

# **BASSETT NEIGHBOURHOOD DEVELOPMENT PLAN**

## **CONSULTATION STATEMENT**

**AUGUST 2014**

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## **1. COMPLIANCE WITH REGULATION 15 (NEIGHBOURHOOD PLANNING REGULATIONS 2012)**

*This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2). Part 5 of the Regulations*

*sets out what a Consultation Statement should contain:*

*(a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;*

*(b) explains how they were consulted;*

*(c) summarises the main issues and concerns raised by the persons consulted;*

*(d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

*Enquiries regarding this statement should be made to Les Harris, Neighbourhood Plan Steering Committee Chair.*

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*Bassett Neighbourhood Plan 2014*

## **2. AIMS OF THE CONSULTATION**

*The aims of the Bassett Neighbourhood Plan consultation process were:*

- (a) To involve as much of the community as possible throughout all consultation stages of Plan development so that the Plan was informed by the views of local people and other stakeholders from the start of the Neighbourhood Planning process;*
- (b) To ensure that consultation events took place at critical points in the process where decisions needed to be taken;*
- (c) To engage with as wide a range of people as possible, using a variety of approaches and communication and consultation techniques; and*
- (d) To ensure that results of consultation were fed back to local people and available to read (in both electronic and hard copy) regularly.*
- (e) To actively involve all the Local Residents Associations and other like groups in the consultation process and to have an active input into the content of the plan.*

## **3. BACKGROUND TO THE CONSULTATION ON THE NEIGHBOURHOOD PLAN**

In May 2011, the concept of producing a development plan was promoted by Bassett local Councillor Les Harris. Contact was made with all the local residents associations to enquire if they wished to support the production of a local plan, and if they were willing to help in its production.

Following a subsequent meeting of representatives from these associations, and their unanimous agreement to take part, a Steering Committee was formed to oversee the process. This Committee consisted initially of representatives from 12 local residents associations, and a few other residents who wished to be involved.

### **Summary of Initial Consultations**

Table in Appendix 4 shows all the engagement we undertook. In this section we highlight the process we undertook to ensure that as much of the community as possible was involved.

The ward was divided into sections for initial consultations, with each section defined by the Residents Association boundaries. (See map) Where there were areas with no Residents Association, Local Councillors' undertook the task of the consultation.

Each residents association would consult their residents by a variety of methods ensuring they were all informed and involved in the process. Each Association would then produce a mini plan for its own area (See appendix 5 (1 – 20) outlining their

issues and consultation results, and these would then be combined in one overall plan for the whole ward. Each of these residents' associations plans are included in the appendix 5.

The steering group met regularly to compare progress and information; to ensure the issues raised were properly addressed and that the plan could develop jointly across all Residents Association areas with strong support from the Steering group. Common themes and issues would then be progressed across the Ward to produce the contents of the plan. This process was iterative during the whole period of developing the neighbourhood plan.

Contact was also made with other interested parties such as large landowners, schools, university, hospital and businesses and other statutory bodies by a variety of methods, and their views included in the appendix of the plan..

The City planning department was regularly consulted but due to staff shortages were unable to provide anything more than general advice until the latter stages to complete the finalisation of the plan.

The residents associations were all very enthusiastic about the production of the plan, and all of them held regular public meetings, published regular newsletters and survey forms, e-mails and various web sites, keeping all their residents up to date with feedback on progress and issues being raised. In some areas this included a personal visit to every household in their association's area.

In the Areas where there were no Residents associations, local councillors sent out several letters and survey forms to each household, held public meetings and had contact with these residents by e-mail, letter, personal visits, telephone and meetings to involve these areas and their residents and keep them up to date with progress and obtain their feedback.

A high amount of consultation was achieved with regular and close contact with a large number of residents. A summary of the consultation undertaken is included at appendix 4.

• *the statutory consultation stage in accordance with Regulation 14 from August 2014 to September 2014.*

## 4. UNDERSTANDING THE ISSUES

### 4.1. Initial Consultation – Gathering the Issues

The initial consultations were by the residents associations contacting all their residents to seek their views firstly on having a plan, and then asking them what they liked and disliked about their areas. Surveys and questionnaires were used and some public meetings held by the various associations. (See summary of consultations)

In areas with no Residents association consultation was by local councillors' using letters, surveys and questionnaires, plus e-mails telephone calls and public meetings. Many issues were raised and discussed at this point, but as it progressed various themes showed up as common issues across the ward.

At this stage all issues were discussed, although at a later stage some would need to be considered outside of the plan, as they were not 'planning issues'.

Some of the main issues raised are

Positive attributes	Negative attributes
Nice family place to live	Loss of family houses to HMO's and Flats
Safe place for families	Too many HMO's tipping balance of area
Good open spaces and open feel	New development densities too high and out of keeping with area
Desirable area for successful business owners	Character of area under threat from poor development and loss of families
Areas of nice large family houses	Parking serious issue in most roads.
Streets of smaller houses with close knit communities	High volume of traffic on main routes
Good cross section of housing and population	Poor bus services in some areas
Large number of mature trees	Poor local services (e.g. No Doctors surgery)
Development of new family houses	
Main route into City along a mature, tree lined and characteristic Avenue	

## 4.2. Objectives and initial approach

The main issues were eventually identified as common themes affecting all the areas, and further consultation and liaison between the various groups via the Steering Committee, took place to ensure all areas agreed on all these issues.

Issues that could not be part of the plan (such as parking) were identified for further action outside of the plan proposals.

Some of the more important issues, which arose during this consultation period, needed to be dealt with alongside the main plan production, such as parking issues in areas D. Following a public consultation, there were a large number of residents having real difficulties regarding the parking in their area. (Dunkirk Road, Arnheim Road etc.). Following the public meeting at which the local councillors were present, there was agreement to progress and try to resolve this issue by a request for parking restrictions via the City Council, which has been carried out with further meeting and consultation with the local residents of that area, and has now progressed to implementation of various parking restrictions.

Another issue raised by residents showed there was strong feeling about some proposed development in the Sports Centre. As this was a pressing matter which could not be addressed adequately by the development plan as it was a wider issue than our local plan, as it served the whole city and beyond. There was therefore, a public meeting to discuss the issues at which it was decided to form a new association "Friends of the Sports Centre" to address the matter. This association subsequently met with the City Council and others to ask for and obtain a review of the Sports Centre and Golf Course, which is being carried out at the moment.

The main issues were identified and appeared to be common across the whole Ward area. These are summarised as;

- Areas being spoilt by new development being out of character of the area
- Development of Family houses into high-density properties such as flats or houses of multiple occupation, seriously affecting the amenity of surrounding property
- Loss of family houses in new developments and HMO's
- Loss of garden Land and open urban feel to area
- Too much student accommodation
- Parking issues, both by residents where property has to rely upon on-street parking
- Retention and protection of open spaces and trees
- Maintenance and protection of Sports Centre and Golf course
- Retention of grass verges
- Better local facilities
- Encouragement of local business and shops
- Drainage / Flooding problems
- Protection for Bassett Green Village

These issues were pulled together to form the basis of the Plan. These main issues were then re-circulated to all residents and associations to ensure we could progress with common themes.

It was agreed early on that each identified area (See Residents Association Areas Map) would draw up their own plans, based on the consensus from their residents, and these would then be used to evidence the main Neighbourhood Plan.

### 4.3. Developing the Issues and testing the Options

4.3.1 In line with our strategy to actively engage and involved the community at all stages, The developing policies, issues and options were published by the various Residents Associations for further consultation and feedback with amendments suggested where appropriate. The Steering Committee met regularly to discuss feedback and emerging policies and for each area to compare their findings and comments with all involved.

Areas of no residents association were kept updated by letter and e-mails plus access to web sites.

