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Statutory or Discretionary?

Discretionary

Discretionary

Statutory

Discretionary

Discretionary

Discretionary - Fleet Services MOT test for Public & External Organisations

Discretionary

Discretionary, Local Authority Pollution, Prevention and Control for Business Premises charges are set by the national regulator

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Most fees are statutory - exceptions are some Gambling and Sex Establishment licences

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Most fees are discretionary with exception of Ship Sanitation Certificates

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary

Discretionary - Bulky Waste Collections

Discretionary - Garden Waste Collections

Discretionary - Trade Waste Collections - external customers

ALLOTMENTS

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
To hire				
Charge per rod (25.3sq m)	£8.50	13.3%	£9.20	8.2%

BEREAVEMENT SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Crematorium fees				
Crematorium service				
Adults (1 hour service - available on request)	£1,110.00	6.7%	£1,160.00	4.5%
Adults (45 minute service)	£999.00	1.2%	£1,040.00	4.1%
Adults (early/late 30 minute service)	£680.00	7.3%	£730.00	7.4%
Direct cremations	£400.00	6.7%	£430.00	7.5%
Children (under 18 years of age)	No Charge		No Charge	
Double time fee	£399.00	7.8%	£450.00	12.8%
Use of chapel only	£399.00	7.8%	£450.00	12.8%
Sundries				
Other crematorium items and services				
Strewing ashes (where the cremation took place in another crematorium)	£100.00	0.0%	£100.00	0.0%
Attendance at placing/scattering of ashes in Gardens of Rest	£50.00	11.1%	£50.00	0.0%
Certificate of cremation	No charge		No charge	
Cancellation fee if no suitable reason given	£100.00	11.1%	£110.00	10.0%
Genealogy search fee	Price on application		Price on application	
Ornamental urns and keepsakes	Cost on application		Cost on application	
Media services				
Type of media item or service				
Live and on demand webcast (up to 28 days)	£60.00	0.0%	£65.00	8.3%
Visual tribute services				
Type of media item or service				
Halo Photo (a complimentary photo shown throughout the service)	No charge		No charge	
Additional Single Photo	£12.00	0.0%	£15.00	25.0%
Basic Slideshow	£65.00	0.0%	£70.00	7.7%
Music Tribute	£80.00	0.0%	£85.00	6.3%
Family supplied tribute	£30.00	20.0%	£30.00	0.0%
Extra Tribute Photos	£25.00	0.0%	£30.00	20.0%
DVD or USB of the service	£60.00	0.0%	£65.00	8.3%
Memory Box	£130.00	New charge	£140.00	7.7%
Video Book	£95.00	New charge	£100.00	5.3%
Themed Tribute	£95.00	New charge	£95.00	0.0%
Additional copy of memory box			£30.00	New charge
Additional copy of video box			£70.00	New charge
Tribute Download	£12.00	0.0%	£15.00	25.0%
Additional Support	£25.00	0.0%	£30.00	20.0%
Funerals and bereavement				
Right of burial or plot type				
Exclusive Right of Burial for 30 years (Adult Standard Grave Space)	£1,090.00	6.9%	£1,130.00	3.7%
Exclusive Right of Burial for 30 years (Adult Premium Grave Space)	£1,515.00	6.7%	£1,575.00	4.0%
Exclusive Right of Burial for 30 years (adult grave space – with a Burial Chamber for uncoffined burials)	£2,250.00	25.0%	£2,340.00	4.0%
Exclusive Right of Burial for 30 years (baby/child grave space)	No charge		No charge	
Exclusive Right of Burial for 30 years (baby/child grave space – with a Burial Chamber for uncoffined burials)	No charge		No charge	
Cremated Remains Plot for 30 years	£800.00	6.7%	£830.00	3.8%
Exclusive Right of Burial for 30 years (baby/infant grave space – up to 5 years)	£1,087.00	0.0%	£1,120.00	3.0%

BEREAVEMENT SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Interment fees - New graves only				
Type of interment				
Interment to 4'6" (1372 mm) for one (Adult)	£835.00	6.8%	£865.00	3.6%
Interment to 6'0" (1830 mm) for two (Adult)	£1,045.00	6.6%	£1,085.00	3.8%
Interment to 7'6" (2300 mm) for three (Adult)	£1,200.00	6.7%	£1,245.00	3.8%
Interment to 8'6" (2600 mm) for four (Adult)	£1,300.00	6.6%	£1,350.00	3.8%
Interment to 4'6" (1372 mm) for one (Baby/Child)	No Charge		No Charge	
Interment of cremated remains	£320.00	7.7%	£330.00	3.1%
Interment fees - Re-open graves				
Type of interment				
Interment to single depth (4'6")	£920.00	7.0%	£950.00	3.3%
Interment to double depth (6'0")	£1,140.00	6.5%	£1,180.00	3.5%
Interment to triple/quadruple depth graves	Price on application		Price on application	
Cemetery memorials				
Type of memorial				
Right to erect a memorial on a grave (price per memorial)	£200.00	7.0%	£210.00	5.0%
Right to place vase or similar memorial (entirely free standing and not an integral part of other memorial)	£65.00	6.6%	£70.00	7.7%
Right to erect and place a memorial on a child's grave (up to 18th birthday)	No charge		No charge	
Each additional name (of deceased) commemorated	£65.00	6.6%	£70.00	7.7%
Right to place a temporary marker on a grave for a 12 month period	£65.00	6.6%	£70.00	7.7%
Miscellaneous				
Description of service				
Attended scattering on a grave	£50.00	11.1%	£50.00	0.0%
For cremated remains where the cremation did not take place at Southampton Crematorium an additional fee applies	£100.00	0.0%	£100.00	0.0%
Use of chapel for a one hour service prior to interment	£100.00	0.0%	£110.00	10.0%
Exhumation	Price on application		Price on application	
Postponement after receiving notice of burial (if excavation has commenced) - adult	£370.00	8.8%	£385.00	4.1%
Postponement after receiving notice of burial (if excavation has commenced) - child	No charge		No charge	
For staff attending for grave selection	£70.00	7.7%	£75.00	7.1%
For the transfer of the Exclusive Right of Burial to a new registered owner	£110.00	10.0%	£120.00	9.1%
Administration fee for cancellation of an Exclusive Right of Burial	£55.00	10.0%	£65.00	18.2%
Genealogy search fee	Price on application		Price on application	
Southampton Crematorium and South Stoneham				
Type of memorial				
The Daisy Garden Sleeper plaques (children only)				
Cost – includes VAT and 5 year lease	£143.00	5.5%	£145.00	1.4%
Cost – includes VAT and 10 year lease	£216.00	1.6%	£220.00	1.9%
Cost – includes VAT and 20 year lease	£362.00	-1.2%	£370.00	2.2%
The Daisy Garden Memorial Tree Leaf (children only)				
Cost – includes VAT and 5 year lease	£121.00	1.7%	£123.00	1.7%

BEREAVEMENT SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Cost – includes VAT and 10 year lease	£194.00	-1.0%	£198.00	2.1%
Cost – includes VAT and 20 year lease	£340.00	-2.9%	£348.00	2.4%
The Daisy Garden Memorial Tree Apple (children only)				
Cost – includes VAT and 5 year lease	£124.00	-2.7%	£127.00	2.4%
Cost – includes VAT and 10 year lease	£197.00	-3.7%	£202.00	2.5%
Cost – includes VAT and 20 year lease	£343.00	-4.3%	£352.00	2.6%
Hollybrook Baby Garden Ellie Columbaria (children only)				
Cost – includes VAT and 5 year lease	£362.00	40.3%	£364.00	0.6%
Cost – includes VAT and 10 year lease	£412.00	13.5%	£416.00	1.0%
Cost – includes VAT and 20 year lease	£512.00	-10.6%	£520.00	1.6%
Hollybrook Baby Garden Dora and Harvey Mouse Bench Plaques				
Cost – includes VAT and 5 year lease	£105.00	3.0%	£107.00	1.9%
Cost – includes VAT and 10 year lease	£178.00	-0.5%	£182.00	2.2%
Cost – includes VAT and 20 year lease	£324.00	-2.7%	£332.00	2.5%
Candle Plaque				
Cost – includes VAT and 5 year lease	£544.00	11.7%	£550.00	1.1%
Cost – includes VAT and 10 year lease	£679.00	9.7%	£690.00	1.6%
Cost – includes VAT and 20 year lease	£949.00	7.5%	£970.00	2.2%
Sanctum Vault 12 (available at the crematorium only)				
Cost – includes VAT and 5 year lease	From £1,327	91.0%	From £1,388	4.6%
Cost – includes VAT and 10 year lease	From £1,610	62.3%	From £1,678	4.2%
Cost – includes VAT and 20 year lease	From £2,176	37.2%	From £2,258	3.8%
Sanctum Vault 2000				
Cost – includes VAT and 5 year lease	From £1,444	27.4%	From £1,460	1.1%
Cost – includes VAT and 10 year lease	From £1,727	20.7%	From £1,750	1.3%
Cost – includes VAT and 20 year lease	From £2,293	13.3%	From £2,330	1.6%
Granite Kerb Memorial Plaque				
Cost – includes VAT and 5 year lease	From £585	49.8%	From £620	6.0%
Cost – includes VAT and 10 year lease	From £720	37.8%	From £760	5.6%
Cost – includes VAT and 20 year lease	From £990	25.9%	From £1,040	5.1%
Memorial Mushroom Plaque				
Cost – includes VAT and 5 year lease	£572.00	43.1%	£582.00	1.7%
Cost – includes VAT and 10 year lease	£707.00	33.0%	£722.00	2.1%
Cost – includes VAT and 20 year lease	£977.00	22.8%	£1,002.00	2.6%
Deer Glade Plaque				
Cost – includes VAT and 5 year lease	£413.00	12.3%	£426.00	3.1%
Cost – includes VAT and 10 year lease	£548.00	9.7%	£566.00	3.3%
Cost – includes VAT and 20 year lease	£818.00	7.1%	£846.00	3.4%
Squirrels Corner Plaque (New for 2019)				
Cost – includes VAT and 5 year lease	£436.00	7.0%	£450.00	3.2%
Cost – includes VAT and 10 year lease	£571.00	5.9%	£590.00	3.3%
Cost – includes VAT and 20 year lease	£841.00	4.7%	£870.00	3.4%
Bench Plaque (Garden of Rest)				
Cost – includes VAT and 5 year lease	£177.00	0.8%	£182.00	2.8%
Cost – includes VAT and 10 year lease	£303.00	-1.5%	£312.00	3.0%

BEREAVEMENT SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Cost – includes VAT and 20 year lease	£555.00	-2.9%	£572.00	3.1%
Hall of Remembrance Plaque (Large) Book of Remembrance room				
Cost – includes VAT and 5 year lease	£232.00	1.4%	£233.00	0.4%
Cost – includes VAT and 10 year lease	£384.00	-1.2%	£385.00	0.3%
Cost – includes VAT and 20 year lease	£688.00	-2.9%	£689.00	0.1%
Hall of Remembrance Plaque (Small) Book of Remembrance room				
Cost – includes VAT and 5 year lease	£193.00	2.0%	£198.00	2.6%
Cost – includes VAT and 10 year lease	£319.00	-0.7%	£328.00	2.8%
Cost – includes VAT and 20 year lease	£571.00	-2.4%	£572.00	0.2%
Posy Vase Memorial (South Stoneham Cemetery Garden of Rest only)				
Cost – includes VAT and 5 year lease	£99.00	0.1%	£102.00	3.0%
Cost – includes VAT and 10 year lease	£173.00	-2.2%	£177.00	2.3%
Cost – includes VAT and 20 year lease	£319.00	-3.6%	£327.00	2.5%
Memorial Tree Plaque (Book of Remembrance Room)				
Cost – includes VAT and 5 year lease	£174.00	0.0%	£178.00	2.3%
Cost – includes VAT and 10 year lease	£300.00	-2.0%	£308.00	2.7%
Cost – includes VAT and 20 year lease	£552.00	-3.2%	£568.00	2.9%
Valley Pond Plaques				
Cost – includes VAT and 5 year lease	From £472	12.5%	From £508	7.6%
Cost – includes VAT and 10 year lease	From £607	10.1%	From £648	6.8%
Cost – includes VAT and 20 year lease	From £877	7.6%	From £928	5.8%
Granite Wall Plaques (single up to 3 lines)				
Cost – includes VAT and 5 year lease	£550.00	32.7%	£568.00	3.3%
Cost – includes VAT and 10 year lease	£700.00	26.5%	£724.00	3.4%
Cost – includes VAT and 20 year lease	£1,000.00	20.3%	£1,036.00	3.6%
Granite Wall Plaques (double up to 6 lines)				
Cost – includes VAT and 5 year lease	£847.00	17.0%	£874.00	3.2%
Cost – includes VAT and 10 year lease	£1,027.00	15.3%	£1,061.00	3.3%
Cost – includes VAT and 20 year lease	£1,387.00	13.2%	£1,435.00	3.5%
Granite Wall Plaques (treble up to 10 lines)				
Cost – includes VAT and 5 year lease	£1,232.00	19.6%	£1,271.00	3.2%
Cost – includes VAT and 10 year lease	£1,442.00	17.6%	£1,489.00	3.3%
Cost – includes VAT and 20 year lease	£1,862.00	15.1%	£1,925.00	3.4%
Floris Wall Plaque				
Cost – includes VAT and 5 year lease	£492.00	-5.7%	£531.00	7.9%
Cost – includes VAT and 10 year lease	£627.00	-4.1%	£671.00	7.0%
Cost – includes VAT and 20 year lease	£897.00	-2.3%	£951.00	6.0%
Keepsakes and Jewellery	Cost on application		Cost on application	
Southampton Crematorium and South Stoneham Memorial				
Book of Remembrance				
Two Line Entry	£111.00	15.6%	£116.00	4.5%
Five Line Entry	£224.00	42.7%	£237.00	5.8%
Eight Line Entry	£338.00	55.8%	£335.00	-0.9%
With Illustration (not available with two line entries)	£134	44.4%	£147.00	9.7%
Memorial Cards				
Two Line Entry	£57.00	35.7%	£60.00	5.3%
Five Line Entry	£80.00	29.0%	£86.00	7.5%
Eight Line Entry	£103.00	25.6%	£111.00	7.8%

