

<b>Type of Alteration</b>	<b>SCC Permission Required</b>	<b>Planning Permission Required</b>	<b>Building Regulations Required</b>	<b>Properties in Conservation Areas</b>
Building a porch	Yes	Yes	Yes	Contact with Planning Department required if in conservation area
Making a through lounge	Yes		Yes	Contact with Planning Department required if in conservation area
Removal of internal walls	Yes		Yes	Contact with Planning Department required if in conservation area
Renewal of banisters within the property	No		Yes	
Upgrade of current heating system gas/electric	No		Yes	
Installation of a new gas central heating system	No		Yes	
Renewal of bathroom suite	No, as long as there are no alterations to the existing drainage		No, as long as there are no alterations to the existing drainage	
Renewal of kitchen including units	No, as long as there are no alterations to the existing drainage		No, as long as there are no alterations to the existing drainage	
Plumbing in washing machine	No, as long as works are like for like with same drainage		No, as long as works are like for like with same drainage	
Installation of extractor fan	Yes		Yes	Contact with Planning Department required if in conservation area
External painting of property/render/pebbledash	Yes			Contact with Planning Department required if in conservation area
Fitting of new windows	Yes	Yes	Yes	Contact with Planning Department required if in conservation area

Fitting new doors to flats (internal)	No		No	
Fitting new front doors	Yes		Yes	Contact with Planning Department required if in conservation area
Rewiring	Yes		Yes	Permission will be granted but leaseholders still need to advise us
Installation of internal sockets/wall lights	No		Yes	Leaseholders should obtain the appropriate certification for their records.
Installation of extra sockets/cooker panel	No		Yes	Leaseholders should obtain the appropriate certification for their records.
Installation of external lighting/wall lights/intruder alarm/security cameras <b>Type of Alteration</b>	Yes		Yes	Contact with Planning Department required if in conservation area
Building ground floor extension/conservatory	Permission will not be granted as the land it will be built on and the building it will take support from do not form part of the lease agreement			
Erecting garden shed/greenhouse in communal area	Permission to erect a garden shed should be sought from the Local Housing Office as well as Permission Requests and will be dependent on the type of shed/location/usage of shed. Permission will not be granted to erect a greenhouse			
Fencing of open plan/communal areas	Permission will <b>not</b> be granted for a leaseholder to hold exclusive rights over a piece of land that others already have a right over			
Building outbuilding /garage	Permission will <b>not</b> be granted as the land it will be built on and the building it will take support from do not form part of the lease agreement			
Parking vehicles/creating a hard standing	Permission will <b>not</b> be granted to park vehicles or create hard standings on land within the curtilage of the property. Designated parking areas are managed and maintained by the local housing offices.			
Installations within the loft area	Permission will <b>not</b> be granted to board out the loft space or for any appliance such as a central heating boiler or water heater to be fitted in the loft area above a leasehold flat as this is not a designated part of the leasehold property.			
Installation of satellite dishes/aerials	Permission will <b>not</b> be granted for blocks of flats over 2 stories high. Permission will only be considered for low rise 2 storey semi-detached blocks of flats			