#### 4.3.2 Summary Table of Consultations

Appendix 4 identifies how we have engaged with the local community from the very beginning to identify their issues and test out options. The table is very comprehensive and we want to highlight here some of the key consultation that we undertook.

Date	Who was engaged	How engaged	Outcomes
June 2011 to August 2011	NEBRA All residents in the NEBRA Area	Meetings, Letters, Newsletters, Personal contact.	A range of meetings took place between June and August 2011 with a range of residents groups These allowed residents to identify their initial issues and gave us a first indication of possible options for the neighbourhood plan.
July 2011	Wide range of addresses not covered by regular Residents Associations	Letters sent explaining the plan with details of forum members and allowing residents to identify possible initial issues	A high number of replies received from all areas mailed with views and comments of good and bad points of areas and issues that might be included in the plan.
15 <sup>th</sup> August 2011	NEBRA Committee	Discussion to establish issues raised by consultation so far	Collation of views and possible issues to include in Plan to feedback to residents for further discussion
19 <sup>th</sup> September 2011	All residents in NEBRA area	Open meeting Bassett Village Hall. Feedback given to residents on the responses put forward for the Bassett Brief. Cllr Les Harris	Members voted in favour to compile a brief using the information so far gleaned from residents. Issues that were not related to planning were discussed and would

		addressed the members giving the residents a chance to question any contentious issues. (Full Hall)	be included in the first brief. This would have to be passed by the chair of the steering group committee Cllr Les Harris
October 2011 to January 2012	Letters and survey forms sent out to every house in areas not covered by the Residents Associations by Councillors' Harris including  Dale Valley and Coxford Area, Hollybrook Area, Dunkirk Road Areas  Plus Flowers Estate, Bassett Crescent West Areas.  List as per July mailing.	Survey Letters sent out to every household in above areas explaining proposal for a plan and asking for feedback on specified issues (Copy letters in appendix)	Feedback included Letters, Phone calls, e-mails and enquiries needing response  Responses outlined many local concerns and some major issues, especially Parking, HMO's Poor development, loss of family homes as well as traffic issues and other local problems All were supportive of a plan being produced.  See appendix 5 (12, 13 and 16)
11 <sup>th</sup> January 2012	Open meeting for RARA Residents	Email contact prior to meeting with local residents to discuss Localism Bill. Minutes of meeting sent to all residents in the RA	Discussion of Good points of Area and bad points of Area. Issues, which could be part of plan discussed and a Rough draft of contents for Neighbourhood Plan, were to be put together. These were then circulated to everyone in the RARA area for comments and feedback.  Appendix 5.2
30 <sup>th</sup> January 2012	Meeting with Forum steering committee (Chairs and or secretaries from each Residents association to collate and update information	Exchange progress and type of contact with residents of their respective areas Update and information from Planning Manager Chris Lyons	Main issues which may form basis of developing polices Housing development and densities Retention of Large Family houses HMO's - Changing character of areas, too many, loss of

	(24 in attendance) Civic Centre		families Traffic issues, parking and rat runs. Trees
1 <sup>st</sup> April 2012	NWBRA Public Meeting St Michaels Church Hall	Discussion and open forum re the Plan and other local issues	Main issue for discussion was The use of the Golf Club Practice Field, which was being threatened, with development of a practice range. Also discussed was the open spaces in the area and the Sports centre in general Appendix 5.1
17 <sup>th</sup> April 2012	NWBRA AGM St Michaels Church Hall	Public Meeting to discuss Bassett Plan and issues evolving	Main issues arising re the plan, character of area and new development. Area consists of large family housing in quarter acre plots in the main, desire to retain this character Parking issues Green spaces and grass verges Appendix 5.1
July 2012	All households and residents in EBRA Area	Newsletter and update of issues discussed for inclusion on plan. Request for views and comments Various contact number and locations circulated for public to contact Association and members	Feedback included spread of HMO's, Loss of Family houses, Parking issues, Poor development and extensions especially to HMO's Traffic speed, behavior of students.  Appendix 5.6
September 2012	HHRA Committee	Draft plan drawn up by committee circulated to all residents in HHRA Area	Invitation to public meeting 2 <sup>nd</sup> October to review plan  Appendix 5.3
12 <sup>th</sup> October 2012	HHRA Public meeting "Bowlers" meeting room Golf Club	Discussion regarding the progress and contents of the Plan to date	A very lively session where many residents objected to some of the content of the plan and following discussion, a new committee was elected to take on board all the issues raised and to re-contact all the residents

			<p>with a survey and questionnaire to obtain residents views and opinions.</p> <p>General views discussed                      Character of area and density of new development                      Retention of Family houses                      Green spaces and preservation of gardens                      Parking issues                      Appendix 5.3</p>
21 <sup>st</sup> October 2012	<p>HHRA                      All residents in HHRA area including Holly Hill, Holly Hill Close, Holly Dell plus 127 – 139 Bassett Avenue</p>	<p>Newsletter posted to every house with a survey form. Members of the committee also called personally on as many residents as they could to ask them personally their views</p>	<p>All views collated (Virtually all residents made a response.</p> <p>New local plan drawn up to include all issues raised and to use statistics recorded.</p> <p>Appendix 5.3</p>
21 <sup>st</sup> October 2012	<p>HHRA                      All residents in HHRA area including Holly Hill, Holly Hill Close, Holly Dell plus 127 – 139 Bassett Avenue</p>	<p>Newsletter posted to every house with a survey form. Members of the committee also called personally on as many residents as they could to ask them personally their views</p>	<p>All views collated (Virtually all residents made a response.</p> <p>New local plan drawn up to include all issues raised and to use statistics recorded.</p> <p>Appendix 5.3</p>
October to December 2012	<p>Series of open public meetings with various groups across the Ward</p>	<p>Discussion of all issues raised across the Ward and how they might be included in the plan</p>	<p>Feedback and discussion as to contents of proposed plan with agreement by attendees and further suggestions noted.</p>
11 <sup>th</sup> December 2012	<p>Cantell School Students</p>	<p>Report back from students about the plan</p>	<p>School Vision explained                      Maintenance of green spaces                      Transport in area of school and in general in City                      School at moment has enough parking and sports facilities</p> <p>Appendix 5.17</p>

13 November 2013 to March 2014	Series of open public meetings held across the ward	Discussion of feedback from residents in each area to collate information and progress policies Update meeting results with planners	Feedback and discussion of progress and issues raised for further comment and public awareness of policies being proposed
2 <sup>nd</sup> April 2014	NWBRA AGM and Open meeting St Michaels Church Hall	Discussion to review plan progress and issues arising. Questionnaire issues to re-enforce issues being raised	Key issues identifies and agreed by those in attendance Further questionnaires to be sent out to other residents in area not I attendance at meeting Main issues included on local plan Appendix 5.1
3 <sup>rd</sup> June 2014	NWBRA	Committee debate on the plan and the residents responses to the circulated questionnaire.	Final write up of local plan for NWBRA  See Appendix 5.1.

## 5. Developing the Options

Each area reached agreement on their issues and priorities, and common themes emerged. These were then collated as a whole plan for the area. These main themes formed the basis of the plan and its policies and recommendations.

### Main Themes

Areas being spoilt by new development being out of character of the area  
Policy BAS1 & BAS3 & BAS4

Development of Family houses into high-density properties such as flats or houses of multiple occupation, seriously affecting the amenity of surrounding property  
Loss of family houses in new developments and HMO's  
Too much student accommodation  
Policies BAS2 & BAS3 & BAS4 & BAS5

Loss of garden Land and open urban feel to area  
Policy BAS1 & BAS 2

Parking issues, both by residents where property has to rely upon on-street parking  
BAS6

Retention and protection of open spaces and trees  
Maintenance and protection of Sports Centre and Golf course  
Retention of grass verges  
BAS8 & 9 & 12

Better local facilities  
Encouragement of local business and shops  
BAS10 & 11

Drainage / Flooding problems  
BASR2

Protection for Bassett Green Village  
BAS 7

Each Area produced their own mini plan to collate all the residents' views, which were then circulated, to ensure everyone was aware of the developing issues and seek common ground for the plans policies.

