WORDSWORTH PRIMARY SCHOOL

ADMISSIONS POLICY

2022/23

HAMWIC TRUST
EDUCATION

JEP
JEFFERYS EDUCATION PARTNERSHIP

The Hamwic Education Trust is the Admission Authority for the school and delegates the processing of admissions to the governing body. As required in the School Admissions Code, the governing body will consider all on-time preferences at the same time for September 2022 admissions.

Parents may express up to three (3) preferences, listing them in the order in which they would accept them. All preferences will be considered and where more than one school could be offered, the parents will be offered a place for their child at the highest ranked of the schools that could be offered.

Children with statements of special educational needs (SEN) / Education, Health and Care Plan (EHCP) that name the school

Children with statements of special educational needs or EHCPs that name a school must be admitted to that school under the Education Act 1996 and with regard to the SEN Code of Practice. These children will be admitted to the named school, even if it is full, and are therefore outside the normal admission arrangements. As required by the Code these children will count as part of the Published Admission Number (PAN) for the school.

Published Admission Number

Wordsworth Primary School will admit up to 90 children to Year R in September 2022. This will be the Published Admissions Number for this year group.

Oversubscription criteria

Applications submitted by 15 January 2022 will be dealt with first. If the number of applications submitted by 15 January 2022 is greater than the Published Admission Number (PAN) for a school, admissions to the school will be decided according to the following priorities:

1. Children in public care (looked after children) and previously looked after children as defined by section 1.7 of the School Admissions Code.

2. Children subject to a child protection plan.

3. Children who have a brother or sister already on the roll of the school who will continue to attend that school for the following year. (This includes children living as siblings in the same family unit.)

   A sibling is defined as a brother or sister including half, step, or foster or adoptive brother or sister, living within the same family unit at the same address.

4. Children who live within the school's designated catchment area. The catchment area is defined by the roads listed at the end of this policy.

   If the school is oversubscribed within categories 1-4 above then priorities (i) to (ii), as set out in 5 below will be used to determine which children will be offered places.

5. Children who live outside the school's designated catchment area, in the following order:

   (i) Children of qualified teaching staff employed at the school for two or more years at the time of application and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

(ii) Children who live closest to the school based on the shortest practicable walking distance using public roads and footpaths. Distances are measured from home to school. These are calculated using a computerised mapping system that uses data supplied by Ordnance Survey. Distances are measured from the point designated in the system as the home address to the point designated in the system as the mid-point of the nearest open gate to the school, using public roads and footpaths.

If the school is oversubscribed from within criteria 5(i), then distance, as defined in 5(ii) above will be used to prioritise applications. Should there be two or more identical distances requiring prioritisation, this will be done by casting lots.

Late Applications

The closing date for applications is 15 January 2022. Applications received after that date will be late applications. If the school has places available after admitting all on-time applications, late applications will be considered in accordance with the priorities set out above.

Waiting Lists

If a place cannot be offered at Wordsworth Primary School, unsuccessful applicants will automatically be placed on the waiting list. If places become available, children on the waiting list will be offered them according to the priorities set out above and any previous offer of a school place will be withdrawn. The length of time on the waiting list cannot be taken into account. Unsuccessful late applications will be treated in the same way as unsuccessful on-time applications and placed on the waiting list according to the priorities set out above. Each time a child is added to the waiting list, the waiting list will be re-ranked according to the Admissions Policy criteria. The waiting list will be held until 31st July 2023. Any parent wishing to remain on the waiting list after this date will need to make a new in-year application to the school.

Entry into Reception Year

The offer made to parents for reception class on the initial offer date is of a full time place from the start of term in September. Schools normally stagger entry into school from that date and arrange for some initial part-time attendance to ensure a smooth transition from pre-school or home into school. Flexibilities exist for those parents who do not feel that their child is ready to start school in the September following their fourth birthday. It is possible for them to:

- Request part-time admission to the allocated school from the September following their child's fourth birthday. This should be negotiated with the headteacher of the school.

- Request to defer their child's entry until later in the school year but not beyond the point at which they reach Compulsory school age, and not beyond the beginning of the final term of the school year.

- Request to defer their child's entry until the September following their fifth birthday. Parents must make an in-year application and the pupil would start in Year One.

Parents of summer-born children, that is children born between 1st April and 31st August, may, in addition, choose to send their child to school in the September following their 5th birthday and may **request** that their child is admitted out of their normal age group to reception year rather

than Year 1. Any parent wishing to apply for their summer-born child to start school outside their normal age group should read the 'Guidance on the education of children outside normal age group' Booklet, available on the Southampton City Council website, which explains the procedures that need to be followed.

Co-ordinated Admissions Scheme

Wordsworth Primary School fully participates in the LA published co-ordinated admissions scheme. The governors have delegated the management of the waiting list to the LA Admissions Team during the normal admission round. The waiting list will be passed to the school on 1st September 2022.

WORDSWORTH PRIMARY SCHOOL
CATCHMENT ROAD LIST

STREET NAME	HOUSE NUMBERS
ANGLESEA ROAD	
BRAMSTON ROAD	
BURLINGTON MANSIONS	
CANNON STREET	
CEDAR AVENUE	
CHARLTON ROAD	
CHERRY WALK	
CHURCH END	
CHURCH STREET	
CROWN STREET	
CUNARD AVENUE	
DIDCOT ROAD	
GRANGE ROAD	
GURNEY ROAD	
HOWARDS GROVE	
HYDE CLOSE	
JANSON ROAD	
LUMSDEN AVENUE	
MALMESBURY ROAD	Evens
MEDINA ROAD	
MILNER COURT	
MULBERRY WALK	
NEWBURY ROAD	
NEWLANDS AVENUE	
NORFOLK ROAD	
OAKFIELD GARDENS	
RAYMOND ROAD	Evens 24-60
REDCAR STREET	
REYNOLDS ROAD	
RIDDING CLOSE	
SALEM STREET	
SANDOWN ROAD	
SHIRLEY AVENUE	
SHIRLEY HIGH STREET	Odds only
SHIRLEY ROAD	275-429
ST. JAMES ROAD	Odds only
STRATTON ROAD	
SYDNEY ROAD	
THE MOUNT	
TORQUAY AVENUE	
TREESIDE ROAD	
VAUDREY CLOSE	
VICTOR STREET	
VINCENT GROVE	
VINCENT STREET	
WHITHEDWOOD AVENUE	
WINCHESTER ROAD	1-33 / 111 / 76-154
WORDSWORTH ROAD	
YARMOUTH GARDENS	
ROMSEY ROAD	1-197 (odds only)
ROMSEY ROAD	The Mount