



COUNTY BOROUGH OF  
SOUTHAMPTON.

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---

*BYE-LAWS*

FOR

**Determining the Duties of the Superintendent**

OF

ST. MICHAEL'S HOUSE.

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1902.

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R. R. LINTHORNE,  
*Town Clerk.*

*See 8.*  
*RM*

COUNTY BOROUGH OF SOUTHAMPTON.

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**BYE-LAWS**

FOR

**DETERMINING THE DUTIES OF THE SUPERINTENDENT  
OF ST. MICHAEL'S HOUSE.**

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**BYE-LAWS** made by the Mayor, Aldermen and Burgesses of the County Borough of Southampton, acting by the Council, under the provisions of Section 62 (1) of the Housing of the Working Classes Act, 1890, for determining the duties of the Superintendent of the Lodging-House, established by them for male persons, and known as St. Michael's House.

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**INTERPRETATION OF TERM.**

1.—Throughout these Bye-Laws the expression “ the Council ” means the Mayor, Aldermen and Burgesses of the County Borough of Southampton, acting by the Council.

**DUTIES OF THE SUPERINTENDENT.**

2.—The following shall be the duties of the Superintendent of the Lodging-House :—

(1.) He shall cause the Lodging-House to be opened on every week day at the hour of six in the forenoon, and to be closed at the hour of half-past eleven in the afternoon.

(2.) He shall cause the Lodging-House to be opened on every Sunday at the hour of six in the forenoon, and to be closed at the hour of eleven in the afternoon.

(3.) He shall visit and inspect daily every part of the premises, and ascertain and take care that all baths, lavatories and cubicles, and every dining room, recreation room, kitchen and laundry, and all furniture, fittings, and conveniences of the Lodging-House are clean and in good order, and ready for the use of persons resorting to such Lodging-House.

(4.) He shall, on every day after the hour appointed respectively for the closing of the Lodging-House, visit and inspect every part of the premises, and ascertain and take care that all fires are properly banked up or extinguished as the case may require, and that all lights are properly extinguished, and that due precautions have been taken to prevent waste or misuse of water.

(5.) He shall not, except in case of necessity, purchase or procure any articles for use in the Lodging-House, or order any alterations or repairs of any part of the premises, or of the furniture, fittings, conveniences, or articles belonging thereto, or pay any moneys on account of the Lodging-House, without the directions of the Council, or apply any articles belonging to the Lodging-House to purposes other than those authorised or appointed by the Council.

(6.) He shall accurately keep a daily account of the number of persons resorting to the Lodging-House, and also of the sums received in respect of the use of such Lodging-House by such persons.

(7.) He shall, on the last day of every week, prepare and enter in the book containing such daily account, a summary of the several particulars shown in such account in respect of each day of such week.

(8.) He shall accurately keep an account of receipts and payments, in which he shall enter, from day to day, under the proper dates, the amount and other particulars of all moneys received or paid by him on account of the Lodging-House. He shall balance this account once in every week.

(9.) He shall, once at least in every week, pay over all moneys received by him on account of the Lodging-House to the Treasurer of the Council.

(10.) He shall, as soon as conveniently may be after receiving any articles purchased or procured for use in the Lodging-House, and before placing such articles in store, or before issuing such articles for use in the Lodging-House, examine and compare such articles with the bills of parcels or invoices severally relating thereto, and, after having proved the accuracy of such bills or invoices, shall authenticate the same with his signature, and submit them to the Treasurer of the Council forthwith.

(11.) He shall receive and take charge of all articles purchased or procured for use in the Lodging-House or confided to his care by the Council, and shall, from time to time, as occasion may require, issue such articles to the several officers, servants, or persons appointed or employed by the Council.

(12.) He shall as often as he may ascertain the existence of any defect in any part of the Lodging-House, or in any furniture, fittings, conveniences, or articles provided for use in or in connection with such Lodging-House report such defect, in writing, to the Housing Committee of the Council at their next ordinary meeting.

(13.) He shall take care that the Bye-Laws for the management, use, and regulation of the Lodging-House, and of the persons resorting thereto respectively, and for determining the duties of the officers, servants, and others appointed by the Council, are duly observed.

(14.) He shall, from time to time, as often as he may ascertain that any breach of any of such Bye-Laws has been committed, report the facts of the case in writing to the Housing Committee of the Council.

(15.) He shall keep a book in which he shall punctually and accurately enter all his written reports to the Housing Committee of the Council.

(16.) He shall submit to the Housing Committee of the Council at every ordinary meeting all books and accounts which he may be directed or required to keep, together with all bills, receipts, vouchers or documents relating to such books and accounts, or otherwise to the management of the Lodging-House.

(17.) He shall, upon the application of any member of the Council, allow such member to inspect any book or account which he may be directed or required to keep, or any bill, receipt, voucher or document relating to any such book or account, or otherwise to the management of the Lodging-House.

(18.) For every offence against any of the foregoing Bye-Laws for determining his duties, the Superintendent of the Lodging-House shall be liable to a penalty of forty shillings.

Provided, nevertheless, that the justices before whom any complaint may be made or any proceedings may be taken in respect of any such offence may, if they think fit, adjudge the payment, as a penalty, of any sum less than the full amount of the penalty imposed by this Bye-Law.

*The Common Seal of the said Mayor,  
Aldermen and Burgesses was affixed hereto  
by order of the Council this 14th day of May,  
1902, in the presence of*

L.S.

F. A. DUNSFORD,  
*Mayor.*

R. R. LINTHORNE,  
*Town Clerk.*

*Allowed by the Local Government  
Board this twenty-fourth day of July,  
1902.*

*The Seal of the  
Local Government  
Board.*

S. B. PROVIS,  
*Secretary.*

*Acting on behalf of the said Board under  
the authority of their General Order  
dated the twenty-sixth day of May, 1877.*