Once there was common agreement on the contents of the plan and the developing policies, the overall draft plan was circulated to all residents association, who then re-circulated it to their residents, or made hard copies available and held public meetings for residents to make comment and discuss the progress and agree the contents and policies which emerged.

## 6. Pre-submission consultation on your draft Neighbourhood Plan

Consultation (To be completed at end of statutory consultations)

Summary of changes made to the plan

Outcome of Statutory Consultation

**(Pre-submission or Regulation 14 consultation** is the statutory stage of your engagement with the neighbourhood on the **draft plan** and you want to show you have engaged with as wide a cross-section of the population as possible, and provided a wide variety of different ways for people to get involved. The aim of your pre-submission consultation is to ensure that all local residents and businesses are aware of the draft Plan and how to comment on it.

In addition all relevant statutory consultees should have been contacted during this stage and key statutory consultees (including adjoining local authorities and parish councils) sent a copy of the draft Neighbourhood Plan.)

## **7. Conclusion**

## **APPENDICES**

### **Appendix 1 List of Statutory consultees**

### **Appendix 2 Consultation Letter to Statutory Bodies (Reg 14)**

### **Appendix 3 List of Consultees**

The Ward was split into areas, mainly conforming to the areas of the various residents associations, (as per map) and where there were no residents association, into convenient local areas.

Consultation was carried out area by area to ensure all residents and households were adequately covered and could actively take part in the consultation process to ensure it was community lead.

Each area then produced its own consultation statement outlining the process of consultation and issues raised with suggestions as to policies. They also contain a detailed character overview of the areas to support policies such as density and character of areas. (Appendix 5 - numbers 1 to 20 and are separate documents)

### **Appendix 4 Table of all comments received and some copy letters sent out**

Date	Who was engaged	How engaged	Outcomes
May 2011	Contact made with local residents association to consider producing a Neighbourhood Plan for Bassett. North West Bassett RA Ridgemount Area RA Holly Hill NA North East Bassett RA Old Bassett RA East Bassett RA Tower Gardens RA Bassett Triangle RA Underwood and Redhill RA Vermont Close RA Flower Roads RA Providence Park RA Brampton Towers RA	Personal contact, e-mails and letters from Local Councillor Les Harris to Chairs and/or Secretaries of Known Associations	Arranged a preliminary meeting at Basset Green Village Hall for 13 <sup>th</sup> June 2011 to explain the concept and benefits of producing a Neighbourhood Plan for Bassett, and what might be involved in its production and to seek general views and feelings about starting the process.
12 May 2011	NWBRA AGM and public meeting	Preliminary debate and discussion to consider supporting the Basset Plan	Agreement to support preparation of plan and circulate letter
23 <sup>rd</sup> May 2011	Closed meeting of NEBRA committee to discuss the logistics of preparing a Bassett Brief (10)	Personal interaction with committee members – Discussion on producing a Bassett NP – Debate – Conclusion	Unanimous vote to advise and seek comments from residents of NEBRA area
13 <sup>th</sup> June 2011	Meeting with Chairs of residents Associations and other interested parties Bassett Green Village Hall (7 Residents Associations representatives attended)	Discussion re the concept of the proposed plan, timescales, costs, area to be included, consultation process	There was general agreement that it would be good to produce a local plan for Bassett and we should start the process.  Those present would undertake consultation with their respective residents to sound out the views and suggestions regarding progressing a Plan. Not all the representatives from the

			<p>various Residents Associations could attend this meeting, therefore another meeting was to be arranged to ensure ALL the RAs were in agreement with progressing a Plan and would take part.</p> <p>Arrange a further meeting for September 2011 with results of meetings so far and suggestion that we proceed. Details of requirements explained.</p>
June 2011	All residents in NEBRA Area (401 properties)	Letter explaining the opportunity to prepare a neighbourhood plan asking for comments and support.	The response was immediate with residents unanimous in their wish to progress plan. Comments held for further debate
June 2011	NWBRA All residents of Residents association area	Newsletter distributed seeking views on issues affecting the area in relation to Bassett Plan	
13 <sup>th</sup> June 2011	Residents of Northwood Close and Bassett Green Drive (NEBRA Area)	Meeting held at 12 Bassett Green Drive - 37 residents attended, Discussion on the plan and what concerned residents the most. How they would like it to evolve	Overdevelopment – Character – Trees – Verges – HMO's – items discussed were taken forward after all consultations with roads were completed. (See appendix 1)
27 <sup>th</sup> June 2011	All residents of Bassett Green Close in the NEBRA area.	Meeting at Bassett Green Village Hall – 71 residents attended. Discussion on the plan, and what concerned residents the most. How they would like it to evolve.	Development of bungalows into houses – Verges – student parking – retention of trees – condition of roads – rooms in loft space – overlooking properties – all comments taken forward (see appendix 1)
4 <sup>th</sup> July 2011	All residents of	Meeting in Bassett	Monkswood close – retain the

	Monkwood Close, Bassett Wood Drive in NEBRA area.	Green Village Hall- 55 attended. Discussion on the plan, and what concerned the residents the most. How they would like to see the area evolve.	character of the close. Retain the trees between the motorway and A27 - Exit from Monkwood Close on the a@& speed of traffic – density of new build n- Bassett Wood Drive Density, Character Overdevelopment Speed limit, Vehicles exiting from properties onto Bassett Green Road - retaining of Family houses – Comments to be taken forward (see appendix 1)
11 <sup>th</sup> July 2011	All residents in Bassett Green Road in NEBRA Area, Residents from Redwood Way	Meeting at 12 Bassett Green Drive 34 attended. Discussion on the plan, what concerned the residents the most, how they would like to see their area evolve.	Redwood Way – HMO's Buy to let, parking, unauthorized extensions, speed limits, Dogs. Bassett Green Road, opening frontages for vehicular access, Trees, Speed limit. All comments to be taken forward. (see appendix 1)
18 <sup>th</sup> July 2011	Public Meeting - All residents NEBRA Area	Open Meeting at Bassett Village Hall – Richard ivory (Head legal services Soton City) – explanation of the localism bill	Question and answer session with Richard Ivory explaining the basics of preparing a plan. Richard Ivory answered Resident's questions and doubts. Minutes taken
July 2011	All Households in NEBRA Area	Newsletter delivered	Newsletter updated residents and invited further comment prior to the first Bassett brief being formulated. Very good response. Responses held until all individual roads had been consulted.
July 2011	Letter to all households not covered by active residents associations across Basset Ward - including Bassett Crescent West and area - Including, Bassett Meadow, Meadowhead Road, Butterfield Road, Shawford Close, Glencarron Road, Beaumont Close,	Letter from Cllr Harris explaining proposed drawing up of a plan.  Area B	Letters sent out to named areas where there were no known Residents associations to explain possibility of a local plan and how to get involved. Also who to contact and how, and an invite to make comment.  Numerous replies by letter, e-mail, telephone.  Also visits made to some who