BEREAVEMENT SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
With Illustration (not available with two line entries)	NA	NA	N/A	N/A
Miniature Books				
Two Line Entry	£168.00	20.9%	£183.00	8.9%
Five Line Entry	£191.00	20.1%	£208.00	8.9%
Eight Line Entry	£214.00	19.6%	£234.00	9.3%
With Illustration (not available with two line entries)	£134	44.4%	£147.00	9.7%
Additional entries to existing miniature books				
Two Line Entry	£47.00	6.8%	£49.00	4.3%
Five Line Entry	£70.00	42.9%	£75.00	7.1%
Eight Line Entry	£93.00	50.0%	£100.00	7.5%
With Illustration (not available with two line entries)	£134	44.4%	£147.00	9.7%
Southampton Crematorium renewal fees				
Memorial				
Cost of Renewal for a period of 5 years				
Granite Wall Plaques (single up to 3 lines)	£150.00	7.9%	£156.00	4.0%
Granite Wall Plaques (double up to 6 lines)	£180.00	7.8%	£187.00	3.9%
Granite Wall Plaques (treble up to 10 lines)	£210.00	7.1%	£249.00	18.6%

BLUE BADGE SCHEME
Statutory fee - no increase for 2025/26

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Administration fee	£10.00	0.00%	£10.00	0.00%

BUILDING CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Full Plans Applications and Associated Charges				
Full Plans Plan Charge (payment with application)				
1 dwelling	£215.00	7.0%	£221.00	2.8%
2 dwellings	£345.00	6.5%	£355.00	2.9%
3 dwellings	£405.00	6.6%	£417.00	3.0%
4 dwellings	£466.00	6.6%	£480.00	3.0%
5 dwellings	£526.00	6.7%	£542.00	3.0%
Full Plans Inspection Charge (invoiced after commencement)				
1 dwelling	£643.00	6.6%	£662.00	3.0%
2 dwellings	£1,038.00	6.7%	£1,069.00	3.0%
3 dwellings	£1,219.00	6.7%	£1,256.00	3.0%
4 dwellings	£1,399.00	6.7%	£1,441.00	3.0%
5 dwellings	£1,580.00	6.7%	£1,627.00	3.0%
Building Notice Application				
Building Notice Charge (payment with application)				
1 dwelling	£585.00	-27.2%	£603.00	3.1%
2 dwellings	£1,384.00	6.7%	£1,426.00	3.0%
3 dwellings	£1,624.00	6.7%	£1,673.00	3.0%
4 dwellings	£1,865.00	6.7%	£1,921.00	3.0%
5 dwellings	£2,106.00	6.7%	£2,169.00	3.0%
Domestic Extensions to a single building				
SINGLE STOREY EXTENSIONS				
Full Plans Plan Charge (payment with application)				
Single Storey Extension floor area not exceeding 10m ²	£136.00	7.1%	£140.00	2.9%
Single Storey Extension floor area exceeding 10m ² but not exceeding 40m ²	£201.00	6.9%	£207.00	3.0%
Full Plans Inspection Charge (invoiced after commencement)				
Single Storey Extension floor area not exceeding 10m ²	£292.00	6.6%	£301.00	3.1%
Single Storey Extension floor area exceeding 10m ² but not exceeding 40m ²	£453.00	6.6%	£467.00	3.1%
Building Notice Charge (payment with application)				
Single Storey Extension floor area not exceeding 10m ²	£428.00	6.7%	£441.00	3.0%
Single Storey Extension floor area exceeding 10m ² but not exceeding 40m ²	£654.00	6.7%	£674.00	3.1%

BUILDING CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
TWO STOREY EXTENSIONS				
Full Plans Plan Charge (payment with application)				
Two Storey Extension floor area not exceeding 10m ²	£201.00	6.9%	£207.00	3.0%
Full Plans Inspection Charge (invoiced after commencement)				
Two Storey Extension floor area not exceeding 10m ²	£478.00	6.7%	£492.00	2.9%
Building Notice Charge (payment with application)				
Two Storey Extension floor area not exceeding 10m ²	£679.00	6.8%	£699.00	2.9%
LOFT CONVERSIONS				
Full Plans Plan Charge (payment with application)				
Loft Conversion that does not include the construction of a dormer	£136.00	7.1%	£140.00	2.9%
Loft Conversion that includes the construction of a dormer	£201.00	6.9%	£207.00	3.0%
Full Plans Inspection Charge (invoiced after commencement)				
Loft Conversion that does not include the construction of a dormer	£350.00	6.7%	£361.00	3.1%
Loft Conversion that includes the construction of a dormer	£409.00	6.8%	£421.00	2.9%
Building Notice Charge (payment with application)				
Loft Conversion that does not include the construction of a dormer	£486.00	6.8%	£501.00	3.1%
Loft Conversion that includes the construction of a dormer	£609.00	6.7%	£627.00	3.0%
GARAGES AND CARPORTS				
Full Plans Plan Charge (payment with application)				
Erection or extension of a non exempt attached or detached domestic garage or carport up to 100m ²	£101.00	6.3%	£104.00	3.0%
Full Plans Inspection Charge (invoiced after commencement)				
Erection or extension of a non exempt attached or detached domestic garage or carport up to 100m ²	£292.00	6.6%	£301.00	3.1%
Building Notice Charge (payment with application)				
Erection or extension of a non exempt attached or detached domestic garage or carport up to 100m ²	£394.00	6.8%	£406.00	3.0%
OTHER				
Full Plans Plan Charge (payment with application)				
Conversion of a garage to a habitable room(s)	£105.00	7.1%	£108.00	2.9%

BUILDING CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Full Plans Inspection Charge (invoiced after commencement)				
Conversion of a garage to a habitable room(s)	£317.00	6.7%	£327.00	3.2%
Building Notice Charge (payment with application)				
Conversion of a garage to a habitable room(s)	£421.00	6.6%	£434.00	3.1%
Administration fee for refunds	£69.00	New charge	£71.00	2.9%

COMMERCIAL SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
Commercial tree work services	Priced depending on individual job. Prices start from around £600.	N/A	Priced depending on individual job. Prices start from around £600.	N/A	
MOTs for residents and businesses					
Class 4	£54.85	N/A	£54.85	N/A	No change as these are the maximum charges set by the DVSA
Class 5	£59.55	N/A	£59.55	N/A	
Class 7	£58.60	N/A	£58.60	N/A	

COMMUNITY INFRASTRUCTURE LEVY (CIL)

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
The Community Infrastructure Levy (CIL) Charging Schedule for Southampton came into effect on 1 September 2013. The CIL is a standard, non-negotiable charge applicable to developments where there is a net increase of 100 square metre of floor space or the creation of one or more dwellings.				
From 1 January 2025 the indexed CIL rate is as follows:	£73.14 per sq. m for retail use	7.3%	£75.06 per sq. m for retail use	2.6%
	£119.06 per sq. m for residential use	7.3%	£122.19 per sq. m for residential use	2.6%
*This figure is index linked for inflation and updated annually using the RICS CIL Index, which is based on the BCIS All-In-Tender Price Index and is published on the RICS website.				

CONSUMER PROTECTION

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Kennelling Service				
Feature				
Daily kennels charged for the detention of stray dogs up to seven days statutory period:				
Charge for first day	£47.00	6.9%	£48.00	2.1%
Charge per extra days	£24.00	6.4%	£25.00	4.2%
Statutory charge (non VAT)	£25.00	0.0%	£25.00	0.0%
Rehoming on behalf of a partner agency per dog	£115.00	7.0%	£118.00	2.6%
Microchipping at reclaim	£23.00	4.5%	£24.00	4.3%
Free ID tag and admin. charge	£6.00	-0.8%	£6.00	0.0%
Adoption fee for dog	£115.00	7.0%	£118.00	2.6%
Animal Licensing				
Feature				
The fees below are for the licence application only and do not include the cost of any fees incurred for a veterinary inspection in support of the application. These fees are to be paid by the applicant directly to the person preparing that report.				
Pet Shop Licence	£325.00	6.6%	£335.00	3.1%
Dog Breeding Licence	£224.00	6.7%	£231.00	3.1%
Animal Boarding Licence				
New Annual Licence	£304.00	6.7%	£313.00	3.0%
Home Boarder	£196.00	6.5%	£202.00	3.1%
Dangerous Wild Animals	£315.00	6.8%	£324.00	2.9%
Riding Establishments Licence	£373.00	6.6%	£384.00	2.9%
Performing Animals	£196.00	6.5%	£202.00	3.1%
Skin Piercing				
Feature				
Tattooists				
Premises Fee	£171.00	6.9%	£176.00	2.9%
Practitioner Fee (each practitioner)	£97.00	6.6%	£100.00	3.1%
Body Piercing				
Premises Fee	£171.00	6.9%	£176.00	2.9%
Practitioner Fee (each Practitioner)	£97.00	6.6%	£100.00	3.1%
Ear Piercing				
Premises Fee	£97.00	6.6%	£100.00	3.1%
Practitioner Fee (each practitioner)	£56.00	6.7%	£58.00	3.6%
Zoo Act Registration				
Feature				
Zoo Act Registration	£781.00	6.7%	£804.00	2.9%

CONSUMER PROTECTION

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Environmental Information				
Feature				
The supply of information in accordance with the Environmental Information Regulations 2004 from Environmental Health and Scientific Service records.	£69.00	7.2%	£71.00	2.9%
Provision of contaminated land consultancy services	£69.00	7.2%	£71.00	2.9%
Home Office Documentation				
Feature				
Provision of documents to satisfy the Home Office in respect to employ staff from outside the EU				
Initial application for 1 person (including VAT):	£248.00	6.9%	£255.00	2.8%
Repeat application within 12 months (including VAT)	£174.00	6.7%	£179.00	2.9%
Additional persons on any application (including VAT)	£86.00	6.2%	£89.00	3.5%
Local Authority Pollution, Prevention and Control for Business Premises				
Feature				
Application Fee				
Standard process (includes solvent emission activities)	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Additional fee for operating without a permit	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
PVRI, SWOBs and Dry Cleaners	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
PVR I & II combined	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
VRs and other Reduced Fee Activities	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Reduced fee activities: Additional fee for operating without a permit	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Mobile plant**	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
For the third to seventh applications	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
For the eighth and subsequent applications	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Annual Subsistence Charge	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process Low	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process Medium	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process High	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
PVRI, SWOBs and Dry Cleaners L/M/H	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
PVR I & II combined L/M/H	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
VRs and other Reduced Fees L/M/H	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Mobile plant, for first and second permits L/M/H**	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
For the third to seventh permits L/M/H	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Eighth and subsequent permits L/M/H	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation

CONSUMER PROTECTION

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Late payment Fee	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Transfer and Surrender	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process partial transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
New operator at low risk reduced fee activity (extra one-off subsistence charge – see Art 15(2) of charging scheme)	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Surrender: all Part B activities	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Reduced fee activities: transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Reduced fee activities partial transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Temporary transfer for mobiles	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
First transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Repeat following enforcement or warning	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Standard process where the substantial change results in a new PPC activity	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Reduced fee activities	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation

LAPPC mobile plant charges (Not using simplified permits)

Feature				
	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation

NB – every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.

Feature				
Application	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Additional fee for operating without a permit	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Annual Subsistence LOW	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Annual Subsistence MEDIUM	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Annual Subsistence HIGH	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Late Payment Fee	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Substantial Variation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation
Partial transfer	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation

CONSUMER PROTECTION

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Surrender	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation	Set by national regulators- awaiting confirmation

CONSUMER PROTECTION

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
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TRADING STANDARDS SERVICE

Feature				
	New for 25/26	New for 25/26		N/A
Standard charge for testing of weighing and measuring equipment			Price on application - minimum charge £86 for first hour plus £56.00 for each additional hour	
Feed and Imported Food Sampling and Associated Activity				
Hourly rate for authorised officer delivering feed or imported food project work	New for 25/26	New for 25/26	£79.45	N/A
Measures				
Linear measures not exceeding 3m for each scale	£18.00	8.6%	Replaced by standard charge	Replaced by standard charge
Cubic ballast measures (other than brim measures)	£280.00	6.8%	Replaced by standard charge	Replaced by standard charge
Cubic brim measures up to 1m (verified by linear measurement)	£155.00	7.0%	Replaced by standard charge	Replaced by standard charge
Templets			Replaced by standard charge	Replaced by standard charge
a) Per scale – first item	£78.00	6.6%	Replaced by standard charge	Replaced by standard charge
b) Second and subsequent items	£31.00	7.0%	Replaced by standard charge	Replaced by standard charge
Weighing Instruments				
All EC verifications carried out by HCC. Price on application.	POA	POA	Replaced by standard charge	Replaced by standard charge
Measuring instruments for liquid fuel or lubricants				
Container type (unsubdivided)	£114.00	6.6%	Replaced by standard charge	Replaced by standard charge
Single/ multi-outlet a) first nozzle tested	£191.00	6.5%	Replaced by standard charge	Replaced by standard charge
b) each additional nozzle tested on the same occasion	£115.00	6.8%	Replaced by standard charge	Replaced by standard charge
Filling station electronic console equipment (when tested along) per hour	£113.00	6.3%	Replaced by standard charge	Replaced by standard charge
Credit card acceptors (additional fee) per hour	£100.00	6.6%	Replaced by standard charge	Replaced by standard charge
Administrative charge for provision of a certificate containing results of errors found on testing	£65.00	6.7%	Replaced by standard charge	Replaced by standard charge
Minimum charge for attendance of a TSO	£86.00	6.7%	Replaced by standard charge	Replaced by standard charge
Charge for delayed or aborted appointments pro-rata to the nearest 15 minutes	£86.00	6.7%	Replaced by standard charge	Replaced by standard charge
Performing Animals Registration Act 1925				
Registration	£112.00	7.2%	Replaced by standard charge	Replaced by standard charge
Imported Feed Materials (High Risk or Specific Sampling Required by EU legislation)				
Documentary	£72.00	7.3%	Replaced by standard charge	Replaced by standard charge
ID or Sample requiring partial turnout	£194.00	6.9%	Replaced by standard charge	Replaced by standard charge
ID or Sample requiring full turnout	£346.00	6.6%	Replaced by standard charge	Replaced by standard charge
Sample Transport	£58.00	7.6%	Replaced by standard charge	Replaced by standard charge
Charge for officer other than above				
Officer at Grade 10 or below	£54.00	6.1%	£56.00	3.7%
Officer at Grade 11 or above	£76.00	6.5%	£78.00	2.6%
Management function Grade 10 or above	£86.00	6.7%	£89.00	3.5%

