

# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 15 August 2019

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status							
11/07/19	Adult Care	The future of residential care homes provided by the Council at Glen Lee and Holcroft House	1) That the Committee are provided with a briefing paper outlining the additional services that are planned to be provided from Holcroft House and, if applicable, the associated costs of the additional services.	A briefing paper has been circulated to the Committee.	Completed.							
			2) That the Committee are provided with a breakdown of the proposed £1,927,543 budget for Holcroft House and what the additional £348,205 expenditure will be funding.	<table border="1" data-bbox="1240 499 1664 890"> <thead> <tr> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Holcroft House staffing</td> <td>1,647,784</td> </tr> <tr> <td>Holcroft House non-staffing</td> <td>179,600</td> </tr> <tr> <td>Staffing contingency</td> <td>100,159</td> </tr> <tr> <td></td> <td>1,927,543</td> </tr> </tbody> </table> <p>The additional £348,205 will be funding a staff structure that will support the delivery of high-quality residential care and additional services that will be provided as part of a dementia hub. There is a contingency to allow for additional agency staff to be used while steps are taken to bring sickness absence within the agreed target.</p>		£	Holcroft House staffing	1,647,784	Holcroft House non-staffing	179,600	Staffing contingency	100,159
	£											
Holcroft House staffing	1,647,784											
Holcroft House non-staffing	179,600											
Staffing contingency	100,159											
	1,927,543											

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
			<p>3) That the OSMC are provided with an overview of how central overheads are apportioned to service areas by the Council.</p>	<p>The current system of implementing a corporate overhead charge commenced in 2017-18 and was a Council Management Team paper submitted the year before. This recognised a new way of allocating support services (CASS) moving away from individual allocations based on usage to a council generic recharge rate for all services. This was calculated as 10% and has been applied to the budgets in the period 2017-18 to 2020-21. This covers the costs of CASS areas such as Business Support, Customer Services, Debtors, Creditors IT, HR etc, a total of 20 services.</p> <p>On top of this there is also a recharge to cover non-CASS services such as Legal Services, Property Services, management, Capita pensions etc. which are charged to the relevant service based on usage.</p> <p>Finally depreciation and interest if applicable are recharged on a specific value / calculation depending upon the service.</p> <p>The addition of all of these elements would therefore lead to the overhead recharge and</p>	<p>Completed.</p>

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
				that will be different across all services depending upon the mix of the above three elements.	
			4) That, if Cabinet approves the recommendations on 16 July, the Committee scrutinises performance and progress at Holcroft House in January 2020.	Cabinet approved the recommendations on 16 July 2019 and so this will be added to the Committee's work programme for 2019/20.	Completed.