	<p>Fernlea Gardens, Wykham Close.</p> <p>Hollybrook Area including - Dale valley Road, Holybrook Road, Dale valley Gardens, Seymour Road and Close, Malwood Avenue, Linford Crescent, Seagarth Lane and Close, Norham Avenue, Winchester Road (Part), Dale Road, Vincent Avenue</p> <p>Lordswood Area including- Lordswood Road, Lordswood Gdns, Lordswood Cl.</p> <p>Dunkirk Road Area including Dunkirk Road, Dunkirk Close, Arnheim Road, Arnheim Close, Falaise Close, Coxford Road.</p> <p>Pine Close Area including Roman Road, Pine Close, Chilworth Road (Part)</p> <p>Flowers Estate Area Violet Road, Primrose Road, Iris Road, Begonia Road, Honeysuckle Road, Dahlia Road, Burgess Road (part) Bluebell Road, Tulip Road.</p>	<p>Area C</p> <p>Area D</p> <p>Area E</p> <p>Area B</p>	<p>requested more information.</p> <p>Various responses but main issues raised. Also quite a number of good points about the area. Main Issues see appendix Hollybrook Area (appendix 13)</p> <p>Most mentioned include Too many HMO's Loss of Family Houses Parking issues Traffic speed Rat runs Vandalism Poor public Transport</p> <p>Good points were Retention of green space Trees Allotments Sports centre</p> <p>See appropriate Annex and Appendix 14</p> <p>Appendix 15</p> <p>Appendix 12</p>
August 2011	NEBRA Area	Letter from Cllr Harris circulated to all addresses in area seeking comments and views on issues affecting residents in the area.	Feedback from residents to be used by committee to draw up main issues for further discussion
August 2011	All active residents associations (See list of original	Verbal contact followed by meeting with the	Agreement from all to participate

	members of Forum)	respective committees	
8 <sup>th</sup> August 2011	All residents in Bassett Village and The Orchard	Meeting at Bassett Green Village Hall to discuss the issues affecting The Village and Orchard. How they would like to see the area evolve (Attendance 61)	<p>Parking – Conservation Area – Character – overdevelopment – Flats without off road parking – Village green (Not part of the conservation area)</p> <p>All individual roads have now been consulted in NEBRA Area. (Appendix 1)</p>
15 <sup>th</sup> August 2011	Committee members of NEBRA (10)	Closed meeting at 12 Bassett Green Drive.	<p>Discussion and collation of information and responses from residents during the individual meetings and e-mails and letters, to start the draft Bassett Brief for NEBRA. Discuss all comments that would not be possible to put in the brief. Chair and Secretary to meet residents to explain why.</p>
12 <sup>th</sup> September 2011	Chairs and secretaries of all residents associations and other interested parties All RA's represented.	Meeting following personal contact by Councillor	<p>Agreement to create a Forum and steering committee to progress a plan. Cllr Harris to Chair.</p> <p>(24 members of Residents associations in attendance) Timetable set.</p> <p>All RA's to contact their respective residents with information about the Plan and asking for comments, opinions and agreement or otherwise with producing a plan.</p> <p>It was agreed that each Residents Association Area would produce its own consultative document similar to a mini plan setting out the issues raised by their residents. This would then be regularly collated at Forum Steering Committee meetings</p>

			<p>so all the issues could be pulled into one pan to cover the whole area.</p> <p>Area was agreed to be the whole of Bassett ward subject to the consultation process.</p>
19 <sup>th</sup> September 2011	All residents in NEBRA area	Open meeting Bassett Village Hall. Feedback given to residents on the responses put forward for the Bassett Brief. Cllr Les Harris addressed the members giving the residents a chance to question any contentious issues. (Full Hall)	Members voted in favour to compile a brief using the information so far gleaned from residents. Issues that were not related to planning were discussed and would be included in the first brief. This would have to be passed by the chair of the steering group committee Cllr Les Harris
October 2011 to January 2012	<p>Letters and survey forms sent out to every house in areas not covered by the Residents Associations by Councillors' Harris including</p> <p>Dale Valley and Coxford Area, Hollybrook Area, Dunkirk Road Areas</p> <p>Plus Flowers Estate, Bassett Crescent West Areas.</p> <p>List as per July mailing.</p>	Survey Letters sent out to every household in above areas explaining proposal for a plan and asking for feedback on specified issues (Copy letters in appendix)	<p>Feedback included Letters, Phone calls, e-mails and enquiries needing response</p> <p>Responses outlined many local concerns and some major issues, especially Parking, HMO's</p> <p>Poor development, loss of family homes as well as traffic issues and other local problems</p> <p>All were supportive of a plan being produced.</p> <p>(See appendix 12, 13 and 16)</p>
October 2011	North Southampton Community Forum of Residents associations (25 in attendance)	Meeting with Chairs / officers	Agreed to support plan
October 2012	NWBRA	Newsletter to every household updating as to	

		progress of plan and issues arising	
November 2011	All addresses in NEBRA Area	Newsletter outlining progress and information regarding the plan and issues raised	Update on the Bassett Brief. Information on development so far. Issues raised and progress on the steering committee.
January 2012	All households NEBRA Area	V! Draft Bassett Plan with letter of explanation as to how the brief was formulated. Ask for comments, additions and deletions	Resident's responses were very positive, with nine further suggestions amendments and deletions. 27 further comments. All to go forward for discussion at the next closed meeting of the committee.  Appendix 1
11 <sup>th</sup> January 2012	Open meeting for RARA Residents	Email contact prior to meeting with local residents to discuss Localism Bill. Minutes of meeting sent to all residents in the RA	Discussion of Good points of Area and bad points of Area. Issues, which could be part of plan discussed and a Rough draft of contents for Neighbourhood Plan, were to be put together. These were then circulated to everyone in the RARA area for comments and feedback.  Appendix 2
30 <sup>th</sup> January 2012	Meeting with Forum steering committee (Chairs and or secretaries from each Residents association to collate and update information (24 in attendance)  Civic Centre	Exchange progress and type of contact with residents of their respective areas Update and information from Planning Manager Chris Lyons	Main issues which may form basis of developing polices Housing development and densities Retention of Large Family houses HMO's - Changing character of areas, too many, loss of families Traffic issues, parking and rat runs. Trees

March 2012	All addresses in NEBRA (400 homes)	Copies of draft plan so far to all addresses for information and comment	
1 <sup>st</sup> April 2012	NWBRA Public Meeting St Michaels Church Hall	Discussion and open forum re the Plan and other local issues	Main issue for discussion was The use of the Golf Club Practice Field, which was being threatened, with development of a practice range. Also discussed was the open spaces in the area and the Sports centre in general Appendix 1
April 2012	All residents NEBRA Area (400 homes)	Newsletter with update explaining plan and progress overall	Further opportunity for residents to forward comments and update of progress to date
17 <sup>th</sup> April 2012	NWBRA AGM St Michaels Church Hall	Public Meeting to discuss Bassett Plan and issues evolving	Main issues arising re the plan, character of area and new development. Area consists of large family housing in quarter acre plots in the main, desire to retain this character Parking issues Green spaces and grass verges Appendix 1
18 <sup>th</sup> April 2012	Steering Committee and other members. Civic Centre Meeting attended by Chris Lyons Planning Manager. (23 in attendance)	Talk by Chris Lyons on the Plan and requirements, plus national and local issues.  Update of progress from residents areas and collation of information	Working towards identifying common themes and views from residents and general progress of plan.
April May	All households in	Letter re meeting	Invitation to a public meeting,