ENVIRONMENTAL HEALTH FOOD HYGIENE SERVICE

Feature				
Request for the re-inspection of a food premises for the re-issuing of the national Food Hygiene Rating Scheme	£253.00	6.8%	£261.00	3.2%
When a business requires the attendance of an Environmental Health Officer at any premises the charge per hour (including an part of an hour) will be.	£76.00	6.3%	£78.00	2.6%
Request for prioritised inspection of a food premises following registration - inspection and hygiene rating provided within five working days of request	New for 25/26	New for 25/26	£261.00	N/A

DEVELOPMENT MANAGEMENT

Service		Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Pre-application advice service fees					
Application type					
Large scale major applications requiring Project Approach	50 or more house units or 5,000 sq. m commercial or 2+ ha.	Strategic Majors: 10% of full planning application fee. £1,067.00	6.7%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
		2. £320 ahead of each meeting or staged payment by agreement	6.7%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
		3. Remainder ahead of validation of application (if applicable)			
Major applications	10-49 house units or 1,000-4,999 sq. m commercial or 1+ha.	20% of full planning fee capped at £4,050	35.0%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Minor applications	1-9 house units or less than 1,000 sq. m commercial or less than 1 ha.	20% of full planning fee		TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
		A further 50% of the original fee levied on revised submission.			
Householder (a)		£53.00	6.0%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Householder (b)		£106.70	6.7%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Permitted Development Request		£53.00	6.0%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Change of use		20% of full planning fee (£98.60 assuming £493)	6.7%		
Adverts		£53.00	6.0%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Taxi License/Home Working Request		£16.00	6.7%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Planning Conditions Check	Householder	£36.00	5.9%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
	Non-householder	£124.00	6.9%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government
Pre-Validation Check	per application	£53.00	6.0%	TBC set nationally and these have as yet not been released by central government	TBC set nationally and these have as yet not been released by central government

EDUCATIONAL PSYCHOLOGISTS

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Training Packages	£945.00	5.0%	£981.00	3.8%
Additional Educational Psychology services	£635 per day/ £680 per day for academies	5.0%	£659 per day/ £706 per day for academies	3.8%

ENVIRONMENTAL HEALTH

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
ENVIRONMENTAL HEALTH HOUSING CHARGES				
Feature				
Improvement & Hazard Awareness Notices				
1-4 hazards	£293.00	6.5%	£305.00	4.1%
5 or more hazards	£493.00	6.7%	£513.00	4.1%
Prohibition / Emergency Prohibition Orders				
1-4 hazards	£352.00	6.7%	£366.00	4.0%
5 or more hazards	£493.00	6.7%	£513.00	4.1%
Other Fees				
Emergency remedial action	£211.00	6.6%	£219.00	3.8%
Demolition Order	£340.00	6.6%	£354.00	4.1%
Review of suspended Notice / Order	£106.00	7.1%	£110.00	3.8%
Home Survey Reports for Immigration Sponsorships				
Feature				
Initial application for one person	£248.00	6.9%	£258.00	4.0%
Repeat application within 12 months	£174.00	6.7%	£181.00	4.0%
Additional persons on any application	£86.00	6.2%	£89.00	3.5%

ELECTRIC VEHICLE CHARGING

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Electric Vehicle Charge Point	£0.48 per kw/h	6.7%	£0.49 per kw/h	2.1%
Electric Vehicle Charge Point - Rapid Chargers	£0.63 per kw/h	6.8%	£0.65 per kw/h	3.2%

GOLF COURSE

Fee Type	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Annual Season Tickets				
7-day adult	£750.00	0.0%	£795.00	6.0%
7-day adult - 9-hole course	£256.00	0.0%	£280.00	9.4%
7-day intermediate (17-23 years)	£190.00	0.0%	£240.00	26.3%
7-day junior (under-17s)	£80.00	0.0%	£90.00	12.5%
5-day adult	£480.00	0.0%	£520.00	8.3%
Monthly Season Tickets				
7-day adult	£90.00	0.0%	£95.00	5.6%
7-day adult - 9-hole course	£30.00	0.0%	£40.00	33.3%
5-day adult	£75.00	0.0%	£75.00	0.0%
Pay & Play Green Fees				
Weekend				
18-hole adult	£25.00	0.0%	£27.00	8.0%
18-hole twilight (3 hours before sunset)	£20.00	0.0%	£17.00	New
18-hole concession (60-plus years or 17-23yrs old)	£22.00	0.0%	£25.00	13.6%
18-hole junior (under-17s)	£7.00	0.0%	£11.00	57.1%
9-hole adult	£12.50	0.0%	£14.50	16.0%
9-hole concession (60-plus years or 17-23yrs old)	£11.00	0.0%	£13.00	18.2%
9-hole junior (under-17s)	£4.00	0.0%	£5.50	37.5%
Weekday				
18-hole adult	£20.00	0.0%	£22.00	10.0%
18-hole twilight (3 hours before sunset)	£15.00	0.0%	£15.00	New
18-hole concession (60-plus years or 17-23yrs old)	£15.00	0.0%	£18.00	20.0%
18-hole junior (under-17s)	£6.00	0.0%	£8.00	33.3%
9-hole adult	£11.50	0.0%	£12.50	8.7%
9-hole concession (60-plus years or 17-23yrs old)	£8.00	0.0%	£10.00	25.0%
9-hole junior (under-17s)	£3.00	0.0%	£4.00	33.3%
Optional extras				
Locker rental	£25.00	0.0%	£25.00	0.0%
Buggy hire (for 18 holes)	£25.00	0.0%	£25.00	0.0%
18-hole pull trolley	£3.50	0.0%	£3.50	0.0%
9-hole pull trolley	£2.00	0.0%	£2.00	0.0%

HISTORIC ENVIRONMENT RECORDS

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Basic HER Search: Includes PDF text records and GIS mapping data for a range of record				
Standard search (within 15 working days of receipt of HER Enquiry Form)	£59 minimum charge (one hour @ £59 per hour), thereafter by the half hour	7.3%	£61 minimum charge (one hour @ £61 per hour), thereafter by the half hour	3.4%
Priority "fast track" search (within five working days of receipt of HER Enquiry Form)	£117 minimum charge (one hour @ £117 per hour), thereafter by the half hour	6.4%	£121 minimum charge (one hour @ £121 per hour), thereafter by the half hour	3.4%
Single Asset HER Search / HER Consultation Report (Related to potential or actual				
Standard search (within 15 working days of receipt of HER Enquiry Form)	£69 set fee	6.2%	£71 set fee	2.9%
Priority "fast track" search (within five working days of receipt of HER Enquiry Form)	£139 set fee	6.9%	£143 set fee	2.9%
Additional HER Services: (NB: These services will only be available if other work				
Office Visit (Note that an additional charge for staff time may be made for late cancellation with less than 24 hours' notice, or failure to cancel a pre-arranged office visit.)	£59 per hour	7.3%	£61 per hour	3.4%
HER Enhancement - This service is offered in addition to the basic HER search. It includes the completion of basic event records and GIS trench data for all event records in search area, where this information is available in reports. Monument records will not be completed. (A list of backlog events is provided with the basic HER search. However, the enhancement service may mean that contractors do not need to check reports that have not been incorporated into the HER.)	£69 set fee	6.2%	£71 set fee	2.9%
Enhanced HER search for local groups (eg for Neighbourhood Planning and Conservation Area Appraisals) (HER data, selected historic maps, images, etc in HER Archive, and advice on other sources, and on archaeological potential.)	£213 (or negotiable depending on size of area)	6.5%	£219 (or negotiable depending on size of area)	2.8%
Utility companies and statutory agencies - Consultancy Service. Basic HER search and advice on archaeological implications of work proposals. (For very large projects we may advise you to employ an archaeological consultant to do a desk-based assessment and request a full HER search.) (An archaeological contractor will need to be employed to carry out any fieldwork that we recommend.) (Separate charges apply relating to the production of Briefs, and the approval of written schemes of investigations and reports. See Planning Archaeology User Guidelines and Charges sheet for details.)	£69 set fee for small-scale / contained projects. £139 set fee for longer routes.	6.9%	£71 set fee for small-scale / contained projects. £143 set fee for longer routes.	2.9%
Photocopying and printing	16 pence per sheet	6.7%	16 pence per sheet	0.0%
CDs, DVDs and postage	At cost		At cost	

HMO LICENCES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Landlord independent HMO surveyor compliant rate for timely and compliant applications				
Stage 1	£94.00	6.8%	£98.00	4.3%
Stage 2	£246.00	6.5%	£240.00	-2.4%
Stage 3	£340.00	6.6%	£332.00	-2.4%
Southampton City Council HMO all-inclusive rate for timely and compliant applications				
Stage 1	£94.00	6.8%	£98.00	4.3%
Stage 2	£670.00	6.7%	£697.00	4.0%
Stage 3	£764.00	6.7%	£795.00	4.1%
Southampton City Council HMO all-inclusive rate for applications received after the three month deadline				
Stage 1	£94.00	6.8%	£98.00	4.3%
Stage 2	£1,198.00	6.7%	£1,246.00	4.0%
Stage 3	£1,292.00	6.7%	£1,344.00	4.0%
Application to vary a HMO Licence, not involving visit	£59.00	7.3%	£61.00	3.4%
Application to vary a HMO Licence, involving an officer visit	£117.00	6.4%	£122.00	4.3%
Visit time including travel For an appointment missed during the house inspection process	£82.00	6.5%	£85.00	3.7%
Additional visits to check licence conditions	£117.00	6.4%	£122.00	4.3%
For follow up letters when an invalid application has been received - per letter	£30.00	7.1%	£31.00	3.3%
Time producing reports and letters pre-application advisory visit & verbal report on site	£70.00	6.1%	£73.00	4.3%

ITCHEN BRIDGE

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
Class 1 vehicles - motorcycles and three-wheeled vehicles	No charge	No charge	No charge	No charge	
Class 2 vehicles - cars, small vans and small 4x4s, including electric vehicles					
Peak	£1.00	0.0%	£1.10	10.0%	
Off peak	£1.00	25.0%	N/A	N/A	Off peak charge removed
Residents Concessionary toll:					
Peak	£0.40	0.0%	£0.50	25.0%	
Off peak	£0.40	33.3%	N/A	N/A	Off peak charge removed
Disability	No charge	No charge	No charge	No charge	
Class 3 vehicles - large vans (e.g. transit) and large 4x4s, including electric vehicles					
Standard	£1.40	0.0%	£1.50	7.1%	
Business Concessionary toll	£0.60	0.0%	£0.70	16.7%	
SCC registered taxi	£0.80	0.0%	£1.10	37.5%	
Class 4 - HGVs					
Standard	£40.00	60.0%	£40.00	0.0%	
Business Concessionary toll	£3.00	50.0%	£3.00	0.0%	

LEGAL SERVICES

Service	Unit	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
EXTERNAL LEGAL FEES AND CHARGES, INCLUDING LITIGATION COST RECOVERY					
Director – Legal & Business Operations	Hourly rate	£215.00	7.0%	£224.00	4.2%
Head of Legal Partnerships	Hourly rate	£150.00	15.4%	£156.00	4.0%
Senior Solicitor	Hourly rate	£125.00	10.6%	£130.00	4.0%
Solicitor	Hourly rate	£105.00	5.0%	£109.00	3.8%
Lawyer (G10 posts)	Hourly rate	£90.00	5.9%	£94.00	4.4%
Senior Legal Assistant / Paralegals	Hourly rate	£80.00	6.7%	£83.00	3.8%
Legal Assistant / Interns	Hourly rate	£65.00	8.3%	£68.00	4.6%
Support Officer / Apprentices	Hourly rate	£50.00	11.1%	£52.00	4.0%
CONTRACTS					
Deeds of Variation, assignment and/or Novation in response to a contractor request/need	Hourly rate	£125.00 (Senior Solicitor) / £105.00 (Solicitor)	16.7%	£130 / £109 (Senior Solicitor / Solicitor)	4.0% Senior Solicitor / 3.8% Solicitor
Deeds of Variation, assignment and/or Novation in response to a contractor request/need - Sealing and Administration Fee		£120.00	20.0%	£125.00	4.2%
Deeds of Novation to accommodate contractor group tax-related restructures	Per contract	£350.00	New charge	£365.00	4.3%
Assignment or novation of historic works/ contracts to Academy after conversion	Per contract	£150.00	66.7%	£155.00	3.3%
All other matters for third party	Hourly rate	£125.00 (Senior Solicitor) / £105.00 (Solicitor)	23.5%	£130 / £109 (Senior Solicitor / Solicitor)	4.0% Senior Solicitor / 3.8% Solicitor
All other matters for third party - Sealing and Administration Fee		£120.00	20.0%	£125.00	4.2%
Reissue of hard copy execution copy contracts	Per contract	£40.00	New charge	£45.00	12.5%
CONVEYANCING TRANSACTIONS					
COMMERCIAL AND SHOP LETTINGS					
Assignments					
City Centre areas 1-4		£1,350.00	12.5%	£1,400.00	3.7%
Industrial premises		£905.00	13.1%	£940.00	3.9%
Small shops		£535.00	52.9%	£555.00	3.7%
New Lettings					
City Centre areas 1-4		£1,870.00	16.9%	£1,940.00	3.7%
Industrial premises		£1,350.00	22.7%	£1,400.00	3.7%
Small shops		£535.00	33.8%	£555.00	3.7%
Variations					
City Centre areas 1-4		£1,100.00	10.0%	£1,140.00	3.6%
Industrial premises		£1,070.00	18.9%	£1,110.00	3.7%
Small shops		£535.00	33.8%	£555.00	3.7%
Lease Notice					
City Centre areas 1-4		£70.00	16.7%	£73.00	4.3%
Industrial premises		£70.00	16.7%	£73.00	4.3%
Small shops		£70.00	16.7%	£73.00	4.3%
Grant of sub- lease (Licence to Underlet)					
City Centre areas 1-4		£1,350.00	New charge	£1,400.00	3.7%
Industrial premises		£905.00	New charge	£940.00	3.9%
Small shops		£535.00	New charge	£555.00	3.7%
OTHER CONVEYANCING TRANSACTIONS					
Sale of land and/or property		2% of sale price subject to a minimum charge of £500. Transactions over £1 million to be agreed separately.		2% of sale price subject to minimum charge of £525. Transactions over £1m to be agreed separately	
Purchase of land and/or property		2% of sale price subject to a minimum charge of £500. Transactions over £1 million to be agreed separately.		2% of sale price subject to minimum charge of £525. Transactions over £1m to be agreed separately	
Development agreements		£5,335.00	66.7%	£5,540.00	3.8%
Freehold reversions		£535.00	18.9%	£555.00	3.7%
Release of covenants		£1,280.00	6.7%	£1,330.00	3.9%
Lease extensions		£1,070.00	7.0%	£1,110.00	3.7%
Deed of variation		£850.00	88.9%	£883.00	3.9%
Licences		£850.00	30.8%	£883.00	3.9%
Easements		£850.00	30.8%	£883.00	3.9%
Surrenders		£850.00	30.8%	£883.00	3.9%
Grant of sub - lease		£850.00	30.8%	£883.00	3.9%
Epitome of title/certificate of title		£400.00	60.0%	£415.00	3.8%

