of the full Smartcities application form for information on eligible disabilities. This can be viewed at www.southampton.gov.uk or is available in a Southampton City Council library or Gateway at One Guildhall Square.

Companion Bus pass* (Southampton Residents)

If you are unable to travel alone on a bus at any time due to medical reasons and require a companion pass, two documents are required to show evidence of qualification.

The first being one of the following:

- A letter from the Department for Work and Pensions confirming currently being in receipt of the higher rate of the care or mobility component of Disability Living Allowance or the higher rate of Attendance Allowance
- A letter from the Department of Work and Pensions confirming currently being in receipt of Personal Independence Payment at 8 points or above against either the PIP 'moving around', and/or 'communicating verbally' activities or 10 points against the 'planning and following a journey' activity
- An official letter confirming currently being in receipt of war pensioner's mobility supplement
- A registration card confirming being registered as blind, partially sighted or deaf, or evidence that you are without speech

and also

- A letter from a medical practitioner confirming that you are unable to travel alone on a bus for medical reasons

Itchen Bridge Service*

- I wish to add the Itchen Bridge Service to pay the toll at the resident's concession to my Bus pass card.

For free crossing of the Itchen Bridge* (Southampton residents and non-residents), I am attaching one of the following to show evidence of qualification:

- A letter confirming currently being in receipt of Disability Living Allowance at the higher rate of the mobility component **or**
- A recent letter from the Department for Work and Pensions confirming being in receipt of Personal Independence Payments at 8 points or above against the 'mobility activities' criteria (including both 'moving around' and 'journey planning' criteria) **or**
- Current evidence of being in receipt of a mobility supplement under article 26A of the Naval, Military and Air Forces etc (Disablement and Death) Service Pensions Order 1983, including such a supplement by virtue of any scheme or order under article 25A of the Personal Injuries (Civilians) Scheme 1983.

Get Active subscription* (For Southampton Residents)

Evidence of one of the following qualifying benefits is required:

Income Support, Job Seekers Income Based, Employment Support Allowance, Guaranteed Pension Credit, Housing Benefit, Council Tax Main Benefit, Universal Credit, Disability Living Allowance, Personal Independence Payment.

I wish to renew my Get Active subscription.

Please see www.southampton.gov.uk for further information.

Signature

Date

*Terms and conditions apply, please visit www.southampton.gov.uk

Office use only

Received by

Location

Date received

Qualification copies attached

Get Active evidence document seen

Any information you provide on this form will be held by Southampton City Council (SCC) in accordance with its obligations under data protection legislation. Further information about the Council's handling of your personal data, and details of SCC's Data Protection Officer can be found in its privacy policy, available online (www.southampton.gov.uk/privacy). If you have any questions relating to the use of your data, please contact Smartcities at smartcities@southampton.gov.uk. The information you have provided will be used for the purposes of issuing and maintaining your Smartcities card. As part of this process we may check the information you have provided or obtain details from other sources within the Council to make sure the information is accurate and complete, for example the Blue Badge Team or Social Services. If you apply for Get Active, your information will be shared with the participating leisure centres. We will not share your information with third parties or other SCC departments for any other purpose unless provided for by law.

This council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes including the Audit Commission. As part of the National Fraud Initiative the Audit Commission requires this Council to provide specific sets of data to the Audit Commission.

For further details please look at www.audit-commission.gov.uk/nfi/