	EBRA Area	and Plan details circulated	and for residents to raise issues of concern or good point about the area for inclusion in a local plan. Appendix 6
26 <sup>th</sup> April 2012	All RARA residents	Covering letter and draft working copy of RARA Neighbourhood Plan contents distributed to every household in the RA's area – letter asking for feedback and comments for the plan.	Feedback and results see RARA appendix  Appendix 2
26 <sup>th</sup> April 2012	All OBRA residents sent letters inviting them to meeting	Public Meeting to discuss the Plan and local suggestions	Feedback and questions from residents (Attendance 40 plus) Information used to produce issues for local plan. Appendix 5
2 <sup>nd</sup> May 2012	AGM for RARA residents	E-mail contact prior to RARA AGM Cllr Les Harris attended and gave overview of the Localism Bill and why we should do a Neighbourhood Plan. Q&A session Minutes of meeting sent to all residents in RA Area.	Feedback & questions from residents – The need for executive housing, who will approve the pan, how does referendum work? All answered by Cllr Harris Everyone agreed to support the plan. Reminder to send in any comments. A Neighbourhood Plan sub-committee was formed to re-write the RARA Plan. Appendix 2
17 <sup>th</sup> May 2012	Residents meeting Cantell School for residents in the EBRA area	Discussion of concerns in area and matters for the Neighbourhood Plan	Better street cleaning during term time Impact of expansion of student numbers Demolition of Bassett House Spread of HMO's (Policy NP4) Loss of family houses Request for residents parking scheme in Copperfield Road Appendix 17

May 2012	All households in NEBRA Area	V2 draft Bassett Plan with covering letter explaining progress and how we had formulated the plan.	Positive feedback. Some issues brought forward ref 'Old colonial' type frontages out of keeping - leaded lights on glass. Chair to discuss personally with residents. Appendix 4
24 <sup>th</sup> May 2012	RARA Neighbourhood Sub-committee	Meeting to discuss and write contents for Neighbourhood Plan.	Various issues discussed from feedback from residents about content of plan and main themes. A local plan to be produced outlining local residents main concerns and issues. Appendix 2
June 2012	Residents new to NEBRA Area	Letters giving information on the Residents Association and a brief description as to what we were preparing for with the Bassett brief and why, inviting new residents to come forward and take an active part in the preparation of the brief.	Three new residents came forward with comments and further additions. Appendix 4
27 <sup>th</sup> June 2012	University of Southampton Estates manager and senior Management plus chair of EBRA and Councillors	Discussion of proposed plan and input and comments from University  (Full copy of meeting in appendix)	Report in appendix- Discussion of all proposed development by University in area HMO's discussed – University are concerned about the poor state of many in the area and the appearance of that area is detrimental to the look and character of the area and the University Despite Article 4 regs there seems little or no control of HMO's Too many family homes converted into HMO's and most are not of a standard that the University would wish for their students. Are actively encouraging new purpose built student accommodation

			Doing an audit of all their accommodation to rationalize stock and bed spaces At present have 5500 bed spaces and are looking to increase this substantially. Appendix 18
12 <sup>th</sup> July 2012	All residents NEBRA Area	Open meeting at Bassett Green Village Hall. Cllr Les Harris gave a presentation on how the now Bassett Neighbourhood Plan would have to be substantiated	Residents were optimistic that the plan would contain all the relevant evidence required. NEBRA to do V3 f the brief, incorporating some changes.  Appendix 4
July 2012	All households and residents in EBRA Area	Newsletter and update of issues discussed for inclusion on plan. Request for views and comments Various contact number and locations circulated for public to contact Association and members	Feedback included spread of HMO's, Loss of Family houses, Parking issues, Poor development and extensions especially to HMO's Traffic speed, behavior of students.  Appendix 6
July 2012	All households n the NEBRA Area.	Newsletter giving all residents an update on Cllr Harris talk on the Bassett Plan, asking for comments.	Residents were in favour of a combined brief. Residents now informed as to what can and can't be in the final brief.  Appendix 4
27 <sup>th</sup> July 2012	Decentralisation and Neighbourhood Planning Team London	Contact and update via telephone and E-mail of regulations etc.	
24 <sup>th</sup> August 2012	RARA area Neighbourhood Plan sub-committee	Meeting to discuss and write contents for plan re RARA	Collate comments from sub-committee and residents feedback See appendix 2

4 <sup>th</sup> September 2012	Steering Committee Forum meeting  Bassett Green Village Hall	Update of progress. Comparison of main issues being raised and policies emerging. Issues regarding what could be included in plan	Update and check Residents associations areas and areas designated on the map are correct. Identify areas not covered by RA's and check we have covered them
September 2012	HHRA Committee	Draft plan drawn up by committee circulated to all residents in HHRA Area	Invitation to public meeting 2 <sup>nd</sup> October to review plan  Appendix 3
September 2012	Meeting with Planning Dept. City Council	Discuss progress of plan with Chair and draft Plan - Discuss main issues and possible policies	
September / October 2012	Letters sent out to areas not covered by Residents association Dale Valley Road, Hollybrook Area, Norum Road, Coxford Area, Dunkirk Road Area, (1300 residences)	Letters explaining intention to create a plan. Views requested with addressed they can contact for more information or where they can send any responses	High number of replies by e-mail, post and telephone in support of a plan and some ideas of what they needed. List of concerns received back from letters and contacts (In appendix) plus a shorter list of good points Main issues HMO's and poor maintenance of rented properties, Speed of traffic, Loss of family houses, Parking issues, Pedestrian crossing needed Lordswood Road, Use of Norham Avenue as a rat run, plus several other matters not applicable to the plan but which will be addressed separately. Poor public Transport Poor or no proper cycle routes  Appendix 13, 14

<p>17<sup>th</sup> September 2012</p>	<p>Public meeting for all households NEBRA Area</p>	<p>Open meeting Bassett Green Village Hall. Cllr Harris updated the residents on the progress of the plan. The draft cumulative plan has now been submitted to Chris Lyons head of planning for perusal and comment.</p>	<p>Q &amp; A session and update of plan and its progress and content.</p> <p>Information only. NEBRA to check the NPPF for further evidence in support of suggested policies.</p> <p>Appendix 4</p>
<p>September / October 2012</p>	<p>Redhill Close, Redhill Gardens, Redhill, Underwood Road, Vermont Close, Talbot Close, Winchester Road, Overcliff Rise</p>	<p>Letters re-explaining intention to create plan. Views requested with addressed they can contact for more information of to where they address any responses</p>	<p>High number of responses expressing concerns over overdevelopment, loss of family houses, HMO's, Speed of Traffic, too many flats and the like instead of family housing</p> <p>Trees need protection as they are essential to maintain character of area</p> <p>Should be no more HMO's or flats as they are changing the character of area</p> <p>Parking problems from people using the sports center and some commuters</p> <p>Keep family houses and not let them get converted to flats and HMO's</p> <p>Appendix g</p>
<p>September / October 2012</p>	<p>Letters sent out Bassett Crescent West Area Burgess Road</p> <p>Bassett Crescent</p>	<p>Letters re-explaining intention to create plan. Views requested with addressed they can contact for more information of to where they address any responses</p>	<p>Responses highlighted Liked the local shops and valued them</p> <p>Retain and maintain the green areas</p> <p>Trees highly valued and essential to character of area</p> <p>Too many rented properties which looked scruffy</p> <p>Too many HMO's changing character of area</p> <p>High volume of traffic causing</p>