LEGAL SERVICES

Service	Unit	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
RTB matters					
Sale of House		£450.00	20.0%	£470 + sealing fee £120	4.4% (31.1% incl sealing fee)
Sale of Flat		£450.00	20.0%	£470 + sealing fee £120	4.4% (31.1% incl sealing fee)
Deed of variation		£450.00	20.0%	£470.00	4.4%
Letters of Postponement		£200.00	14.3%	£210.00	5.0%
Lease Notice		£105.00	75.0%	£110.00	4.8%
Equity loan		£0.00	0.0%	£0.00	0.0%
Letters of Compliance		£105.00	40.0%	£110.00	4.8%
LITIGATION					
Cost is per hour based on the experience and seniority of case holder as detailed below				Fees set by Green Book HMCTS - cannot be altered	Waiting for HMCTS to update
Grade A	Hourly rate	£278.00	28.1%	£278.00	0.0%
Grade B	Hourly rate	£233.00	21.4%	£233.00	0.0%
Grade C	Hourly rate	£190.00	18.0%	£190.00	0.0%
Grade D	Hourly rate	£134.00	13.6%	£134.00	0.0%
PLANNING MATTERS					
s.106 Agreements Solicitors	Hourly rate	£235.00	6.8%	£245.00	4.3%
s.106 Agreements All other fee earners	Hourly rate	£205.00	7.9%	£215.00	4.9%
Unilateral undertakings under s.106 in respect of (i) Solent Mitigation Fund; (ii) flood risk measures		£350 flat rate PROVIDED THAT the unilateral undertaking has been completed and executed properly without requiring further amendments or submissions and that all necessary documentation (such as land registry and company house documents) has been provided, failing which a charge of £235 (solicitor) . £205 (other) per hour shall be made.	16.7%	£365 flat rate PROVIDED THAT the unilateral undertaking has been completed and executed properly without requiring further amendments or submissions and that all necessary documentation (such as land registry and company house documents) has been provided, failing which a charge of £245 (solicitor) . £215 (other) per hour shall be made.	4.3%
Deeds of Variation/Modification	Hourly rate	£235 (solicitor), £205 (other)	6.83% (solicitor), 7.89% (other)	£245 solicitor / £215 other + Non-refundable £525 deposit	4.26% solicitor / 4.88% other
s.278 Agreements	Hourly rate	£235 (solicitor), £205 (other)	6.83% (solicitor), 7.89% (other)	£245 solicitor / £215 other + Non-refundable £525 deposit	4.26% solicitor / 4.88% other
s.38 Agreements	Hourly rate	£235 (solicitor), £205 (other)	6.83% (solicitor), 7.89% (other)	£245 solicitor / £215 other + Non-refundable £525 deposit	4.26% solicitor / 4.88% other
Stopping up/diversion orders (non-contentious only)	Hourly rate	As per hourly rates table		As per hourly rates table	
CPO work	Hourly rate	£235 (solicitor), £205 (other)	6.83% (solicitor), 7.89% (other)	£245 solicitor / £215 other	4.26% solicitor / 4.88% other
RIGHTS OF WAY APPLICATIONS					
s.31 Deposits		£300 + £30 per additional parcel, + £30 per additional site notice, +£30 per A3 map conversion	9.1%	£315 + £32 per additional parcel, + £32 per additional site notice, +£32 per A3 map conversion	5.0%
Commons Registration – corrective applications		£1,300.00	8.3%	£1,340.00	3.1%
Commons Act Deregistration (Part 1)		£1,600.00	6.7%	£1,660.00	3.8%
Commons Act Deregistration (Part 2 if Public Inquiry)		£1600 per day + disbursements (Including Counsels fees)	6.7%	£1660 per day + disbursements (Including Counsels fees)	3.8%
INFORMATION REQUESTS					
CCTV Requests from third parties		£65.00	8.3%	£190.00	192.3%
FOI Requests (where compliance exceeds £450)	Hourly rate	£25.00	0.0%	£25.00	0.0%
Costs of communicating information (where cost exceeds £5.00) – charged in line with disbursements					
Pension Signings / Certifying or Signing documents for staff members		£15.00	0.0%	£15.00	0.0%
Certification of true copies of documents / passports / witnessing signatures for staff etc (up to max 5 "linked documents)		£16.00	6.7%	£20.00	25.0%

Increased following benchmarking
Statutory fee

LEGAL SERVICES

Service	Unit	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Southampton Schools (Maintained & Academy)					
Annual Retainer Cost:					
Gold:	Annual	£990.00	6.5%	£1,030.00	4.0%
Silver:	Annual	£740.00	6.5%	£770.00	4.1%
Bronze:	Annual	£545.00	6.9%	£550.00	0.9%
Hourly Rates for any additional services purchased will be charged at:					
Head of Legal Partnership	Hourly rate	£150.00	7.1%	£156.00	4.0%
Senior Solicitor	Hourly rate	£116.00	6.4%	£120.00	3.4%
Solicitor	Hourly rate	£105.00	7.1%	£110.00	4.8%
Trainee Solicitor	Hourly rate	£72.00	9.1%	£75.00	4.2%
Legal Executive	Hourly rate	£65.00 - £85.00 (grade dependant)	8.3%	£65.00	0.0%
Other	Hourly rate	£50.00	11.1%	£50.00	0.0%

LIBRARIES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
To hire				
Books	Free	0.0%	Free	0.0%
Music CD	£1.00	0.0%	£1.00	0.0%
DVDs	£1.00	0.0%	£1.00	0.0%
DVDs (concessionary card holders)	£1.00	0.0%	£1.00	0.0%
DVD box sets	£1.00	0.0%	£1.00	0.0%
Information DVDs	£1.00	0.0%	£1.00	0.0%
Late charges				
Items returned after due date	25p per day, £6.25 maximum	20% per day with maximum 4% rise	25p per day, £6.25 maximum	0.0%
Items returned after due date (over 60s)	10p per day, £3.00 maximum	0.0%	10p per day, £3.00 maximum	0.0%
DVD box sets	50p per day, £15.00 maximum	0.0%	50p per day, £15.00 maximum	0.0%
Lost or missing items				
Books	Replacement cost		Replacement cost	
Adult membership card	£1.10	10.0%	£1.50	36.4%
Story sacks	£75.00	7.1%	£75.00	0.0%
Reservation fees and book finding service				
Reservation for items in other Southampton City Libraries			Free	
Adult items not in stock in Southampton	£4.50 basic search, additional £18.00 for books obtained from premium rate libraries	12.5% for basic search, 200% for books obtained from premium rate libraries	£4.50 basic search, additional £18.00 for books obtained from premium rate libraries	0.0%
Adult items not in stock in Southampton Concessions	£4.50 basic search, additional £18.00 for books obtained from premium rate libraries	13% for basic search, 200% for books obtained from premium rate libraries	£4.50 basic search, additional £18.00 for books obtained from premium rate libraries	0.0%
Inter Library Loans returned late	25p per day, £6.25 maximum	20% per day with maximum 4% rise	25p per day, £6.25 maximum	0.0%
Music Society Annual Membership	£15.00	50.0%	£15.00	0.0%
Music sets not in stock in Southampton	£25.00 per 40 vocal scores or orchestral set per 3 months	25.0%	£25.00 per 40 vocal scores or orchestral set per 3 months	0.0%
Music sets renewal (3 months)	£15.00 per 3 months	0.0%	£15.00 per 3 months	0.0%
Play parts	£1.50 per part/ 3 months (once only)	50.0%	£1.50 per part/ 3 months (once only)	0.0%
Overdue charges	25p per day/item	25.0%	25p per day/item	0.0%
Missing / damaged copies	Replacement cost starting at £5.00 per part		Replacement cost starting at £5.00 per part	0.0%
Photocopying, printing and scanning				
A4 Black and white photocopies single sided /sheet	£0.20	33.3%	£0.20	0.0%

LIBRARIES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
A4 Black and white photocopies double sided /sheet	£0.30	New charge	£0.30	0.0%
A4 Colour photocopies and print outs	£0.50	0.0%	£0.50	0.0%
A4 colour photocopies double sided /sheet	£0.80	New charge	£0.80	0.0%
A3 black and white photocopies and print outs	£0.30	20.0%	£0.30	0.0%
A3 black and white photocopies and print outs double sided /sheet	£0.50	New charge	£0.50	0.0%
A3 colour photocopies and print outs	£1.00	0.0%	£1.00	0.0%
A3 colour photocopies double sided /sheet	£1.50	New charge	£1.50	0.0%
Scanning service per sheet	£0.15	0.0%	£0.15	0.0%
Laminating service	£1.10 (A4) £1.60 (A3)	Between 6% and 10%	£1.10 (A4) £1.60 (A3)	0.0%
Other charges				
USB Flash Drive	£6.00	0.0%	£6.00	0.0%
Pen or Pencil	£0.25	25.0%	£0.25	0.0%
Highlighter	£1.00	0.0%	£1.00	0.0%
Biodegradable A4 wallet	£0.50	0.0%	£0.60	20.0%
A4 envelope	£0.50	0.0%	£0.60	20.0%
A4 pad	£2.20	10.0%	£2.50	13.6%
Local Studies and Archives				
Local studies research costs	£20.00 per 30 minutes 2 hours maximum	0.0%	TBC	TBC
Photo licence per day or part thereof	£10.00	New charge	TBC	TBC
TV/radio company visit and or filming	£175.00 per hour. Up to 4 Hours £520.00. Per day £730.00	Change in pricing structure. Minimum of 80% increase per hour.	TBC	TBC
TV/radio company visit and or filming - student	£90.00 per hour, £270.00 per day	Change in pricing structure.	TBC	TBC
Archives research	£20.00 per 30 mins or part thereof. 2 hours maximum	0.0%	TBC	TBC
Merchant seaman's enquiries	£20.00	0.0%	TBC	TBC
Baptism certificate certified	£20.00	300.0%	TBC	TBC
Certified copies of motor vehicle registration documents	£20.00	300.0%	TBC	TBC
Staff assisted photocopies, archives or scans	£1.00	100.0%	TBC	TBC
Staff assisted colour photocopies A4	£2.00	0.0%	TBC	TBC
Staff assisted colour A3	£2.00	0.0%	TBC	TBC
Printouts from microfiche (self service)	as copier costs above		TBC	TBC
Postage UK	From £2.50	25.0%	TBC	TBC
Postage non UK	From £5.00	25.0%	TBC	TBC
Digital image (per shot or scan) Customised	£3.50	16.7%	TBC	TBC
Still image used by TV company - per image	£95.00	5.6%	TBC	TBC
Film	£116.00	5.5%	TBC	TBC
Commercial use of images in publications UK	£95.00	5.6%	TBC	TBC
Non-commercial/educational use of images in publications UK including web and social media - per image	£16.00	6.7%	TBC	TBC
Commercial use of images in publications worldwide including websites and social media	£155.00	3.3%	TBC	TBC

LICENSING

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
PREMISES LICENCES AND CLUB PREMISES CERTIFICATES				
Grant or variation - Band A = rateable value < £4,300	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Grant or variation - Band B = rateable value > £4,300 < £33,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Grant or variation - Band C = rateable value > £33,001 < £87,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Grant or variation - Band D = rateable value > £87,001 < £125,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Grant or variation - Band E = rateable value > £125,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Annual Fee - Band A = rateable value < £4,300	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Annual Fee - Band B = rateable value > £4,300 < £33,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Annual Fee - Band C = rateable value > £33,001 < £87,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Annual Fee - Band D = rateable value > £87,001 < £125,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Annual Fee - Band E = rateable value > £125,000	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Replacement – Section 25 (Loss, theft etc)	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Application for provisional statement - section 29	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence change of name or address - section 33	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence variation of designated premises supervisor - section 37	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence transfer - section 42	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence interim authority - section 47	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence or club premises certificate minor variation - sections 41A or 86A	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Premises licence community premises DPS dispensation - section 25A and 41D	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Club premises certificate or summary theft or loss - section 79	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Club premises certificate change of name or rules - section 82	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Club premises certificate change of address - section 83(1) or (2)	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Temporary event notice - section 100	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Temporary event notice loss or theft - section 110	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005

