

DECISION-MAKER:	GOVERNANCE COMMITTEE		
SUBJECT:	STRATEGIC CONTRACTS ANNUAL REPORT		
DATE OF DECISION:	28 SEPTEMBER 2020		
REPORT OF:	HEAD OF SUPPLIER MANAGEMENT		
<u>CONTACT DETAILS</u>			
Executive Director	Title	Executive Director – Finance and Commercialism	
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STATEMENT OF CONFIDENTIALITY			
Appendix 1 to this report is confidential in accordance with paragraph number 7(A) of the Council's Access to Information Procedure Rules in Part 4 of the Council's Constitution as it contains information about council contracts and contractors which may be deemed to be confidential and commercially sensitive.			
BRIEF SUMMARY			
This report provides the Governance Committee with an overview of the performance, governance and contractual matters relating to the council's most strategically important contracts.			
The report is produced by the Supplier Management Service on an annual basis to cover the preceding financial year.			
RECOMMENDATIONS:			
	(i)	That the Governance Committee notes the Strategic Contracts Annual Report to the period April 2020 as attached as Appendix 1.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	The report is provided for information.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	N/A		
DETAIL (Including consultation carried out)			
3.	The council delivers a number of key services through contracts with third-party suppliers.		
4.	The Supplier Management Service has responsibility for the procurement, contract management and supplier performance for what are known as the 'Strategic Contracts'. These are the contracts deemed be the most strategically important to the council.		
5.	This joined-up approach to contract management and procurement is designed to ensure that the council procures, puts in place and appropriately		

	manages contracts which meet the strategic council's objectives now and in the future and achieves value-for money-through its contracting arrangements.
6.	A separate arrangement is in place for health and care commissioning, procurement and contract management all of which are managed by the Integrated Commissioning Unit (ICU).
7.	<p>The Supplier Management Service is comprised of contract management, procurement and commercial specialists and is responsible for the central management of all aspects of the 'contract lifecycle' and performance including:-</p> <ul style="list-style-type: none"> • Relationship management; • Contract strategy; • Contract changes and negotiation; • Issue dispute resolution; • Continuous improvement; • Performance monitoring and financial deductions; • Contract compliance, benefits realisation and value-for-money monitoring activities; • Formal and informal governance; • Capital programmes; • Insurance; • Provider facilities and premises; • Finance governance; • Technical management and approvals; • Works orders; • Safety, health, environmental and quality monitoring; • Engagement activities and • Employment practices and equalities obligations.
8.	<p>The current portfolio of Strategic Contracts consists of the following:-</p> <ul style="list-style-type: none"> • Highways Services Partnership; • CCTV and Intelligent Traffic Systems (known as City Watch); • Street Lighting Private Finance Initiative; • Leisure (Sport and Recreation); • Southampton Guildhall; • Southampton Golf Course; • St Mary's Leisure Centre; • Schools Private Finance Initiative; • Waste Disposal; and • Managed Services for Temporary Agency Resources.
9.	This report looks back on the performance from 1 April 2019 to 31 March 2020 and therefore pre-dates most of the Covid-19 pandemic period. Brief details have, however, also been included on how Covid-19 has impacted on the contracts and performance.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
10.	N/A

<u>Property/Other</u>	
11.	N/A
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
12.	N/A
<u>Other Legal Implications:</u>	
13.	N/A
RISK MANAGEMENT IMPLICATIONS	
14.	N/A
POLICY FRAMEWORK IMPLICATIONS	
15.	N/A
KEY DECISION?	N/A
WARDS/COMMUNITIES AFFECTED:	Not Applicable
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Strategic Contracts Annual Report 2019_2020 – Confidential
Documents In Members' Rooms	
1.	None
Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.	No
Data Protection Impact Assessment	
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.	No
Other Background Documents	
Other Background documents available for inspection at: N/A	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)