

HOUSE TO HOUSE COLLECTION IN THE CITY OF SOUTHAMPTON

FORM OF ACCOUNT OF EXPENSES, PROCEEDS AND APPLICATION OF PROCEEDS OF COLLECTION



House to House Collection Permit Reference Number _____

Name and address of the promoter of the collection: _____

Name of the charity or fund which is to benefit: _____

Dates of collection: _____

Areas to which account relates: _____

<i>Show nil entries. All amounts to be entered gross</i>			
Proceeds of Collection	Amount	Expenses and application	Amount
From Collection (as per list of collectors and amounts attached hereto)		Printing and Stationery Postage Advertising Collection boxes	
Interest on proceeds		Other items:-	
Other items:-		Disposal of Balance (insert particulars)	
TOTAL	£	TOTAL	£

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Certificate of Chief Promoter

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection to which it relates

Signed: _____

Date: _____

Certificate of Auditor

I certify that I have obtained all the information and explanations required by me as Auditor and that the above is in my opinion a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.

Signed: _____

Date: _____

Qualifications _____