LICENSING

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
PERSONAL LICENCES				
Personal licence grant	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Personal licence theft or loss	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
Personal licence name or address change	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005	Fees fixed by Licensing Act Reg 2005
TAXI AND PRIVATE HIRE LICENCES				
Hackney Carriage				
Grant and renewal (excluding inspection fee and licence plate)	£180.00	12.5%	£180.00	0.0%
Private Hire Vehicle				
Grant and renewal (excluding inspection fee and licence plate)	£170.00	6.3%	£160.00	-5.9%
Grant of licence 6 months or less due to plate allocation policy	£100.00	0.0%	£100.00	0.0%
Hackney Carriage Driver				
Grant or renewal	£350.00	18.6%	£350.00	0.0%
Private Hire Driver:				
Grant or renewal	£295.00	0.0%	£295.00	0.0%
Private Hire Operator:				
Grant or renewal	£1,000.00	0.0%	£1,500.00	50.0%
1 year	£300.00	0.0%	£450.00	50.0%
2 years	£430.00	0.0%	£645.00	50.0%
3 years	£550.00	0.0%	£824.00	49.8%
4 years	£825.00	0.0%	£1,235.00	49.7%
Other licence fees:				
Drivers' Topography Tests (per test)	£50.00	0.0%	£50.00	0.0%
Licence plates for hackney carriages and private hire vehicles:				
New/Replacement	£15.00	0.0%	£15.00	0.0%
Plate holder	£12.00	0.0%	£15.00	25.0%
DVLA driving history checks:				
Provides annual updates for three years)	£15.00	0.0%	£15.00	0.0%
Notification of transfer of vehicle licence	£45.00	0.0%	£45.00	0.0%
Replacement Certificates of Compliance	£10.00	0.0%	£10.00	0.0%
Change of vehicle (other than on renewal)	£45.00	0.0%	£45.00	0.0%
Temporary changes of vehicle	£90.00	0.0%	£90.00	0.0%
ABP Docks permit (fee set by Associated British Ports for access to the docks estate by hackney carriages) Including VAT	£144.00	-36.8%	£180.00	25.0%
Replacement documents:				
Duplicate drivers' badges	£10.00	0.0%	£10.00	0.0%
Duplicate drivers' licences	£10.00	0.0%	£10.00	0.0%
Duplicate vehicle licences	£10.00	0.0%	£10.00	0.0%
SEX ESTABLISHMENT LICENCES				
Sex Shops:				
Application for Grant	£750.00	0.0%	£750.00	0.0%
Application for Renewal	£500.00	0.0%	£500.00	0.0%
Application for Transfer	£375.00	0.0%	£375.00	0.0%
Application for Variation	£375.00	0.0%	£375.00	0.0%
Sex Cinemas:				
Application for Grant	£750.00	0.0%	£750.00	0.0%
Application for Renewal	£500.00	0.0%	£500.00	0.0%
Application for Transfer	£375.00	0.0%	£375.00	0.0%
Application for Variation	£375.00	0.0%	£375.00	0.0%
Sex Entertainment Venues:				
Application for Grant	£750.00	0.0%	£750.00	0.0%
Application for Renewal	£500.00	0.0%	£500.00	0.0%
Application for Transfer	£375.00	0.0%	£375.00	0.0%
Application for Variation	£375.00	0.0%	£375.00	0.0%
STREET TRADING CONSENTS				
Grant or renewal – per annum (except Guildhall Sq)	£200.00	0.0%	£200.00	0.0%
Guildhall Square (seven days maximum per consent – subject to meeting criteria)	£30.00	0.0%	£30.00	0.0%
BOAT AND BOATMAN'S LICENCES				
Boat - grant and renewal	£300.00	0.0%	£300.00	0.0%
Boatman - grant and renewal	£150.00	0.0%	£150.00	0.0%
SCRAP METAL DEALER'S LICENCE				
Site licence - grant and renewal	£400.00	0.0%	£400.00	0.0%
Site licence variation	£150.00	0.0%	£150.00	0.0%
Collector's licence - grant and renewal	£400.00	0.0%	£400.00	0.0%
Collector's licence variation	£150.00	0.0%	£150.00	0.0%
Replacement licence	£25.00	0.0%	£25.00	0.0%

LICENSING

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
GAMBLING				
Large Casino:				
Application fee	£10,000.00	0.0%	£10,000.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£5,000.00	0.0%	£5,000.00	0.0%
Fee for application to vary licence	£5,000.00	0.0%	£5,000.00	0.0%
Fee for application to transfer a licence	£2,150.00	0.0%	£2,150.00	0.0%
Fee for application for reinstatement of a licence	£2,150.00	0.0%	£2,150.00	0.0%
Fee for application for provisional statement	£10,000.00	0.0%	£10,000.00	0.0%
Converted casino premises licence:				
Annual fee (within 30 days of issue and then on the anniversary)	£2,000.00	0.0%	£2,000.00	0.0%
Fee for application to vary licence	£1,500.00	0.0%	£1,500.00	0.0%
Fee for application to transfer a licence	£1,000.00	0.0%	£1,000.00	0.0%
Fee for application for reinstatement of a licence	£1,000.00	0.0%	£1,000.00	0.0%
Bingo premises licence				
Application fee	£2,750.00	0.0%	£2,750.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£750.00	0.0%	£750.00	0.0%
Fee for application to vary licence	£1,300.00	0.0%	£1,300.00	0.0%
Fee for application to transfer a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for reinstatement of a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for provisional statement	£2,750.00	0.0%	£2,750.00	0.0%
Adult gaming centre premises licence:				
Application fee	£1,500.00	0.0%	£1,500.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£750.00	0.0%	£750.00	0.0%
Fee for application to vary licence	£750.00	0.0%	£750.00	0.0%
Fee for application to transfer a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for reinstatement of a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for provisional statement	£1,500.00	0.0%	£1,500.00	0.0%
Betting premises (track) licence				
Application fee	£1,800.00	0.0%	£1,800.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£750.00	0.0%	£750.00	0.0%
Fee for application to vary licence	£900.00	0.0%	£900.00	0.0%
Fee for application to transfer a licence	£750.00	0.0%	£750.00	0.0%
Fee for application for reinstatement of a licence	£750.00	0.0%	£750.00	0.0%
Fee for application for provisional statement	£1,800.00	0.0%	£1,800.00	0.0%
Family entertainment centre premises licence				
Application fee	£1,500.00	0.0%	£1,500.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£500.00	0.0%	£500.00	0.0%
Fee for application to vary licence	£750.00	0.0%	£750.00	0.0%
Fee for application to transfer a licence	£750.00	0.0%	£750.00	0.0%
Fee for application for reinstatement of a licence	£740.00	0.0%	£740.00	0.0%
Fee for application for provisional statement	£1,500.00	0.0%	£1,500.00	0.0%
Betting Premises (other) licences				
Application fee	£2,000.00	0.0%	£2,000.00	0.0%
Annual fee	£540.00	0.0%	£540.00	0.0%
Fee for application to vary licence	£1,100.00	0.0%	£1,100.00	0.0%
Fee for application to transfer a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for reinstatement of a licence	£900.00	0.0%	£900.00	0.0%
Fee for application for provisional statement	£2,000.00	0.0%	£2,000.00	0.0%
Other discretionary gambling fees				
Change of circumstance fee	£45.00	0.0%	£45.00	0.0%
Copy of a licence	£22.50	0.0%	£22.50	0.0%
Temporary Use Notice	£400.00	0.0%	£400.00	0.0%
Endorsed copy of TUN	£45.00	0.0%	£45.00	0.0%
Occasional Use Notice (no power to charge a fee)	no fee		no fee	
Permit and Registration fees (prescribed):				
Family Entertainment Centre - 10 years from date of issue				
Application fee - Existing Operator	£100.00	0.0%	£100.00	0.0%
Application fee - New Operator	£300.00	0.0%	£300.00	0.0%
Renewal fee	£300.00	0.0%	£300.00	0.0%
Change of name	£25.00	0.0%	£25.00	0.0%
Copy of permit	£15.00	0.0%	£15.00	0.0%
Prize Gaming Permit - 10 years from date of issue				
Application fee - Existing Operator	£100.00	0.0%	£100.00	0.0%
Application fee - New Operator	£300.00	0.0%	£300.00	0.0%
Renewal fee	£300.00	0.0%	£300.00	0.0%
Change of name	£25.00	0.0%	£25.00	0.0%
Copy of permit	£15.00	0.0%	£15.00	0.0%
Alcohol Licensed Premises Gaming Machine Permit – in perpetuity				
Application fee - Existing Operator	£100.00	0.0%	£100.00	0.0%
Application fee - New Operator	£150.00	0.0%	£150.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£50.00	0.0%	£50.00	0.0%
Variation	£100.00	0.0%	£100.00	0.0%
Transfer	£25.00	0.0%	£25.00	0.0%
Change of name	£25.00	0.0%	£25.00	0.0%
Copy of permit	£15.00	0.0%	£15.00	0.0%

LICENSING

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Alcohol Licensed Premises Notifications – in perpetuity but a change in the Licensing Act 2003 premises licence will require a new notification				
Application fee	£50.00	0.0%	£50.00	0.0%
Club Gaming and Club Machine Permits - existing holders of registrations or Club Premises Certificates - 10 years from date of issue				
Application fee	£100.00	0.0%	£100.00	0.0%
Renewal fee	£100.00	0.0%	£100.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£50.00	0.0%	£50.00	0.0%
Variation	£100.00	0.0%	£100.00	0.0%
Copy of permit	£15.00	0.0%	£15.00	0.0%
Club Gaming and Club Machine Permits - all other cases - 10 years from date of issue				
Application fee	£200.00	0.0%	£200.00	0.0%
Renewal fee	£200.00	0.0%	£200.00	0.0%
Annual fee (within 30 days of issue and then on the anniversary)	£50.00	0.0%	£50.00	0.0%
Variation	£100.00	0.0%	£100.00	0.0%
Copy of permit	£15.00	0.0%	£15.00	0.0%
Small Society Lottery Registration – in perpetuity				
Application fee	£40.00	0.0%	£40.00	0.0%
Annual fee	£20.00	0.0%	£20.00	0.0%

LOCAL LAND CHARGES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Full/Standard Search (LLC1+CON29R)	£99.60	8.3%	£107.40	7.8%
Additional Parcel to a Full Search	£12.30	7.9%	£13.20	7.3%
LLC1 Only	£21.60	8.0%	£23.40	8.3%
Additional Parcel to an LLC1	£3.30	10.0%	£3.60	9.1%
CON29R only	£78.00	8.3%	£84.00	7.7%
Additional Parcel to a CON29R	£9.00	7.1%	£9.60	6.7%
CON29O only - fee per question	£14.40	9.1%	£15.60	8.3%
Copies - e.g., Enforcement Notices, Agreements, TPO's etc.	£3.00	0.0%	£3.00	0.0%

TUDOR HOUSE MUSEUM

Tudor House Visitor Type	Current 24/25 Entry Price	APPROVED Gate Price 25/26 inc VAT	Increase from Current Entry Price	APPROVED Online Price 25/26 inc VAT (10% reduction)	Increase from Current Entry Price
Adult	£7.50	£9.50	27%	£8.55	14%
Child	£6.50	£7.50	15%	£6.75	4%
Concession (new 65+)	£7.00	£8.50	21%	£7.65	9%
Concession (new student)	£7.00	£8.00	14%	£7.20	3%
Family	£25.00	£30.50	22%	£27.45	10%
Single Adult Family	£17.50	£21.00	20%	£18.90	8%

SEACITY MUSEUM

SeaCity Visitor Type	Current 24/25 Entry Price	APPROVED Gate Price 25/26 inc VAT	Increase from Current Entry Price	APPROVED Online Price 25/26 inc VAT (10% reduction)	Increase from Current Entry Price
Adult	£11.00	£14.00	27%	£12.60	15%
Child	£8.50	£9.50	12%	£8.55	1%
Concession (new 65+)	£10.00	£12.50	25%	£11.25	13%
Concession (new student)	£10.00	£11.00	10%	£9.90	-1%
Family	£35.00	£42.50	21%	£38.25	9%
Single Adult Family	£24.00	£28.50	19%	£25.65	7%

MUSIC SERVICES

Service	Fees for 2024/25*	% Increase for 2024/25	New Fees for 2025/26*	% Increase for 2025/26
Prepare to play	£1,620.00	N/A	£1,729.00	6.7%
Whole class music (PPA cover)	£1,620.00	N/A	£1,729.00	6.7%
Whole class music (Non PPA cover)	£2,030.00	N/A	£2,166.00	6.7%
School buy in peri lessons	£1,915.00	N/A	£2,043.00	6.7%
Curriculum (hour rate)	£2,030.00	N/A	£2,166.00	6.7%
Curriculum (whole day rate)	£12,180.00	N/A	£12,996.00	6.7%
Ensemble school buy in	£1,915.00	N/A	£2,043.00	6.7%
Direct charge to parent	TBC £30 - £250	N/A	TBC	
Instrument loan	£40.00	N/A	£50.00	25.0%

* Fees are set by academic year so the fee increase for 2025/26 will be applied from September 2025

PEST CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Rats, mice and squirrels				
Treatment				
Standard three visits				
Residential charge	£283.16	21.4%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£236.26	12.5%	TBC	TBC
Commercial charge including privately rented and HMOs	£301.48	23.6%	TBC	TBC
Further additional visits booked within 21 days of the last visit				
Residential charge	£94.39	21.4%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£78.75	12.5%	TBC	TBC
Commercial charge including privately rented and HMOs	£100.49	23.6%	TBC	TBC
Pest survey and report				
Treatment				
Commercial charge including privately rented and HMOs	£115.00	33.3%	TBC	TBC
Bedbugs				
Treatment				
Residential charge	£636.08	17.5%	TBC	TBC
Residents on benefits in receipts of Council Tax or Housing Benefit	£526.86	8.1%	TBC	TBC
Commercial charge including privately rented and HMOs	£678.08	19.8%	TBC	TBC
10% discounted rate for landlords of licensed HMO's	£619.28	17.6%	TBC	TBC
3-4 bedroom dwelling				
Residential charge	£674.62	20.5%	TBC	TBC
Residents on benefits in receipts of Council Tax or Housing Benefit	£557.70	10.7%	TBC	TBC
Commercial charge including privately rented and HMOs	£719.59	22.9%	TBC	TBC
10% discounted rate for landlords of licensed HMO's	£656.63	24.7%	TBC	TBC
5-6 bedroom dwelling				
Residential charge	£713.17	23.6%	TBC	TBC
Residents on benefits in receipts of Council Tax or Housing Benefit	£588.53	13.3%	TBC	TBC
Commercial charge including privately rented and HMOs	£761.10	26.2%	TBC	TBC
10% discounted rate for landlords of licensed HMO's	£693.99	27.8%	TBC	TBC
Wasps				
Treatment				
Treatment:				
Residential charge	£181.06	42.0%	TBC	TBC
Residential charge in receipt of Council Tax or Housing Benefits	£150.85	31.5%	TBC	TBC
Commercial charge	£192.68	44.6%	TBC	TBC

PEST CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Removal of inactive nest (at service discretion):				
Residential charge	£130.00	57.6%	TBC	TBC
Residential charge in receipt of Council Tax or Housing Benefits	£110.00	48.1%	TBC	TBC
Commercial charge	£130.00	50.7%	TBC	TBC
Fleas				
Treatment				
1-2 bedroom:				
Residential charge	£103.44	22.6%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£85.75	12.9%	TBC	TBC
Commercial charge including privately rented and HMOs (includes premises to equivalent size of an average 2 bedroom house)	£110.24	25.0%	TBC	TBC
10% discounted rate for landlords of licensed HMOs	£100.72	26.9%	TBC	TBC
3-4 bedroom:				
Residential charge	£113.83	26.7%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£90.07	11.4%	TBC	TBC
Commercial charge including privately rented and HMOs (includes premises to equivalent size of an average 4 bedroom house)	£116.05	23.6%	TBC	TBC
10% discounted rate for landlords of licensed HMOs	£105.95	25.4%	TBC	TBC
5+ bedroom:				
Residential charge	POA		TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	POA		TBC	TBC
Commercial charge including privately rented and HMOs (includes premises to equivalent size of an average 6 bedroom house)	POA		TBC	TBC
10% discounted rate for landlords of licensed HMOs	POA		TBC	TBC
Follow-up treatment (offered subject to advice from Pest Control Team. Must be requested within 21 days last treatment):				
Residential charge	Half charge of first treatment		TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	Half charge of first treatment		TBC	TBC
Commercial charge including privately rented and HMOs	Half charge of first treatment		TBC	TBC
Cockroaches				
Treatment				
Treatment charge for a standard 3 visits. Please note additional visits will be required for heavier infestation. Operatives will advise customer during treatment process				