			<p>congestion                  Parking issues                  Value green space and large established trees</p> <p>Appendix 12</p>
12 <sup>th</sup> October 2012	HHRA Public meeting "Bowlers" meeting room Golf Club	Discussion regarding the progress and contents of the Plan to date	<p>A very lively session where many residents objected to some of the content of the plan and following discussion, a new committee was elected to take on board all the issues raised and to re-contact all the residents with a survey and questionnaire to obtain residents views and opinions.</p> <p>General views discussed                  Character of area and density of new development                  Retention of Family houses                  Green spaces and preservation of gardens                  Parking issues                  Appendix 3</p>
October 2012	Flowers Estate	Letters re-explaining intention to create plan. Views requested with addressed they can contact for more information of to where they address any responses	<p>Very high volume of HMO's has changer character of area                  Loss of affordable family homes                  Area looks scruffy and HMO property very neglected</p> <p>Appendix 6 and 16</p>
October 2012			
21 <sup>st</sup> October 2012	HHRA All residents in HHRA area including Holly Hill, Holly Hill Close, Holly Dell plus 127 – 139 Bassett Avenue	Newsletter posted to every house with a survey form. Members of the committee also called personally on as many residents as they	<p>All views collated (Virtually all residents made a response.</p> <p>New local plan drawn up to include all issues raised and to use statistics recorded.</p> <p>Appendix 3</p>

		could to ask them personally their views	
23 <sup>rd</sup> October 2012	Meeting Chris Lyons Planning Manager Jagdeep Birk Planning Dev. Cllr Les Harris Chair Forum	Discuss progress of plan Emerging policies Planning law and regs and City Strategy etc.	
8 <sup>th</sup> November 2012	Residents public meeting Cantell School for EBRA area	Discussion of Plan and open forum for public	Concern over neglected house (HMO's) and adverse effect on street scene Speed restrictions outside Bassett Primary School (NP9 refers) Bassett Crescent East used as a Rat Run (NP9) Obstruction of pavements by Wheelie Bins Appendix 6
November 2012	Steering Committee Forum Meeting Community Hall Bassett Green	Update and results of meeting with Planners in September disused – Main themes emerging and policies being developed	Main issues arising Loss of houses to HMO's Loss of large detached family houses and too many becoming flats. Parking issues
13 <sup>th</sup> November 2012	HHRA	New local draft plan drawn up by committee to reflect all issues raised at previous meeting	New draft plan re-circulated to all residents either by e-mail, or where no email, hard copy.  Appendix 3
19 <sup>th</sup> November 2012	All RARA Residents	Final draft of RARA NP was hand delivered to all households in RARA area to be submitted as appendix to plan and explaining residents views etc. from RARA	Draft draw up for submission and explaining RARA views and comments on development and character in the area  Appendix 2

21 <sup>st</sup> November 2012	Local Highways Authority	Traffic Survey in Bassett Crescent East	Results in appendix 200 vehicles recorded in each direction over 24 hours 85% eastbound average speed 33.8mph 85% vehicles Westbound speed 30mph (Policy support) Appendix 20
21 <sup>st</sup> November 2012	HHRA Public meeting St Michaels Church Hall Very well attended (Full)	Discussion of the new issues raised and now included in their local draft plan.	New committee officers officially elected to committee Main issues arising from consultation discussed and agreed. All now included in plan Main issues were New development density Protection of green space and gardens Parking issues / Traffic Character of area Retention of large family houses (See appendix 3)
November 2012	Cantell School Principal and students	Discussion about the Plan and aspirations Students will arrange a project On Neighbourhood Plans (Report in appendix)	Appendix 17
December 2012	All addresses not in regular Residents Areas Coxford, Hollybrook, Dunkirk, Bassett Crescent West, Dale Valley, Flowers Estate, Redhill Area.	Letter to all residents explaining progress of plan and some of the issues that have been raised. Plus a survey form Also much personal conversation on	Feedback from many residents including letters, e-mails and telephone calls.  Appropriate Appendix

		doorstep.	
11 <sup>th</sup> December 2012	Cantell School Students	Report back from students about the plan	School Vision explained Maintenance of green spaces Transport in area of school and in general in City School at moment has enough parking and sports facilities  Appendix 17
16 <sup>th</sup> January 2013	Meeting with Willis Fleming Estate representatives	Discussion of plan to date and policies evolving	Agreed to submit a short report of their views and outline any development they envisage in the Ward over the next few years. Also discussed their control of some planning issues by the covenants they hold o the majority of properties in the northern part of the ward. In general they supported the plan and the policies to date. Appendix 19
18 <sup>th</sup> February 2013	Public meeting for all residents NEBRA Area	Open meeting Bassett Village Hall. Update on the comments from Chris Lyons Head of planning SCC. Question and answer session.	Questions answered about densities –HMO's Trees, Verges Cllr Harris to obtain further evidence in support of some policies. Appendix 4
28 <sup>th</sup> Feb 2013	Planning Department and City Council	Preparation for designation as a Forum and for the Area of Bassett to be adopted as the Area.	
7 <sup>th</sup> March 2013	City Council Planners and Leader of the	Discussion of initial application for	

	Council	designation of Area of Plan and formation of the Forum	
15 <sup>th</sup> April 2013	City Council Planning Department and Legal dept.	Application submitted to designate group as a Neighbourhood Forum and also to designate Bassett Ward as an Approved area.	
17 <sup>th</sup> April 2013	NWBRA AGM and public meeting St Michael Church Hall	Update of plan so far, issues arising and an open forum for discussion	Main issues agree with Wards general views Densities of new development Character of Area Parking and traffic issues Grass verges HMO and loss of family housing in some areas Planning enforcement Appendix 1
25 <sup>th</sup> April 2013	All residents OBRA area invited to public meeting	Public meeting to discuss progress of plan, issued raised and questions	Questions answered, new issues discussed and main themes arising in Ward discussed and progressed. (attendance of 40+) Appendix 5
April	Households in EBRA Area	Newsletter Update of plan and reminder for comments	
April	NWBRA Public Meeting and AGM		
16 May 2013	Residents (Public) meeting Cantell School EBRA area	Discussion of Plan to date Discussion re Formation of permanent NP Forum	Support for progress and formation of Forum and Area of Bassett as the agreed Area.  Appendix 6
16 <sup>th</sup> May 2013	AGM for RARA	Email contact prior	General discussion and

		to RARA AGM Cllr Beryl Harris attended and presented an update from Cllr Les Harris on the Bassett Neighbourhood Plan Minutes of the meeting were sent to all residents in the RA	agreement with contents so far.  Appendix 2
24 <sup>th</sup> June 2013	All residents NEBRA Area	Open meeting Bassett Green Village Hall. Update on 'draft neighbourhood plan' Residents were given timetable of events that would lead us into the final stages of the plan.	Residents fully informed. No adverse comments.  Appendix 4
13 <sup>th</sup> July 2013	All households NEBRA area	Newsletter delivered. Update on timetable – six-week public consultation next stage following the setting up of the Bassett Neighbourhood Forum and Plan Area to be covered as official body and Area.	Residents informed of six-week consultation period and requested if they agree to state they agree.  Appendix 4
16 <sup>th</sup> July 2013	Steering Committee meeting B&Q HQ building Southampton	Update of progress from all areas and start to collate common themes to start writing ideas for a draft plan.	Agreement to appoint officers to the Forum and to open Bank account to receive funding available.

August 2013	Newsletter sent to all households and residents in EBRA Area	Update of Plan request for further views Reminder of contact numbers and addresses	Feedback form many individual to EBRA Chair supporting plan and giving further comments on proposed policies and concerns and issues.  Appendix 6
18 <sup>th</sup> September 2013	All Residents RA Area	Email and delivered letter explaining the formulation of the Bassett Forum as an official body that is administering the Bassett NP	Explanation of the link to city council website along with where to view a hard copy of all information on the NP
23 <sup>rd</sup> September 2013	All residents NEBRA area	Update on the six-week public consultation – progress thus far. Informed how to make comments.	Council to accept multiple letters of support signed – dated – with addresses and postcodes. NEBRA to produce the letters. Residents in every road signed in support. (256 letters signed)  Appendix 4
October 2013	Public Notice to whole Ward and surrounds by Poster, Web Sites, Libraries and All public Buildings, Doctors surgeries, Schools, community centers, shops, tenants associations, adjacent residents associations, Businesses in area, University, adjoining councils. Plus circulation to all residents associations	Notice of application to become a Forum and for Area to be designated for Plan.  6 week public consultation period	300 plus responses in favour One response against from a developer (Not resident in ward) objecting to plan in principle.

