

## Verbal/Written Consent Form

**Client****Name:****DoB:****Address:****Telephone number:****Safe time to call:****Worker****Name:****Organisation:****Telephone number:****Email address:****Please Read:**

We ask you for information about yourself so that we can make sure that we offer you the services, protection or support that you may need. To make sure it is the most appropriate and effective service for you, it may mean sharing this information or obtaining information about you within PiPPA.

However, we will not give information to services other than those within PiPPA without your consent, unless we have a statutory duty to do so in order to:

1. Protect you and your children, 2. Prevent harm to someone else, or 3. Prevent or detect a crime.

PiPPA will create and maintain computer and paper records using your information. These records will be stored and processed in compliance with the General Data Protection Regulation 2018.

If we do use your information for other reasons, for example, to help us manage and / or plan services or staff training – then we will make sure that you cannot be identified.

**Privacy Notice:**

Southampton City Council is collecting this information in order to perform this service or function, and if further information is needed in order to do so, you may be contacted using the details provided.

In performing this service, the Council may share your information with other organisations or departments, but only when it is satisfied that it is necessary to perform a public task, or to exercise its statutory duties to do so.

The Council may also share your personal information for the purposes of the prevention, investigation, detection, or prosecution of criminal offences, but will not share your personal information, or use it for this, or any other purpose, unless provided for by law.

More detailed information about the Council's handling of your personal data can be found in its privacy policy, available online (<http://www.southampton.gov.uk/privacy>), or on request.

**Please tick and sign one of the following:**

I have read the above to my client, who agrees that information about me and my dependants may be used and stored by PiPPA for the purposes described and verbal consent was given on:

**OR**

I agree that information about me and my dependants may be used and stored by PiPPA for the above purposes.

**Client Signature:****Date:****Worker Signature:****Date:****Workers Only:**

Please phone PiPPA and email a signed copy of this form. Phone 02380 917 917 Email: [pippa@southampton.gov.uk](mailto:pippa@southampton.gov.uk)



Working together to end domestic  
& sexual violence in Southampton

Pippa is a group of services that can provide  
you and your family with help and support to stay safe.

**We are:**

STOP Domestic Abuse

Yellow Door

SCC, Independent Domestic Violence Advisor (IDVA) Service

The Hampton Trust

South Hampshire Women's Refuge

No Limits