PEST CONTROL

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Residential charge	£413.80	19.0%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£340.04	8.6%	TBC	TBC
Commercial charge including privately rented and HMOs	£442.17	21.6%	TBC	TBC
10% discounted rate for landlords of licensed HMOs	£402.45	23.0%	TBC	TBC
Additional visits as required for Heavy infestations. Must be booked within 21 days of last treatment date to qualify for individual visit price				
Residential charge	£137.93	19.0%	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£113.35	8.6%	TBC	TBC
Commercial charge including privately rented and HMOs	£147.39	21.6%	TBC	TBC
Other Insect Pests Including Ants, Carpet Beetles and Moths				
Treatment				
Treatment charge for a standard visit. Please note additional visits will be required for heavier infestation. Operatives will advise customer during treatment process				
Residential charge	£275.49	N/A	TBC	TBC
Residential on benefits in receipt of Council Tax or Housing Benefits	£223.40	N/A	TBC	TBC
Commercial charge including privately rented and HMOs	£295.53	N/A	TBC	TBC
10% discounted rate for landlords of licensed HMOs	£267.48	N/A	TBC	TBC
1. All the above charges include a £95.00 visit charge. If the customer misses an appointment or they no longer require a treatment after a visit has been made, the service reserves the right to levy the visit charge				
2. Acceptable payment methods: Payment in advance via credit card or debit card. This service does not accept cash.				
3. Premiums (outside normal office hours, subject to staffing availability)				
- Weekdays (between 5pm and 8am) – Total cost plus 50%				
- Saturdays – Total cost plus 50%				
- Sundays – Total cost plus 100%				
Hygiene and disinfection service				
First Hour - plus materials and disposal	£295.00	57.3%	TBC	TBC
Thereafter per operative per hour - plus materials and disposal	£155.00	65.3%	TBC	TBC

PLANNING ARCHAEOLOGY

Service	Full charge, including production of a Brief - 2024/25	Charge where no Brief supplied - 2024/25	% Increase for 2024/25	Full charge, including production of a Brief - 2025/26	Charge where no Brief supplied - 2025/26	% Increase for 2025/26
Written Brief for desk-based assessment Archaeological work relating to the planning process Preparation of written briefs, monitoring of archaeological work, and validation of documents All charges for briefs include validation of WSI, a single monitoring visit (or off-site monitoring via photos/email for watching briefs) and signing off the report. (No charges will be levied for work resulting from householder applications.)	£83.23		6.7%	£85.72		3.0%
Central Southampton and Bitterne Manor - Local Areas or Archaeologically Potential 8 (all) and 11 (east of Itchen)						
Evaluation & geophysical surveys:						
Site area <0.1ha	£253.52	£211.27	6.7%	£261.12	£217.60	3.0%
Site area 0.1 - 0.5ha	£338.03	£295.77	6.7%	£348.17	£304.65	3.0%
Site area >0.5ha	£507.04	£464.79	6.7%	£522.25	£478.73	3.0%
Excavations and/or mitigation (geo-archaeological work & watching briefs):						
Site area <0.1ha	£422.53	£380.28	6.7%	£435.21	£391.69	3.0%
Site area 0.1 - 0.5ha	£845.06	£760.56	6.7%	£870.42	£783.37	3.0%
Site area >0.5ha	£1,183.09	£1,014.08	6.7%	£1,218.58	£1,044.50	3.0%
Watching briefs (standalone):						
All sites	£253.52	£211.27	6.7%	£261.12	£217.60	3.0%
Building recording						
Single building	£295.77	£253.52	6.7%	£304.65	£261.12	3.0%
Multiple or complex buildings	£507.04	£464.79	6.7%	£522.25	£478.73	3.0%
Additional monitoring visits (charge per visit; usually weekly visits for evaluation, excavation and building recording projects and single visits for archaeological watching briefs) (including off-site monitoring via photos and email for watching briefs)	£162.61	£162.61	6.7%	£167.49	£167.49	3.0%
Monitoring post-excavation analysis (per meeting, or approval of assessment report)	£162.61	£162.61	6.7%	£167.49	£167.49	3.0%
Validating reports for publication						
Other areas of Southampton						
Evaluations & geophysical surveys						
Site area <0.3ha	£253.52	£211.27	6.7%	£261.12	£217.60	3.0%
Site area 0.3 - 1ha	£338.03	£295.77	6.7%	£348.17	£304.65	3.0%
Site area >1ha	£507.04	£464.79	6.7%	£522.25	£478.73	3.0%
Excavations and/or mitigation (geo-archaeological work & watching briefs)						
Site area <0.3ha	£422.53	£380.28	6.7%	£435.21	£391.69	3.0%
Site area 0.3 - 1ha	£845.06	£760.56	6.7%	£870.42	£783.37	3.0%
Site area > 1ha	£1,183.09	£1,014.08	6.7%	£1,218.58	£1,044.50	3.0%
Watching briefs (standalone)						
All sites	£253.52	£211.27	6.7%	£261.12	£217.60	3.0%
Building recording						
Single building	£295.77	£253.52	6.7%	£304.65	£261.12	3.0%
Multiple or complex buildings	£507.04	£464.79	6.7%	£522.25	£478.73	3.0%
Additional monitoring visits (charge per visit; usually weekly visits for evaluation, excavation and building recording projects and single visits for archaeological working briefs) (including off-site monitoring via photos and email for watching briefs)	£162.61	£162.61	6.7%	£167.49	£167.49	3.0%
Monitoring post-excavation analysis (per meeting, or approval of assessment report)	£162.61	£162.61	6.7%	£167.49	£167.49	3.0%
Validating reports for publication						
Monitoring and report approval - where a written brief and/or WSI was already in place when charges were introduced. (This charge will apply in most cases but will not be levied for smaller sites if the contractor cannot pass on the charge to the developer.)						
Report approval - where a brief and/or WSI was already in place and fieldwork completed when charges were introduced. (This charge will apply in most cases but will not be levied for smaller sites if the contractor cannot pass on the charge to the developer.)						
Archaeological work relating to utilities and other projects outside the planning system Preparation of written briefs, monitoring of archaeological work, and validation of documents Charges will apply on a case-by-case basis depending on the location, size and extent of the project. (We also offer a consultancy service to utility companies and statutory agencies. See HER User Guidelines and Charges sheet for details of this.)						

PLANNING ARCHAEOLOGY

Service	Full charge, including production of a Brief - 2024/25	Charge where no Brief supplied - 2024/25	% Increase for 2024/25	Full charge, including production of a Brief - 2025/26	Charge where no Brief supplied - 2025/26	% Increase for 2025/26
<p>Fast track service (Briefs and WSI approval) (Please check whether this service is available)</p> <p>Rechecking of poorly written or highly inaccurate WSIs, DBAs and reports (Additional charge for approval)</p> <p>Unsolicited reports (Archaeological work that takes place without Planning Archaeologist being consulted and with no approved WSI in place)</p> <p>The charges for preparation of briefs include validation of a written scheme of investigation or proposal from a single contractor. Validation of proposals from more than one contractor will be subject to an additional charge.</p> <p>Briefs are valid for work starting within six months of the date of the brief. If there has been no material change a brief can be reissued for a further six-month period. This will be charged at 15% of the original charge for the brief.</p>	£768.24		6.7%	£791.29	£0.00	3.0%

PORT HEALTH

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
CONSIGNMENTS OF ANIMAL ORIGIN OTHER THAN NEW ZEALAND					
Minimum charge 0-6 tonnes	£61.72	6.7%	£64.19	4.0%	
7-46 tonnes	£10.29	6.7%	£10.70	4.0%	
Maximum charge 46 tonnes +	£473.15	6.7%	£492.08	4.0%	
CONSIGNMENTS OF ANIMAL ORIGIN FROM NEW ZEALAND					
Minimum charge 0-6 tonnes	£47.76	6.7%	£49.67	4.0%	
7-46 tonnes	£7.96	6.7%	£8.28	4.0%	
Maximum charge 46 tonnes +	£366.15	6.7%	£380.80	4.0%	
LATE PRE-NOTIFICATION CHARGE					
Applicable to CHED P's, CHED D's, PDD's and Organic certification received.	£69.00	7.0%	£72.00	4.3%	
HIGH RISK FOOD/FEED PRODUCTS UNDER REGULATION 2019/1793					
Documentary check (per CHED-D)	£73.00	7.4%	£76.00	4.1%	
Full turn out fee	£325.00	6.7%	£338.00	4.0%	
Part turn out fee	£148.00	6.9%	£154.00	4.1%	
ORGANIC CERTIFICATION					
Charge per consignment/certificate to authorise a National Rate Movement Control Order	£50.00	5.8%	£52.00	4.0%	
	£141.00	6.8%	£147.00	4.3%	
NON MANIPULATION CERTIFICATES					
Charge per consignment to issue a non-manipulation certificate	£81.00	6.6%	£84.00	3.7%	
IUU CERTIFICATES VERIFICATION FOR USA, CANADA AND AUSTRALIA					
Up to 5 certificates per consignment (CVED/CHE)	£36.00	7.5%	£37.00	2.8%	
Up to 10 certificates per consignment (CVED/CHE)	£51.00	6.3%	£53.00	3.9%	
Up to 20 certificates per consignment (CVED/CHE)	£66.00	6.5%	£69.00	4.5%	
Over 20 certificates per consignment (CVED/CHE)	£81.00	7.3%	£84.00	3.7%	
IUU CERTIFICATES VERIFICATION FOR OTHER COUNTRIES					
Up to 5 certificates per consignment (CVED/CHE)	£57.00	6.5%	£59.00	3.5%	
Up to 10 certificates per consignment (CVED/CHE)	£87.00	6.1%	£90.00	3.4%	
Up to 20 certificates per consignment (CVED/CHE)	£100.00	7.0%	£104.00	4.0%	
Over 20 certificates per consignment (CVED/CHE)	£114.00	6.5%	£119.00	4.4%	
CHINESE PLASTICS PER PDD					
Chinese kitchenware under Commission Regulation (EU) No. 284/2011. This charge will be in addition to the Analytical sampling cost.					
Number of Analytical Certificates Charge					
1 to 5	£73.00	7.4%	£76.00	4.1%	
6 to 10	£78.00	6.1%	£81.00	3.8%	
11 to 20	£109.00	6.9%	£113.00	3.7%	
21+	£136.00	7.1%	£141.00	3.7%	
ISSUE OF A SHIP SANITATION CERTIFICATE AS PER THE PUBLIC HEALTH (SHIPS) REGULATIONS 1979					
Ships up to 1,000 gross tonnes	£135.00	8.0%	£138.65	2.7%	Charges set by APHA
Ships from 1,001 to 3,000 gross tonnes	£185.00	8.8%	£190.00	2.7%	Charges set by APHA
Ships from 3,001 – 10,000 gross tonnes	£270.00	8.0%	£277.29	2.7%	Charges set by APHA
Ships from 10,001 – 20,000 gross tonnes	£355.00	9.2%	£364.59	2.7%	Charges set by APHA
Ships from 20,001 – 30,000 gross tonnes	£450.00	8.4%	£462.15	2.7%	Charges set by APHA
Ships over 30,000 gross tonnes (see exception below)	£520.00	8.3%	£534.04	2.7%	Charges set by APHA
Ships with the capacity to carry between 50 – 1,000 persons	£520.00	8.3%	£534.04	2.7%	Charges set by APHA
Ships with the capacity to carry over 1,000 persons	£890.00	8.5%	£914.03	2.7%	Charges set by APHA
Issue of ship sanitation extension	£105.00	10.5%	£107.84	2.7%	Charges set by APHA
Follow up visit	£75.00	7.1%	£77.03	2.7%	

PORT HEALTH

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
SHIPS' POTABLE WATER SAMPLING CHARGES					
Bacteriological Analysis	£141.00	6.8%	£147.00	4.3%	
Legionella Analysis	£164.00	6.5%	£171.00	4.3%	
Chemical Analysis	POA	POA	POA	POA	
Courier Water Sample Collection Charge	£53.00	6.0%	£55.00	3.8%	
DISPOSAL COSTS					
(Charges for the disposal by Southampton Port Health of illegal imported food from third countries)					
Up to 10kgs	£109.00	6.9%	£113.00	3.7%	
10 – 19 kgs	£122.00	6.6%	£127.00	4.1%	
20 – 29 kgs	£136.00	7.1%	£141.00	3.7%	
30 – 39 kgs	£148.00	6.5%	£154.00	4.1%	
40 – 50 kgs	£159.00	6.7%	£165.00	3.8%	
51 – 100 kgs	£223.00	6.7%	£232.00	4.0%	
NON –COMPLIANT CONSIGMENTS					
Applies to Products of Animal Origin, High Risk Food & Feed products, Japanese Food & Feed, & Chinese and Hong Kong Plastic Kitchenware Consignments.	£141.00	6.8%	£147.00	4.3%	
Supervision of the De-vanning of Containers.	£325.00	6.7%	£338.00	4.0%	
REFUND OF PHILIS PRE-PAYMENT ACCOUNT BALANCE					
Administration Charge	£33.00	8.2%	£34.00	3.0%	
PORT HEALTH STAFF - HOURLY RATE					
Manager	£85.98	6.7%	£89.00	3.5%	
OV/Port Health Officer/Import Control Assistant.	£54.29	6.7%	£56.00	3.1%	

