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1910.



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Borough of Southampton.



BYE-LAWS

AS TO

REGISTRIES FOR

FEMALE DOMESTIC SERVANTS.

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R. R. LINTHORNE,

Town Clerk.

s. 85 PHAA 1907

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Borough of Southampton.

BYE-LAWS

made by the Mayor, Aldermen and Burgesses of the Borough of Southampton, acting by the Council as the Urban Sanitary Authority for the said Borough, under the provisions of the Public Health Acts Amendment Act, 1907, as to Registries for Female Domestic Servants.

1. Every person registered as the keeper of a female domestic servants' registry, hereinafter called "the keeper of the registry," shall affix in some conspicuous place on the exterior of the registered premises and in such a manner as to be easily read the words "Domestic Servants' Registry."

2. The keeper of the registry shall keep separate books for the registration of applications from (a) employers and (b) servants. Such books shall be in the form prescribed in Bye-laws 4 and 5, and shall be kept in such a manner as to show all transactions correctly, and shall be properly indexed.

3. The keeper of the registry shall, at the time of registering an application, issue to the employer or servant applying to him a printed form on which to furnish the particulars required for the entries (6) and (8) prescribed by Bye-law 4, or the entries (9) and (11) prescribed by Bye-law 5, as the case may be, and shall make it a condition of registration that such employer or such servant shall return to him such form properly filled up immediately an engagement takes place.

4. In the book kept for applications from employers, the keeper of the registry shall enter in separate columns provided for the purpose:—

- (1.) The current reference number ;
- (2.) The date of registration ;
- (3.) The name and place of abode of the person requiring a servant ;

- (4.) The class of servant and nature of experience, if any, required ;
- (5.) The terms offered ;
- (6.) The name and address of the servant engaged ;
- (7.) The current reference number of the servant engaged as that number appears in the book kept for applications from servants ;
- (8.) The date of engagement ; and
- (9.) The registration fee paid by the employer.

The entries numbered 1, 2, 3, 4, and 5 shall be made at the time of registration ; those numbered 6, 7, and 8 shall be made immediately the engagement is effected ; and the entry numbered 9 shall be made at the time when the fee is paid.

5. In the book kept for applications from servants, the keeper of the registry shall enter in separate columns provided for the purpose :—

- (1.) The current reference number ;
- (2.) The date of registration ;
- (3.) The name and address of the servant wanting a situation ;
- (4.) The class of situation wanted ;
- (5.) The nature of the experience, if any, of the servant ;
- (6.) The terms wanted ;
- (7.) The names and addresses of previous employers ;
- (8.) The length of service with such employers ;
- (9.) The name and address of the employer with whom an engagement is effected ;
- (10.) The current reference number of such employer as it appears in the book kept for applications from employers ;
- (11.) The date of engagement ; and
- (12.) The registration fee paid by the servant.

The entries numbered 1, 2, 3, 4, 5, 6, 7, and 8 shall be made at the time of registration ; those numbered 9, 10, and 11 shall be made immediately the engagement is effected ; and the entry numbered 12 shall be made at the time when the fee is paid.

6. The keeper of the registry shall keep a book of forms of numbered receipts with counterfoils, and shall give a proper receipt for every sum received. The receipt shall show his trade name and address, the date of payment, and the current reference

number of the employer or servant, as the case may be, as it appears in the book of applications. He shall also enter the same particulars on the counterfoil of every such receipt.

7. The keeper of the registry shall state his trade name, and the fact that he is carrying on the business of keeper of a female domestic servants' registry in any advertisement or circular issued by him or on his behalf in connection with his business and shall file at the registered premises a copy of every such advertisement or circular.

8. The keeper of the registry shall affix and keep posted up in a conspicuous place at the registered premises a printed or written statement giving full particulars of his fees or charges.

9. The keeper of the registry shall not knowingly make any false entries in any book kept in pursuance of these By-laws, or make any false statement in any advertisement or circular issued by him in connection with his business, or in any manner deceive or attempt to deceive any person in regard to any servant or any situation.

10. The keeper of the registry shall not knowingly suffer any person or persons of loose or immoral character to be in or about, or to assemble or meet together in, the registered premises.

11. The keeper of the registry shall at all times maintain good order and decency in the registered premises, and shall not permit any intoxicating liquors to be consumed therein by persons resorting thereto.

12. The keeper of the registry shall not knowingly transact any business with, or register, any person who is a prostitute or connected with a house of ill-fame.

13. The keeper of the registry shall in respect of every application for the employment of female domestic servants abroad require a reference to or a letter from a Consul or some responsible person or society as to the nature of the proposed employment, and shall, unless such reference or letter is satisfactory, refuse to act as agent for the proposed employment.

14. The keeper of the registry shall not, on the registered premises, or upon any premises used for the purposes of or in connection with his business, accommodate or lodge any female person seeking employment as a domestic servant except under the following conditions:—

- (a.) He shall not allow any sleeping room for such persons to be so occupied that there will be in such room less than 400 cubic feet of air space for each person accommodated therein :

- (b.) He shall keep exhibited in a conspicuous place in each such room a legible notice stating the total number of persons that may be accommodated therein in conformity with these Bye-laws :
- (c.) He shall keep each such room furnished with sufficient and suitable bedsteads and bedding :
- (d.) He shall not allow more than one person to occupy one bed :
- (e.) He shall not allow any male person, other than a person in charge of the premises, to be in any part of the premises which is being used for sleeping accommodation for female persons seeking situations as domestic servants.

15. The keeper of the registry shall take all reasonable measures for ensuring compliance with these Bye-laws by any person employed by him or acting on his behalf.

The Corporate Seal of the Mayor, Aldermen and Burgesses of the Borough of Southampton was hereto affixed by order of the Council of the said Borough on the Ninth day of March, 1910, in the presence of



(Signed) CHARLES J. SHARP,
Mayor.

(Signed) R. R. LINTHORNE,
Town Clerk.

I hereby confirm the foregoing Bye-Laws.

(Signed) WINSTON S. CHURCHILL,
One of His Majesty's Principal Secretaries of State.

Whitehall,
27th June, 1910.