10 <sup>th</sup> October 2013	NWBRA Committee Meeting	Discussion re plan and issues to be included in the local plan for the area	
21 <sup>st</sup> October 2013	All residents NEBRA Area	Open meeting Bassett village Hall. Detailed update on the plan. Explanation why it is taking so long	Residents fully informed as to timetable, what needs to happen, what has happened, what must happen. Discussion on the content on the final v8 plan. Appendix 4
29 <sup>th</sup> October 2013	Meeting of Committee with Planning department City Council	Discussion of progress of plan and assistance that can be given	Changes to parts of plan. Drawing up of maps. Discussion on wording of policies. Funding issues Next steps.
29 <sup>th</sup> October 2013	Meeting of HHRA committee	Discussion of Parking issues raised	Try to resolve some specific issues outside of the plan regarding parking by non-residents and residents from Providence Park in Holly Hill. Appendix 3
13 <sup>th</sup> November 2013	Meeting of Forum committee  St Michaels Church Hall	Discussion of feedback from residents in each area to collate information and progress policies Update meeting results with planners	
8 <sup>th</sup> November 2013	Public Meeting EBRA Area	Discussion of local topics and plan	Against introduction of new parking charges for parking permits in area Loss of Local Bus service P1 Inadequate enforcement of residents parking infringements Appendix 6
2 <sup>nd</sup> December 2013	Public meeting Kings Church Centre All residents in Dunkirk Road Arnheim Road and Coxford Area. (Invite sent to over 300 households in area)	Public meeting to discuss the parking issues and other related concerns raised during consultation in area  (Over 100 attended)	Discussion and way forward. As not really a planning issue resolved to sort out new parking restrictions that might be possible. Highways manager from City council. In attendance. (Now being dealt with by proposed new parking regs)
17 <sup>th</sup> December	Council Cabinet and	Decision to agree	Decision made in total

2013	Council Legal dept.	to Formation of the Forum and to the Area of the Plan to be whole of Bassett Ward	agreement with Forum and Area.
20 <sup>th</sup> December 2013	Meeting with Planning Policy Team (Graham Tuck) And Committee members and Planning advisor	Discuss Strategic housing Land Availability. Various local saved policies	Details for inclusion in plan, and discussion as to land available in area and density issues in relation to development potential
7 <sup>th</sup> January 2014	Dale Valley RA Scout Hall Vermont Close	Open meeting to create RA in area	Discussion of Parking issues and the evolving Bassett Plan. Issues raised were Parking HMO's Loss of family houses Retention of green space Hospital parking Rat runs in area Buses Appendix 13
11 <sup>th</sup> January 2014	Meeting of local residents of Holly Hill and residents from PPRA (Providence Park)	Open meeting to discuss parking issues with Graham Muir – parking – city council and local Councillors	Discussion to try to resolve issues raised re parking problems in area
28 <sup>th</sup> February 2014	Dale Valley residents Association	Public meeting for resident in Dale Valley to create a new Resident association	Following issues raised by residents as matters they want the association to take up. Parking issues especially proposal to charge for residents parking. State of roads, Houses of Multiple Occupation, Ways to improve the whole area, Road markings. Making sure appropriate work done regarding the Brook which can flood into roads in area Bus services Need for crossing in Lordswood Road / Dale Valle Road area. Appendix 13
6 <sup>th</sup> March 2014	NWBRA	Discussion as to	Main policies were agreed and

	St Michaels Church Hall – Open meeting and AGM	progress of plan and issues raised so far General agreement with contents in open discussion	they would address most of the issues raised by the local residents. Previous circulation of newsletter and plan contents discussed. Everyone supported the progress so far  Further views and comments to date to be circulated for public discussion. Appendix 1
13 <sup>th</sup> March 2014	Dale Valley RA Area Public meeting Kings Church Hall Coxford.	Full church hall. (40 plus) Issues debated that were raised at first meeting in February 2014. Cllr Les Harris and Cllr Beryl Harris in attendance	Discussion on issues – HMO's, Parking, Traffic issues and use of roads as rat runs. State of roads Pedestrian crossing need in Lordswood Road Proposals in Bassett Neighbourhood plan. Proposed charging for residents permits. Appendix 13
27 <sup>th</sup> March 2014	NWBRA Committee	Meeting with SCC and Bassett Planning consultant	Review of progress to date and review contents of local plan to date with some recommended changes Appendix 1
April 2014	All households in the NEBRA area	V8 of the final Bassett Neighbourhood Plan Write up for NEBRA	NEBRA V8 plan submitted on behalf of residents to Cllr Harris along with statement of consultation.  Appendix 4
2 <sup>nd</sup> April 2014	NWBRA AGM and Open meeting St Michaels Church Hall	Discussion to review plan progress and issues arising. Questionnaire issues to re-enforce issues being raised	Key issues identified and agreed by those in attendance Further questionnaires to be sent out to other residents in area not in attendance at meeting Main issues included on local plan Appendix 1
23 <sup>rd</sup> April 2014	Open meeting and AGM Holly Hill Residents Association	Update of progress of plan and evolving policies discussed	Parking issues Plans policies to date – general agreement with plan and its policies Appendix 3
28 <sup>th</sup> April 2014	All residents AGM for RARA Open meeting	Email sent prior to meeting Cllr Les Harris attended and presented the update on the	Update as to the progress and contents of the plan specifically the policies we were trying to obtain. Q&A session.

		Bassett Neighbourhood Plan.	Minutes of the meeting sent to all residents in the RA Appendix 2
3 <sup>rd</sup> June 2014	NWBRA	Committee debate on the plan and the residents responses to the circulated questionnaire.	Final write up of local plan for NWBRA  See Appendix 1.

### Appendix 5 references (Available on Web Page)

- 1 North West Bassett Residents Association
- 2 Ridgemount Area Residents Association
- 3 Holly Hill Neighbourhood Association
- 4 North east Bassett Residents Association
- 5 Old Bassett Residents Association
- 6 East Bassett Residents Association
- 7 Tower Gardens Residents Association
- 8 Bassett Triangle Residents Association
- 9 Underwood and Redhill
- 10 Vermont Close Residents Association
- 11 Area A Golf Course and Sports Centre
- 12 Area B Bassett Crescent West
- 13 Area C Hollybrook Area
- 14 Area D Lordswood Area
- 15 Area E Pine Close Area
- 16 Area F Bassett School Area
- 17 Comments from Cantell School
- 18 Comments from University of Southampton
- 19 Comments from Willis Fleming Estate
- 20 Statistics

### Appendix 6

Sample letters distributed across the ward to every household other than those covered by Residents Associations who used their own versions.

LOCAL PLANNING ISSUE  
NEW LOCALISM BILL  
BASSETT NEIGHBOURHOOD PLAN

YOUR VIEWS

Dear Resident

You may recall I wrote to you at the end of last year explaining that we, the residents, were preparing under the Localism Bill a local neighbourhood plan for the Bassett Ward. In order to set guidelines for development, and to exercise some control over planning issues.

During last year we have developed the overall draft plans by reference to each residents Associations area submissions, which is nearing completion as a draft.

Bassett has a few areas, like yours which are not represented by a Residents Association and we are anxious that your views are included. We would welcome your comments on any aspect of planning but in particular on the following topics

1. Overall what is good about your area?
2. What are the bad points of the area you live?
3. What pressures affect the area now or in the future?
4. What needs to change?
5. Traffic and Parking issues?
6. Green spaces / Trees – what would you like to retain?
7. Development design of housing including extensions and type of development?