REGISTRATION SERVICES

Service	Charge for 2025/26 agreed Jan 2024	Further proposed increase to charge for 2025/26	Further % Increase for 2025/26	New Fees for 2026/27 ceremonies booked from 1.1.25	% Increase for 2026/27 ceremonies	Remarks
Attendance at Marriage/Civil Partnership/Conversion Ceremonies at Civic Centre (Mayor's Parlour/Mayor's Chamber/Civic Balcony/Council Chamber/Committee Rooms 3 &4)						
Monday – Thursday	£468	£0	0.0%	£482	2.9%	No further increase proposed here for 25-26 ceremonies as already set Jan 24. Also current pricing being lower than HCC/PCC and bookings still remain low (7). Unable to compete with HCC's 160 venues and Portsmouth's 30 venues. Restricted use of room to Saturdays has also impacted on bookings. A further increase in 25-26 will be complex to manage for existing bookings & new also likely to reduce demand further. Additional income will be generated by proposed booking fee increase from 1/1/25. Increase for 26-27 ceremony bookings made from Jan 25
Friday	£611	£0	0.0%	£629	2.9%	
Saturday	£721	£0	0.0%	£742	2.9%	
Sunday & Bank Holiday	£831	£0	0.0%	£855	2.9%	
(2 certificates at statutory fee is charged in addition)						
Attendance at Marriage / Civil Partnership / Conversion Ceremonies at external approved venues						
Monday – Thursday	£429	£0	0.0%	£441	2.9%	No further increase proposed here for 25-26 ceremonies as already set Jan 24. Also current pricing being lower than HCC/PCC and bookings still remain low (7). Unable to compete with HCC's 160 venues and Portsmouth's 30 venues. Restricted use of room to Saturdays has also impacted on bookings. A further increase in 25-26 will be complex to manage for existing bookings & new also likely to reduce demand further. Additional income will be generated by proposed booking fee increase from 1/1/25. Increase for 26-27 ceremony bookings made from Jan 25
Friday	£528	£0	0.0%	£543	2.9%	
Saturday	£600	£0	0.0%	£617	2.9%	
Sunday & Bank Holiday	£655	£0	0.0%	£674	2.9%	
(deposit and 2 certificates at statutory fee is charged in addition)						
Attendance at Marriage / Civil Partnership / Conversion Ceremonies at Westgate Hall 74 guests						
Monday – Thursday	£446	£0	0.0%	£459	2.9%	No further increase proposed here for 25-26 ceremonies as already set Jan 24. Also current pricing being lower than HCC/PCC and bookings still remain low (7). Unable to compete with HCC's 160 venues and Portsmouth's 30 venues. Restricted use of room to Saturdays has also impacted on bookings. A further increase in 25-26 will be complex to manage for existing bookings & new also likely to reduce demand further. Additional income will be generated by proposed booking fee increase from 1/1/25. Increase for 26-27 ceremony bookings made from Jan 25
Friday	£556	£0	0.0%	£572	2.9%	
Saturday	£666	£0	0.0%	£685	2.9%	
Sunday & Bank Holiday	£793	£0	0.0%	£816	2.9%	
(deposit and 2 certificates at statutory fee is charged in addition)						
Micro ceremonies Westgate Hall 4 guests						
Westgate Hall Micro ceremony Mon-Thurs (Seasonal-offered up last minute to fill gaps in diary) 4 guests only inc witnesses – set ceremony with no enhancements) (2 certificates at statutory fee is charged in addition)	£128	£132	2.9%	To be set Dec 25	To be set Dec 25	These are offered at the last minute (3 months before) between existing full ceremonies with the aim of attracting customers that ask for the stat room (£56). Demand is good for these pre-set no options ceremonies and continues throughout the quieter months. 25-26 price to increase by 2.9% and reviewed again for 26-27 once WGH has re-opened in March 26 following heritage works. Additional income will be generated by proposed booking fee increase from 1/1/25. With legal's approval we plan to offer tier pricing for the Golden Jubilee Room this price and guest numbers will transfer across for 4 guests as the basic first level price, so we can still offer a cheap alternative to customers but more cost effective than a statutory ceremony at £56
Westgate Hall Micro ceremony Friday (Seasonal-offered up last minute to fill gaps in diary) 4 guests only inc witnesses – set ceremony with no enhancements) (2 certificates at statutory fee is charged in addition)	£153	£157	2.9%	To be set Dec 25	To be set Dec 25	
Westgate Hall Micro ceremony Saturday (Seasonal-offered up last minute to fill gaps in diary) 4 guests only inc witnesses – set ceremony with no enhancements) (2 certificates at statutory fee is charged in addition)	£178	£183	2.9%	To be set Dec 25	To be set Dec 25	
Attendance at Marriage / Civil Partnership / Conversion Ceremonies at Golden Jubilee Room 60 guests (Tier 4 price)						
Monday – Thursday	£273	£0	0.0%	£281	2.9%	No increase proposed 25/26 as already set Jan 24. Also current pricing being in line with PCC benchmarks Matching HCC costs for similar room would drive demand down further. Demand for these ceremonies has remained compatible with 23-24 and boosted with micro Pre-set, limited guests no options) last minute offers. With the closure of Westgate in the autumn of 2025 - keeping cost realistic will help to ensure lost WGH bookings choose GJR rather than go out of the City. Additional income will be generated by proposed booking fee increase from 1/1/25. Increase for 26-27 ceremony bookings made from Jan 25
Friday	£372	£0	0.0%	£383	2.9%	
Saturday	£427	£0	0.0%	£439	2.9%	
Sunday & Bank Holiday	£570	£0	0.0%	£587	2.9%	
(deposit and 2 certificates at statutory fee is charged in addition)						
Micro ceremonies Golden Jubilee Room 15 guests (proposed Tier 2 price previously GJR Micro price for 25 guests)						
Golden Jubilee Room Micro ceremony Mon-Thurs (Seasonal-offered up last minute to fill gaps in diary) 25 guests only inc witnesses – set ceremony with no enhancements)	£228	£235	2.9%	To be set Dec 25	to be set Dec 25	Legal notices of marriage/cp are venue specific and cannot be changed once given. Many couples giving notice for the Magnolia room (8 guests) then want to bring more guests. By encouraging couples to book for the Golden Jubilee Room they can pay the difference to upgrade. These slots will only be released within 3 months of the ceremony date to ensure those planning ahead and paying the full cost get the prime times. Waiting on confirmation from legal as to placing restrictions on upgrading no later than 2 weeks before ceremony date and downgrading(one level down only). Downgrading would incur admin fee £35 and only 14 days within initial booking date. No admin fee to upgrade as this would be more than covered by increase of fee payable (except Mon-Thurs - expect few requests) This would also allow Micro ceremonies at Westgate Hall to book GJR once it closes next autumn for heritage works, so retaining bookings. Additional income will be generated by proposed booking fee increase from 1/1/25. By moving existing cost of GJR micro to allow fewer guests we are by default increasing the cost of those as customers would need a more expensive tier option to have same guest numbers as a current GJR Micro
Golden Jubilee Room Micro ceremony Friday (Seasonal-offered up last minute to fill gaps in diary) 25 guests only inc witnesses – set ceremony with no enhancements) (2 certificates at statutory fee is charged in addition)	£263	£271	2.9%	To be set Dec 25	to be set Dec 25	
Golden Jubilee Room Micro ceremony Sat (Seasonal-offered up last minute to fill gaps in diary) 25 guests only inc witnesses – set ceremony with no enhancements) (2 certificates at statutory fee is charged in addition)	£283	£291	2.9%	To be set Dec 25	to be set Dec 25	
Golden Jubilee Room additional Tier options for 25 guests (proposed tier 3 price - new price but previous GJR micro guest numbers)						
Monday – Thursday	N/A	£255	new	Review Dec 25	Review Dec 25	
Friday	N/A	£311	new	Review Dec 25	Review Dec 25	
Saturday	N/A	£367	new	Review Dec 25	Review Dec 25	
Golden Jubilee Room additional Tier options for 4 guests (proposed tier 1 price - current WGH micro price)						
Monday – Thursday	N/A	£132	new	Review Dec 25	Review Dec 25	
Friday	N/A	£157	new	Review Dec 25	Review Dec 25	
Saturday	N/A	£183	new	Review Dec 25	Review Dec 25	
Attendance at Marriage / Civil Partnership / Conversion Ceremonies at Magnolia Room 8 guests						
Monday – Thursday	£208	£0	0.0%	£214	2.9%	Demand for these ceremonies remains high. These lower-priced pre-set ceremonies are primarily up-sold to customers seeking a statutory ceremony (which attract GRO-set fees of £56 that do not cover our costs) so this an important price-point to maintain. Plan is to offer tier pricing for GJR which will hopefully push some bookings for this room up to a more expensive room as they want more guests. Additional income will be generated by proposed booking fee increase from 1/1/25. Increase for 26-27 ceremony bookings made from Jan 25
Friday	£243	£0	0.0%	£250	2.9%	
Saturday	£263	£0	0.0%	£271	2.9%	
Sunday & Bank Holiday	N/A	N/A				
(deposit and 2 certificates at statutory fee is charged in addition)						
Statutory Office						
This room is limited to the couple and two adult witnesses only. This is a small working office and is designed for couples who wish to complete the legal paperwork only. There is no room for additional guests and no music or photographs are permitted.(2 certificates at statutory fee is charged in addition)	£56	£56	0.0%	Set by GRO	Set by GRO	This is a statutory fee set by GRO and SCC cannot change it.
Registrar to attend a religious building						
Church/religious premises (2)	£104	£104	0.0%	Set by GRO	Set by GRO	This is a statutory fee set by GRO and SCC cannot change it.
Misc						
Certified copy of birth/marriage/cp/death certificate	£12.50	£0	0.0%	Set by GRO	Set by GRO	This is a statutory fee set by GRO and SCC cannot change it. All marriage/cp ceremonies are charged for 2 certificates on top of the ceremony fee
Evening Fee to be added to all basic ceremony fees for ceremonies at 17.00hrs – 22.00hrs	£150	£150	0.0%	£150	Review Dec 25	This is hardly ever taken up by customers (none in last 12 months) and is priced 50% higher than our benchmark competitor. There is no value in increasing it further. Neither do we wish to reduce it to encourage demand - it is logistically challenging to accommodate this service and borderline irrelevant to service income (though it is valued by the handful of customers who wanted evening ceremonies)
Advance meeting for personalisation of ceremonies (30 minutes)	£40	£40	0.0%	£40	Review Dec 25	This is a relatively low demand service that we are trying to promote 21 out of 570 ceremonies in 24/25 to date which is a reduction on last years demand of 35 at same point. (cost of provision is £17.85 and £26.78 for £40 and £70 income respectively). Holding existing price will assist with this.
Advance meeting for personalisation of ceremony (60 minutes)	£70	£70	0.0%	£70	Review Dec 25	
Commemorative Certificates (all services)/inc VAT	£5	£5	0.0%	£5	Review Dec 25	This is comparable to our benchmarked competitors and we would like to remain competitive - little/no demand
Premium Notice Supplement (per individual / non-refundable)	£10	£10	0.0%	£10	0.0%	This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it.
Follow up Notice Appointment for additional documents (per person) or Non Attendance	£35	£35	0.0%	£35	0.0%	This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it.
Fee for licensing of Approved Premises for marriages or civil partnerships	£1,500	£1,500	0.0%	£1,500	Review Dec 25	This is in line with our neighbouring competitors. If we become uncompetitive then venues may (as some do) decide to only offer celebratory events (for which we receive no income).
Amendment to licence (Name of building or responsible person	£40	£40	0.0%	£40	Review Dec 25	This is in line with our neighbouring competitors. If we become uncompetitive then venues may (as some do) decide to only offer celebratory events (for which we receive no income).
Celebratory Services:						
Naming ceremonies (one child), Renewal of wedding vows, Commitment ceremonies includes commemorative certificate & VAT						
Westgate Hall						
Monday to Thursday	£471	£0	0.0%	£484	2.8%	Varied % increase to ensure fee falls in line with marriage/CP ceremonies above once fees for certificates added £25. Low uptake 5 in total across all venues to date 24/25
Friday	£581	£0	0.0%	£597	2.8%	

REGISTRATION SERVICES

Service	Charge for 2025/26 agreed Jan 2024	Further proposed increase to charge for 2025/26	Further % Increase for 2025/26	New Fees for 2026/27 ceremonies booked from 1.1.25	% Increase for 2026/27 ceremonies	Remarks
Saturday	£691	£0	0.0%	£710	2.7%	
Sunday & Bank Holidays	£801	£0	0.0%	£841	5.0%	
Golden Jubilee Room/ Bugle Street						
Monday to Thursday	£298	£0	0.0%	£306	2.7%	As above
Friday	£397	£0	0.0%	£408	2.8%	
Saturday	£452	£0	0.0%	£464	2.7%	
Sunday & Bank Holidays	£595	£0	0.0%	£612	2.9%	
External approved premises						
Monday to Thursday	£454	£0	0.0%	£466	2.6%	As above
Friday	£553	£0	0.0%	£568	2.7%	
Saturday	£625	£0	0.0%	£642	2.7%	
Sunday & Bank Holidays	£680	£0	0.0%	£699	2.8%	
Civic Centre Mayor's Parlour/Mayor's Chamber/Civic Balcony/Council Chamber/Committee Rooms 3 & 4						
Monday to Thursday	£493	£0	0.0%	£507	2.8%	As above
Friday	£636	£0	0.0%	£654	2.8%	
Saturday	£746	£0	0.0%	£767	2.8%	
Sunday & Bank Holidays	£856	£0	0.0%	£880	2.8%	
Each Additional Child (Naming Ceremony) inc vat	£40	£0	0.0%	£40	0.0%	no demand
						In line with competitors - no demand
Premises Risk Assessment Inspection for Non-Statutory Ceremonies (all ceremonies) inc vat	£200	£0	0.0%		0.0%	
PD2 Form (passport change of name form prior to marriage)	£15	£15	0.0%	£15	0.0%	In line with competitors -little demand
Provisional bookings						
A non-refundable provisional booking deposit fee is chargeable in addition to the fee for the ceremony and certificates. This fee applies to all ceremonies: Marriage, Civil Partnership and Celebratory Ceremonies (Naming, Renewal of Vows, and Commitment).	£73	£82	12.3%	To be set Dec 25	To be set Dec 25	To bring fee in line with competitors and increase to overall ceremony fee by default
Provisional Booking Amendment Fee	£35	£35	0.0%	Review Dec 25	Review Dec 25	
Ceremony Cancellation Fee & Policy Marriage/Civil Partnership/Naming/ Renewal of Vows/Commitment for ceremonies where fee has been paid in advance						
	Full - less current admin fee	Full - less current admin fee	NA	Full - less current admin fee		This is in line with competitors and agreed with legal
More than 3 calendar months written notice	50% refund and current admin fee	50% refund and current admin fee	NA	50% refund and current admin fee		
3 calendar months written notice	No refund	No refund	NA	No refund		
2-3 calendar months written notice	No refund	No refund	NA	No refund		
Less than 1 calendar month written notice (or failure to cancel) or due to circumstances beyond the control of the authority which deem for the ceremony not to go ahead	No refund	No refund	NA	No refund		
Late Cancellation (less than 7 days) / Non attendance	No refund	No refund	NA	No refund		
Non-Standard citizenship (group) ceremonies – individual ceremonies						
During office hours (Monday to Friday)	£120	£135	12.5%	Review Dec 25		This increase brings SCC into line with PCC. HCC charge 68% higher. Our current demand is high M-F so can accommodate a higher than Rol increase without risking loss of take up. HCC citizens ask Home Office to move across to SCC as we are more accommodating.
Saturday	£150	£150	0.0%	Review Dec 25		
Cancellation/Non-attendance fee – in the event of a cancellation or non-attendance 50% of the fee paid in advance for the service will be retained provided 7 days notice is given	50% of fee paid – less £35 admin fee	50% of fee paid – less £35 admin fee	NA	50% of fee paid – less £35 admin fee		In line with competitors
Late Cancellation(less than 7 days) /Non attendance	No refund	No refund	NA	No refund		In line with competitors
Rescheduling of a Group or Private Ceremony	£35	£35	0.0%	£35	Review Dec 25	This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it.
Commemorative Medals inc vat for group ceremony attendees	£20	£20	Review when cost from manufacturer increases			We buy these in bulk at between £6-£7 and they are popular. Excellent profit margin. Revisit if supplier cost increases.
Commemorative Medals inc vat for private(charitable) ceremonies	inc as part of private	£5	100%	Review Dec 25	Review Dec 25	New citizen already pays fee for private ceremony on top of fee they paid to Home Office. Charge of £5 covers most of cost to purchase medal that we previously gave as a gift. Monitoring demand now fee payable.
Certificates						
Commemorative marriage/civil partnership	£5	£5	0.0%	Review Dec 25	Review Dec 25	In line with competitors
Extended Certificate Searches 5-10 years	£10	£10	0.0%	Review Dec 25	Review Dec 25	This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in
Postage & Handling Fee for bulk orders/signed for:-						
- UK	£3	£3.50	16.7%	To be reviewed as Post Office increase costs		This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it more than cost recovery
UK special next day delivery	£0	£10		To be reviewed as Post Office increase costs		This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it more than cost recovery
Internal (track and trace) and special delivery	£8	£10	25.0%	To be reviewed as Post Office increase costs		This is a fee we (and some others) have introduced that our regulator disapproves of, and may take action to prevent us from doing so in future. We do not want to attract further GRO attention by increasing it more than cost recovery
Ceremonies Brochure + vat						
Advertising in two-year printed brochure –						
- Full page advertorial or advert	£1,300	£1,300	0.0%	£1,300	0.0%	These are managed by Communications. My understanding is that demand is low and we should hold prices to encourage advertisers, rather than increase and discourage. Only 1.5 pages sold in current brochure.
- Half page landscape	£800	£800	0.0%	£800	0.0%	
- Quarter page portrait	£450	£450	0.0%	£450	0.0%	
- Eighth page landscape	£250	£250	0.0%	£250	0.0%	

ROOM HIRE - LIBRARIES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Room hire				
Space				
Meeting room hire (ad hoc basis) per hour	£18.00	20.0%	£20.00	11.1%
Meeting room hire (ad hoc basis) per half day	£50.00	11.1%	£50.00	0.0%
Meeting room hire (ad hoc basis) per day	£100.00	11.1%	£100.00	0.0%
Meeting room hire (regular bookings) per hour	£14.00	16.7%	£15.00	7.1%
Meeting room hire (regular bookings) per half day	£40.00	11.1%	£45.00	12.5%
Meeting room hire (regular bookings) per day	£80.00	11.1%	£85.00	6.3%
Learning Centre hire per hour	£30.00	0.0%	No longer available	No longer available
Learning Centre hire per half day	£90.00	0.0%	No longer available	No longer available
Learning Centre hire per day	£150.00	0.0%	No longer available	No longer available
Reading nook Central Library per hour	£5.00	New charge	£5.00	0.0%
Out of hours meeting room hire per hour (on application only)	£25.00 - £30.00	0.0%	£35.00	16.7%

SECTION 106 MONITORING CHARGES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Dev Mgt S106 Monitoring Charge	£321	11.0%	£330	3.0%
Dev Mgt S106 Discharge of Obligation	£145	25.0%	£149	3.0%

STREET NAMING AND NUMBERING

Activity	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
New development of 2 - 5 plots	£213.00	6.5%	£219.00	2.8%
New development/phases of 6 - 20 plots	£213 + £11.00 per property	6.7%	£220 + £11.00 per property	3.1%
New development/phases of 21 - 100 plots	£427.00 +£6.00 per property	6.9%	£440.00 +£6.00 per property	3.0%
New development/phases of 100+ plots	£1,014.00	6.7%	£1,044.00	3.0%
Naming of a new block of flats/building	£213 + £11.00 per property	6.7%	£220 + £11.00 per property	3.1%
New postal address for an individual property, annexe or change/addition of a house name	£107.00	7.0%	£110.00	2.8%
Change to new addresses due to the development changing after the schedule has been issued	£16.00	6.7%	£16.00	0.0%
Research archive for address history	£107.00	6.5%	£110.00	2.8%
Renaming of an existing street	£213.00 +£6.00 per property	6.8%	£220 + £6.00 per property	3.2%

Telecare Service

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Installation (one-off)	£26.00	4.0%	£27.00	3.8%
Ongoing provision of service (per week)	£4.25	10.4%	£5.00	17.6%
Optional response service (per week)	£2.00	21.2%	£2.50	25.0%

VALUATIONS AND ESTATES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26
Council Estate Shops				
Assignments	TBC	TBC	TBC	TBC
New Lettings – suggested fee if sought (fees will not ordinarily be sought on open market lettings)	TBC	TBC	TBC	TBC
Lease Variations	TBC	TBC	TBC	TBC
Lease Restructures	TBC	TBC	TBC	TBC
Ground Landlord Consents	TBC	TBC	TBC	TBC
Freehold Sales (fees will not ordinarily be sought on open market sales)	TBC	TBC	TBC	TBC
Commercial Rd & Queensway Shops				
Assignments	TBC	TBC	TBC	TBC
New Lettings – suggested fee if sought (fees will not ordinarily be sought on open market lettings)	TBC	TBC	TBC	TBC
Lease Variations	TBC	TBC	TBC	TBC
Lease Restructures	TBC	TBC	TBC	TBC
Ground Landlord Consents	TBC	TBC	TBC	TBC
Freehold Sales (fees will not ordinarily be sought on open market sales)	TBC	TBC	TBC	TBC
Other City Centre Areas				
Assignments	TBC	TBC	TBC	TBC
New Lettings – suggested fee if sought (fees will not ordinarily be sought on open market lettings)	TBC	TBC	TBC	TBC
Lease Variations	TBC	TBC	TBC	TBC
Lease Restructures	TBC	TBC	TBC	TBC
Ground Landlord Consents	TBC	TBC	TBC	TBC
Freehold Sales (fees will not ordinarily be sought on open market sales)	TBC	TBC	TBC	TBC
Industrial Premises				
Assignments	TBC	TBC	TBC	TBC
New Lettings – suggested fee if sought (fees will not ordinarily be sought on open market lettings)	TBC	TBC	TBC	TBC
Lease Variations	TBC	TBC	TBC	TBC
Lease Restructures	TBC	TBC	TBC	TBC
Ground Landlord Consents	TBC	TBC	TBC	TBC
Freehold Sales (fees will not ordinarily be sought on open market sales)	TBC	TBC	TBC	TBC
Charities & Social Groups				
Assignments	TBC	TBC	TBC	TBC
New Lettings – suggested fee if sought (fees will not ordinarily be sought on open market lettings)	TBC	TBC	TBC	TBC
Lease Variations	TBC	TBC	TBC	TBC
Ground Landlord Consents	TBC	TBC	TBC	TBC
Householders				
Ground Landlord Consents	TBC	TBC	TBC	TBC
Freehold Sales (fees will not ordinarily be sought on open market sales)	TBC	TBC	TBC	TBC
“Garden Land” Sales	TBC	TBC	TBC	TBC
Freehold Reversions (Houses)	TBC	TBC	TBC	TBC
Lease Extensions of Flats	TBC	TBC	TBC	TBC
Variation of Restrictive Covenants (Houses)	TBC	TBC	TBC	TBC
Variation of Restrictive Covenants (Houses)	TBC	TBC	TBC	TBC

WASTE SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
Commercial Waste					
Charges for containers on new developments					
Glass box	Please see note	Please see note	Please see note	Please see note	Actual prices are variable throughout the year. Charged at cost plus 10%
140 litre bin	Please see note	Please see note	Please see note	Please see note	
240 litre bin	Please see note	Please see note	Please see note	Please see note	
360 litre bin	Please see note	Please see note	Please see note	Please see note	
660/1100 litre container	Please see note	Please see note	Please see note	Please see note	
Replacing lost or stolen general waste (green lidded) bin - to cover cost of admin & delivery					
140 litre bin	£33.00	10.0%	£35.00	6.1%	
240 litre bin	£43.00	7.5%	£45.00	4.7%	
360 litre bin	£54.00	8.0%	£56.00	3.7%	
Garden waste collection subscription - Online discounted rate (before 1 April 2025)					
Sacks (qualifying properties only)	£61.00	15.5%	£64.50	5.7%	
140-litre bin (small, for customers who already have 140-litre bin only)	£55.00	16.3%	£58.00	5.5%	
240-litre bin (standard)	£58.00	16.0%	£61.00	5.2%	
360-litre bin (large, for customers who already have 360-litre bin only)	£83.00	15.3%	£87.50	5.4%	
Garden waste collection subscription - Direct Debit discounted rate (before 26 February 2025 - for new customers)					
Sacks (qualifying properties only)	£61.00	15.5%	£64.50	5.7%	
140-litre bin (small, for customers who already have 140-litre bin only)	£55.00	16.3%	£58.00	5.5%	
240-litre bin (standard)	£58.00	16.0%	£61.00	5.2%	
360-litre bin (large, for customers who already have 360-litre bin only)	£83.00	15.3%	£87.50	5.4%	
Garden waste collection subscription - Standard rate (from 1 April 2025)					
Sacks (qualifying properties only)	£66.00	14.2%	£69.50	5.3%	
140-litre bin (small, for customers who already have 140-litre bin only)	£60.00	14.7%	£63.00	5.0%	
240-litre bin (standard)	£63.00	14.5%	£66.00	4.8%	
360-litre bin (large, for customers who already have 360-litre bin only)	£88.00	14.3%	£92.50	5.1%	
Garden waste collection subscription - 1/2 year Subscription (from 1 October 2024 to 31 March 2025.)					
Sacks (qualifying properties only)	£53.00	83.4%	N/A	N/A	Not an ongoing service
140-litre bin (small, for customers who already have 140-litre bin only)	£50.00	91.2%	N/A	N/A	Not an ongoing service
240-litre bin (standard)	£51.50	87.3%	N/A	N/A	Not an ongoing service
360-litre bin (large, for customers who already have 360-litre bin only)	£64.00	66.2%	N/A	N/A	Not an ongoing service
Bulky Waste Collections (large household items which cannot be disposed of through domestic waste collections.					
Standard	£12.00	20.0%	TBC	TBC	Still under consideration for 25/26
Large (L)	£23.00	15.0%	TBC	TBC	
Extra Large (X)	£34.00	13.3%	TBC	TBC	
Trade Waste					
Residual No DD					
Sacks	£4.47	6.7%	£4.74	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
240-litre	£13.39	6.7%	£14.19	6.0%	
360-litre	£16.07	6.7%	£17.03	6.0%	
660-litre	£21.01	6.7%	£22.27	6.0%	
1100-litre	£25.17	6.7%	£26.68	6.0%	
Residual With DD					
Sacks	£4.27	6.7%	£4.53	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
240-litre	£13.11	6.7%	£13.90	6.0%	
360-litre	£15.59	6.7%	£16.53	6.0%	
660-litre	£20.40	6.7%	£21.62	6.0%	
1100-litre	£24.36	6.7%	£25.82	6.0%	
Recycling & Glass					
Sacks	£2.73	6.6%	£2.89	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
240-litre	£8.82	6.7%	£9.35	6.0%	
360-litre	£9.90	6.7%	£10.49	6.0%	
660-litre	£11.24	6.7%	£11.91	6.0%	
1100-litre	£12.58	6.7%	£13.33	6.0%	
Pods	£8.90	6.7%	£9.43	6.0%	
Chargeable household					
Residual	£11.64	6.7%	£12.34	6.0%	Based on ave increase in staffing +4% & +2%
Recycling	£8.22	6.8%	£8.71	6.0%	
Pre Paid Sacks pre bag					
Residual	£3.80	6.7%	£4.03	6.0%	Based on ave increase in staffing +4% & +2%
Recycling	£2.59	6.6%	£2.75	6.0%	

WASTE SERVICES

Service	Fees for 2024/25	% Increase for 2024/25	New Fees for 2025/26	% Increase for 2025/26	Notes
Pre Paid Sacks roll 25					
Residual	£94.96	6.7%	£100.66	6.0%	Based on ave increase in staffing +4% & +2%
Recycling	£64.82	6.7%	£68.71	6.0%	
Brokers - 10% - Greenzone, WMF, 1st Waste, TJs					
Residual					
Sacks	£4.02	6.6%	£4.26	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
240-litre	£12.06	6.7%	£12.78	6.0%	
360-litre	£14.46	6.7%	£15.33	6.0%	
660-litre	£18.91	6.7%	£20.04	6.0%	
1100-litre	£22.65	6.7%	£24.01	6.0%	
Recycling & Glass					
Sacks	£2.45	6.5%	£2.60	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
240-litre	£7.94	6.7%	£8.42	6.0%	
360-litre	£8.91	6.7%	£9.44	6.0%	
660-litre	£10.12	6.8%	£10.73	6.0%	
1100-litre	£11.32	6.7%	£12.00	6.0%	
Pods	£7.22	6.6%	£7.65	6.0%	
GO Southampton					
Recycling & Glass					
240-litre	£4.41	6.8%	£4.67	6.0%	Based on ave increase in staffing +4% & +2% fuel cost est. increase
360-litre	£4.94	6.7%	£5.24	6.0%	
660-litre	£5.61	6.7%	£5.95	6.0%	
1100-litre	£6.28	6.6%	£6.66	6.0%	
Pods	£4.45	6.7%	£4.72	6.0%	