We are hoping to have a draft plan completed by the end of November 2012. Following that there will be further public consultations regarding the plan at various locations in Bassett. Provided there is general agreement with the residents the plan will be put forward for a referendum before it can be accepted as the Bassett Plan.

I would really value your input; please send your views to the writer below either by letter, e-mail, or telephone, which will be greatly appreciated. I look forward to hearing from you in the near future. If you wish to discuss any of these matters further, please feel free to give me a call.

Yours faithfully

Les Harris  
Chairman Bassett Neighbourhood Development Plan Steering Committee  
Tel No 02380766701  
e-mail [councillor.l.harris@southampton.gov.uk](mailto:councillor.l.harris@southampton.gov.uk)

## **IMPORTANT LOCAL PLANNING ISSUE**

### **Bassett Neighbourhood Development Plan**

Under the new government 'Localism Bill', there is the opportunity for local residents to produce a neighbourhood development planning brief.

The brief will set out how we, the local residents would like to see our area develop. For example we might feel the need to encourage family homes, promote business, protect green areas or control redevelopment and parking issues etc.

In order to promote a planning brief for Bassett we have asked all the local Residents Associations to come up with their proposals as to how they would like to see their specific geographic area develop over the next few years.

It is important that ALL residents have the opportunity to input their ideas and views into this process and in order to do that we have created a Bassett Neighbourhood Plan Steering Committee. The Chairs of all the local Residents Associations have formulated the committee that is chaired by the undersigned. (Contact details of all overleaf.)

All the various Residents Associations will circulate details and collate views in their local areas; however there will be areas and residents not covered by these associations and some residents may get missed by the various circulations. In these cases please feel free to contact me or any other local councillor, or your local Residents Association who will be happy to discuss this plan with you.

Our objective is to have a draft plan for Bassett early next year (April) for general public consultation and we would really appreciate your comments and views prior to this date.

Yours faithfully

Les Harris  
Chairman Bassett Neighbourhood Plan Steering Committee  
02380766701  
[councillor.l.harris@southampton.gov.uk](mailto:councillor.l.harris@southampton.gov.uk)

## RESIDENTS ASSOCIATIONS (reverse side)

### North East Bassett

Barry / Sharon Smith      02380 766910      [shaznbaz@sky.com](mailto:shaznbaz@sky.com)

### Providence Park

Clive Clifford      02380 766175      [ppra@me.com](mailto:ppra@me.com)

### Brampton Towers

K. J. Welham      02380 767623

### East Bassett

Jean Wawman      02380 678449      [jean.webtra@fdls7.wanadoo.co.uk](mailto:jean.webtra@fdls7.wanadoo.co.uk)

### Old Bassett

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### Holly Hill

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### Tower Gardens

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### North West Bassett

Bob Merrett      02380 766656      [bands.merrett@btinternet.com](mailto:bands.merrett@btinternet.com)

### Underwood & Redhill

Linda Connell      02380 791066      [connell@boldre.freeserve.co.uk](mailto:connell@boldre.freeserve.co.uk)

### Ridgeway Area

Graham Bartlett      02380 768665      [kp767@hotmail.com](mailto:kp767@hotmail.com)

### Councillors

Beryl Harris      02380 766701      [councillor.b.harris@southampton.gov.uk](mailto:councillor.b.harris@southampton.gov.uk)

John Hannides      02380 703387      [councillor.j.hannides@southampton.gov.uk](mailto:councillor.j.hannides@southampton.gov.uk)

Les Harris      02380 766701      [councillor.l.harris@southampton.gov.uk](mailto:councillor.l.harris@southampton.gov.uk)

Dear Resident

You may recall I wrote to all residents at the end of last year explaining that we were preparing a local neighbourhood plan under the Localism Bill in order to exercise some control over planning issues in our Bassett Ward.

We have progressed that over the year via the respective residents association, and it is nearing its completion as a draft.

Some areas, like yours, are not covered by residents associations and we are anxious that your views are included.

We would welcome comments on any aspect of planning but in particular on the following topics

Overall good and bad points of the area you live  
Traffic and Parking issues  
Public transport in your area  
Green spaces / Trees  
Shops, businesses, services availability and requirements met or unmet  
Development design of housing including extensions and type if redeveloped  
Need for family homes (if appropriate) etc.  
Impact on area from outside sources such as the hospital / traffic etc.

If you have any comments would you please contact the below either by letter, e-mail or telephone (there is an answerphone if I am out), they will be greatly appreciated.

We are hoping to have a final draft by end of November. Following that there will be further public consultations regarding the plan. Provided there is general agreement the plan will go forward for a referendum before it can be accepted.

If you wish to discuss any of these matters further please feel free give me a call.

Yours faithfully

Les Harris  
Chairman Bassett Neighbourhood Development Plan Steering Committee  
Tel no 02380766701  
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## **LOCAL PLANNING ISSUE**

### **NEW LOCALISM BILL LOCAL NEIGHBOURHOOD PLANNING YOUR VIEWS**

In order to maintain and preserve the local character of Bassett, the Localism Bill gives us the opportunity to set out how we want our areas to develop over the next few years.

We have started to put this plan together through your local organizations and councilors, but need everybody's input to ensure we get it right.

It will involve planning how we see our area develop street by street. It will show where we would like to see development to progress, what sort of development we would like to see, and importantly what we do not want.

Most areas are covered by Residents Associations, and these organizations are going to drive the plan forward and seek your views. Their details are below.

If you wish to know more or put your views forward; listed below are the Residents Associations so far involved and councilor's details. If you are not covered by one of these associations or wish to know more, please contact your local councilor who will either put you in touch with your local association, or discuss the matter with you directly.

This is your opportunity to influence the development of your surroundings, and your input is very important to ensure it becomes a community of which you are proud to be a part.

Les Harris

## Chairman Neighbourhood Steering committee

### CONTACT DETAILS ( reverse side)

#### Residents Association

North East Bassett	Barry / Sharon Smith	02380766910	<a href="mailto:shasbaz@sky.com">shasbaz@sky.com</a>
Providence Park	Clive Clifford	02380766175	<a href="mailto:ppra@me.com">ppra@me.com</a>
Brampton Towers	K. J. Welham	02380767623	
East Bassett	Jean Wawman	02380678449	<a href="mailto:jean.w-ebtra@fdls7.wanadoo.co.uk">jean.w-ebtra@fdls7.wanadoo.co.uk</a>
Old Bassett	Janet Pratley	02380790361	<a href="mailto:janet.pratley@btinternet.com">janet.pratley@btinternet.com</a>
Holly Hill	Peter Etheridge	02380767982	<a href="mailto:p.etheridge@isweb.co.uk">p.etheridge@isweb.co.uk</a>
Tower Gardens	Verna Muitt	02380769405	<a href="mailto:vera.m@btinternet.com">vera.m@btinternet.com</a>
North West Bassett	Bob Merrett	02380766656	<a href="mailto:bands.merrett@btinternet.com">bands.merrett@btinternet.com</a>
Underwood & Redhill	Linda Connell	02380791066	<a href="mailto:connell@boldre.freeserve.co.uk">connell@boldre.freeserve.co.uk</a>
Ridgeway Area	Graham Bartlett	02380768665	<a href="mailto:kp767@hotmail.com">kp767@hotmail.com</a>
Flower Roads	Alan Kebbell	02380582594	<a href="mailto:alan.kebbell@gmail.com">alan.kebbell@gmail.com</a>
Herbert Collins RA	Ray George	02380556056	<a href="mailto:rfg@soton.ac.uk">rfg@soton.ac.uk</a>

#### Councillors

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Bassett	John Hannides	02380	<a href="mailto:councillor.j.hannides@southampton.gov.uk">councillor.j.hannides@southampton.gov.uk</a>